



City of Union

Agenda

City Council Meeting

Monday, October 13, 2025 @ 7:00 PM

Leonard Almquist Council Chambers, 342 S. Main St,
Union, OR 97883

For More Information, Please Contact Celeste Tate, City Administrator at 541-562-5197

Zoom Information

Join Zoom Meeting

<https://us06web.zoom.us/j/9315921644?pwd=VW50QUVkbV2dwUzF6eW5nYTZGcmVjZz09>

Meeting ID: 931 592 1644

Passcode: 760310

Dial by your location

• +1 253 215 8782 US (Tacoma)

Page

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL:**

Mayor: Hawkins
Councilors: Cox, Middleton, Seale, Black, George and Boyer-Davis

2. **CORRESPONDENCE PERTINENT TO AGENDA BUSINESS ITEMS:**

2.1. Sheriff's Monthly Report 4 - 7
[September 2025 - Pdf](#)

3. **OLD BUSINESS:**

Public comment is welcome on each subject addressed under the public comment rules stated below.

3.1. City of Union Fee Schedule
3.2. System Development Fees 8 - 21
[Ordinance 500](#)
[Resolution 2013-02](#)
[Resolution 2018-10](#)

3.3. Deer in City Limits
3.4. Traffic control device on West Fir

4. **NEW BUSINESS:**

Public comment is welcome on each subject addressed under the public comment rules stated below.

4.1. Main Street Union Funding Request
4.2. Pursel Memorial - Local Landmark Register nomination 22 - 31
[Pursel Memorial Information and MSU minutes](#)
[Union Memorial 5-14-25](#)

5. **CONSENT AGENDA:**

5.1.	Business/Special Meeting Minutes	
	<ul style="list-style-type: none"> • September 8th, 2025 City Council Meeting 32 - 36 City Council - Sep 08 2025 - Minutes - Pdf 	
5.2.	Work Session Minutes	
	<ul style="list-style-type: none"> • September 8th, 2025 Work Session 37 - 40 Council Work Session - Sep 08 2025 - Minutes - Pdf • September 22nd, 2025 Work Session 41 - 44 Council Work Session - Sep 22 2025 - Minutes - Pdf 	
5.3.	Information Reports	
	<ul style="list-style-type: none"> • Animal Officer Monthly Report 45 - 47 September 2025 - Pdf • Library Monthly Report 48 - 50 September 2025 - Pdf • Office Manager Report 51 - 63 September 2025 - Pdf 	
6.	CITY COUNCIL WORKING COMMITTEE UPDATES:	
6.1.	Charter Committee 64 Union City Charter Preamble Language - Citizen suggestion	
6.2.	Zoning Committee	
6.3.	Ordinance Committee	
6.4.	Streets Committee	
6.5.	Historic Preservation Commission	
6.6.	Planning Commission	
6.7.	Library Board	
6.8.	Trails Workgroup	
6.9.	Buffalo Flats Project	
6.10.	Main Street Union	
6.11.	Fire/EMS Board	
7.	CITY ADMINISTRATOR / PUBLIC WORKS REPORT:	
7.1.	Public Works Monthly Report 65 - 66 September 2025 - Pdf	
7.2.	Wastewater Monthly Report 67 - 68 September 2025 - Pdf	
7.3.	City Administrator Monthly Report 69 - 102 September 2025 - Pdf 2025 Legislative Session Summary	
8.	PUBLIC COMMENT	

Audience members may bring any concern before the Council at this time.

Public comment rules:

All public comment is subject to 3 minutes per individual and time may be cut short by the Mayor if the information addressing the Council becomes redundant. All persons addressing the Council must speak at the lectern and prior to speaking must state their name and address.

9. UPCOMING MEETINGS AND SUGGESTIONS:

- 9.1. October 15th, 2025 - Main Street Union Meeting @ 6PM at 156 S Main Street
- 9.2. October 15th, 2025 - Planning Work Session @ 6PM
- 9.3. October 21st, 2025 - Union Rural Fire Protection District Board Meeting @ 7PM at 570 E Beakman Street
- 9.4. October 22nd, 2025 - Historic Preservation Commission Work Session & Commission Meeting @ 5PM
- 9.5. October 25th, 2025 - Zoning Committee @ 9AM
- 9.6. October 25th, 2025 - Streets Committee @ 10AM
- 9.7. October 27th, 2025 - Council Work Session @ 6PM
- 9.8. November 10th, 2025 - Council Work Session @ 6PM
- 9.9. November 10th, 2025 - Council Business Meeting @ 7PM

10. ADJOURNMENT:

The City of Union Regular Business Meeting will be streamed live on our Facebook page beginning at 7:00pm. Please like and follow our Facebook page (<http://www.facebook.com/cityofunion.ontheweb>), to be notified and view our live feed. The feed will be monitored and pertinent comments to all matters being discussed will be shared with Council. You may also email comments to admin@cityofunion.com during the meeting, which will be shared with Council at the appropriate time.

For any questions, please contact us at 541-562-5197.

Seating in the Leonard Almquist Chambers is open to the public.

If you have a disability that requires any special materials, services, or assistance, please contact City Hall at 541-562-5197 so we may arrange appropriate accommodations.



Memorandum

Subject: Sheriff's Monthly Report
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Celeste Tate, Administrator

ATTACHED:
[Sheriff's Monthly Report and Hours September 2025](#)

Union Activities –SEPTEMBER 2025

The Union County Deputies contributed hours to the total for the month. The statistics reflect the activities for the Sheriff's Office.

TOTAL HOURS	129.25
CRIMINAL CITATIONS	
TRAFFIC CITATIONS	
WARNINGS	18
ARRESTS	
CALLS FOR SERVICE	58
FIELD INTERVIEWS	8
REPORTS	3
TOWS / IMPOUNDS	
OTHER	<i>Noted below with an *</i>

Activities include:

Routine patrol including foot patrol, school patrol, truck route patrol, bicycle and traffic patrol
 Business Security checks
 Report of suspicious female; individual located & given courtesy ride to P&P
 Family disturbance
 Traffic enforcement re careless driving; traffic stops made
 Called for aggressive dog; service animal/harassment
 Responded for suspicious vehicle
 Responded to noise complaint; civil issue
 Report of fraud
 Contacted regarding a suspicious individual
 Civil issue
 Documented report from neighbor of suspicious circumstances for ordinance violation only (did not want a deputy to respond)
 Attempt to locate theft of cans/possible trespass issue; later located by another deputy; suspect trespassed from property
 Theft of dirt bike; awaiting info from victims for the case
 Report of trespass; civil issue/options explained
 Welfare check requested at a residence
 Suspicious vehicle/owner contacted/vehicle moved
 Suspicious circ/theft/trespass; theft unfounded; subject trespassed
 Welfare check requested/determined unfounded;
 Responded to civil dispute
 Domestic disturbance; determined unfounded; parties counseled
 Investigated dog bite occurring near school
 Theft reported with credit card fraud
 Supplemental arson investigation
 Report of theft investigated
 Report of criminal mischief
 Responded to disturbance at resident; parties counseled. No crime occurred
 Responded to noise complaint
 Called for message delivery

DEPUTY CONTRACT HOURS

DATE	Bowen	Woodw	Schaad	Butcher	Cheese	Flowers	Hamilton	Heath	Hernandez	Humphries	Jensen	Jobin	Kelly	McKaig	Suttien	Witty	TOTAL
1													10.00				10.00
2									1.00				10.00				11.00
3													10.00				10.00
4				1.00													1.00
5				3.50													3.50
6				1.50													1.50
7			1.25										3.00				4.25
8			0.50									10.00					10.50
9												10.00					10.00
10												10.00					10.00
11																	0.00
12				1.00													1.00
13																	0.00
14																1.50	1.50
15													10.00			1.50	11.50
16												10.00					10.00
17												10.00					10.00
18				2.00													2.00
19				3.75													3.75
20				1.50													1.50
21																	0.00
22									0.75				10.00			1.00	11.75
23									0.50				4.00				4.50
24																	0.00
25																	0.00
26																	0.00
27																	0.00
28																	0.00
29																	0.00
30																	0.00
31																	0.00
Sub Total	0.00	0.00	1.75	14.25	0.00	0.00	0.00	0.00	2.25	0.00	0.00	0.00	107.00	0.00	0.00	4.00	129.25
Total Hrs	129.25																

UNION

DEPUTY CONTRACT HOURS - 2025

PATROL

2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	0.00	1.50	7.50	14.50	10.50	0.00	0.00	2.00	10.00			
2	0.00	0.00	10.00	4.50	2.75	0.00	0.00	1.00	11.00			
3	3.50	10.00	0.00	11.50	1.00	0.00	20.00	0.00	10.00			
4	1.00	10.00	16.00	3.50	0.00	5.50	14.00	10.00	1.00			
5	2.50	0.50	11.25	4.00	0.00	20.00	0.00	5.50	3.50			
6	10.00	1.00	10.75	6.00	0.00	28.00	1.50	10.00	1.50			
7	7.00	1.75	3.50	0.00	2.00	20.50	0.00	0.00	4.25			
8	9.50	2.75	1.25	9.50	12.00	0.00	0.00	0.00	10.50			
9	11.00	3.50	1.00	0.00	6.50	1.00	0.00	0.00	10.00			
10	0.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00			
11	0.00	8.00	0.00	0.00	0.00	13.00	0.00	2.00	0.00			
12	0.00	7.00	1.50	0.50	2.50	14.00	0.00	10.00	1.00			
13	0.00	8.00	4.25	0.00	9.50	10.00	0.00	12.54	0.00			
14	8.00	1.75	4.75	12.50	9.50	0.00	8.75	0.00	1.50			
15	8.00	0.00	2.25	10.00	9.50	6.00	16.50	2.00	11.50			
16	0.75	0.00	1.50	9.00	13.00	1.00	10.00	1.00	10.00			
17	0.00	8.00	9.00	3.00	3.00	10.00	0.00	0.00	10.00			
18	0.00	9.00	8.50	1.00	0.00	10.00	10.75	11.00	2.00			
19	0.00	9.00	4.00	0.00	0.00	7.00	2.00	10.00	3.75			
20	9.05	10.00	3.50	0.00	0.00	0.00	0.00	11.00	1.50			
21	9.00	1.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00			
22	9.00	4.00	0.00	10.00	10.00	0.00	10.00	2.00	11.75			
23	10.00	0.00	0.00	9.00	10.00	11.50	10.00	0.00	4.50			
24	0.00	10.00	1.50	5.50	0.00	12.00	0.00	0.00	0.00			
25	3.50	9.50	2.50	0.75	0.00	10.00	3.00	10.00	0.00			
26	0.25	3.25	15.00	1.50	1.00	0.00	0.00	11.00	0.00			
27	9.00	1.75	0.00	0.00	1.00	3.00	0.00	10.00	0.00			
28	9.00	2.00	1.50	10.00	14.00	0.00	8.00	0.00	0.00			
29	8.50	0.00	0.25	10.00	15.00	0.00	10.00	0.00	0.00			
30	1.00	0.00	0.00	0.00	11.25	10.00	10.00	0.00	0.00			
31	3.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00			
Total	132.55	132.25	121.25	136.25	148.00	192.50	144.50	121.04	129.25			

Page	120	120	120	120	120	120	120	120	120	120	120	120
Over/Short	12.55	12.25	1.25	16.25	28.00	72.50	24.50	1.04	9.25	(120.00)	(120.00)	(120.00)

CITY OF UNION ORDINANCES
ORDINANCE NO. 500

**AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF
PROVISIONS FOR GOVERNING THE DEVELOPMENT AND USE OF
SYSTEM DEVELOPMENT CHARGES FOR WATER, WASTEWATER,
STREETS, FLOOD CONTROL, AND PARKS.**

SECTIONS

- | | |
|----|--|
| 1 | <i>Short title</i> |
| 2 | <i>Purpose</i> |
| 3 | <i>Scope</i> |
| 4 | <i>Definitions</i> |
| 5 | <i>Systems Development Charge established</i> |
| 6 | <i>Methodology</i> |
| 7 | <i>Authorized expenditures</i> |
| 8 | <i>Expenditure restrictions</i> |
| 9 | <i>Improvement plan</i> |
| 10 | <i>Collection of charge</i> |
| 11 | <i>Delinquent charges; hearing</i> |
| 12 | <i>Installment payments</i> |
| 13 | <i>Exemptions</i> |
| 14 | <i>Credits</i> |
| 15 | <i>Segregation and use of revenue; annual accounting</i> |
| 16 | <i>Review procedures</i> |
| 17 | <i>Severability</i> |
| 18 | <i>Effective date</i> |

THE CITY OF UNION DOES ORDAIN AS FOLLOWS:

Section 1. SHORT TITLE: This ordinance may be referred to as the *Systems Development Charge Enabling Ordinance*.

Section 2. PURPOSE: The purpose of the system development charge is to impose a portion of the cost of capital improvements for water, wastewater, streets, flood control, and parks upon those developments and redevelopments that create the need for or increase the demands on capital improvements.

Section 3. SCOPE: The system development charge imposed by this ordinance is separate from and in addition to any applicable tax, assessment, charge, or fee otherwise provided by law or imposed as a condition of development.

Section 4. DEFINITIONS: For purposes of this ordinance, the following mean:

1 -- AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF PROVISIONS FOR GOVERNING THE DEVELOPMENT AND USE OF SYSTEM DEVELOPMENT CHARGES FOR WATER, WASTEWATER, STREETS, FLOOD CONTROL, AND PARKS.

(1) *CAPITAL IMPROVEMENTS*. Facilities or assets used for:

- (a) Water supply, treatment and distribution;
- (b) Waste water collection, transmission, treatment and disposal;
- (c) Drainage and flood control;
- (d) Transportation; or
- (e) Parks and recreation.

"Capital improvement" does not include costs of the operation or routine maintenance of a capital improvement.

(2) *DEVELOPMENT*. The change in character, occupancy or use of land or buildings; including redevelopment and demolishing a building for the conversion of such property to a different use.

(3) *IMPROVEMENT FEE*. A fee for costs associated with capital improvements to be constructed after the date the fee is adopted pursuant to Section 5 of this ordinance.

(4) *LAND AREA*. The area of a parcel of land as measured by projection of the parcel boundaries upon a horizontal plane, with the exception of a portion of the parcel within a recorded right-of-way or easement subject to a servitude for a public street or for a public scenic or preservation purpose.

(5) *OWNER*. The owner or owners of record title, or the purchaser or purchasers under a recorded land sales agreement, and other persons having an interest of record in the described real property.

(6) *PARCEL OF LAND*. A lot, parcel, block, or other tract of land that is occupied or may be occupied by a structure or structures or other use, and that includes the yards and other open spaces required under the zoning, subdivision, or other development ordinances.

(7) *QUALIFIED PUBLIC IMPROVEMENT*. A capital improvement that is required as a condition of development approval, identified in the plan adopted pursuant to Section 9 of this ordinance; and either

- (a) Not located on or contiguous to property that is the subject of the development approval; or
- (b) Located in whole or in part on or contiguous to property that is the subject of development approval and required to be built larger or with greater capacity than is necessary for the particular development project to which the improvement fee is related.

(8) *REIMBURSEMENT FEE*. A fee for costs associated with capital improvements already constructed or under construction on the date the fee is adopted pursuant to Section 4 of this ordinance, for which the Council determines capacity exists.

(9) *SYSTEMS DEVELOPMENT CHARGE.* A reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement, at the time of issuance of a development permit or building permit, or at the time of connection to the capital improvement. "System development charge" includes that portion of a sewer or water system connection charge that is greater than the amount necessary to reimburse the City for its average cost of inspecting and installing connections with sewer and water facilities. "System development charge" does not include fees assessed or collected as part of a local improvement district assessment, a charge in lieu of a local improvement district assessment, or the cost of complying with requirements or conditions imposed by a land use decision, expedited land division, or limited land use decision.

Section 5. SYSTEMS DEVELOPMENT CHARGE ESTABLISHED:

(1) System development charges shall be established and may be revised by resolution of the Council.

(2) Unless otherwise exempted by the provisions of this ordinance or other local or state law, a system development charge is hereby imposed upon all development within the City, upon the act of connecting to the City sewer or water system within the City, and upon all development outside the boundary of the City that connect to or otherwise uses the sewer, water or storm sewer facilities of the City.

Section 6. METHODOLOGY:

(1) The methodology used to establish or modify a reimbursement fee shall consider the cost of the then-existing facilities, prior contributions by then-existing users, gifts or grants from federal or state government or private persons, the value of unused capacity available to future system users, rate-making principals employed to finance publicly owned capital improvements, and other relevant factors identified by the Council. The methodology for establishing or modifying a reimbursement fee shall promote the objective that future system users shall contribute no more than an equitable share of the cost of then-existing facilities.

(2) The methodology used to establish or modify an improvement fee shall consider the cost of projected capital improvements needed to increase the capacity of the system, the need for increased capacity required to serve future users, and be calculated to obtain the cost of capital improvements for the projected need for available system capacity for future users.

(3) The methodology used to establish or modify an improvement fee or a reimbursement fee, or both, shall be contained in a resolution adopted by the Council.

(4) The methodology used to establish or modify an improvement fee or a reimbursement fee shall not:

- (a) Include or incorporate a method or system under which the payment of the fee or the amount of the fee is determined by the number of employees of an employer without regard to new construction, new development or new use of an existing structure by the employer;
 - (b) Include or incorporate any method or system under which the payment of the fee or the amount of the fee is based on the number of individuals hired by the employer after a specified date; or
 - (c) Assume that costs are necessarily incurred for capital improvements when an employer hires an additional employee.
- (5) All methodology for establishing or modifying reimbursement or improvement fees shall be available for public inspection.
- (6) A change in the amount of a reimbursement fee or an improvement fee is not a modification of the system development charge if the change in amount is based on a change in the cost of materials, labor or real property applied to the projects or project capacity as set forth in the plan adopted pursuant to Section 8 of this ordinance; or the periodic application of one or more specific cost indexes or other periodic data sources.
- (7) A specific cost index or periodic data source must be:
- (a) a relevant measurement of the average change in prices or costs over an identified time period for materials, labor, real property, or a combination of the three;
 - (b) published by a recognized organization or agency that produces the index or data source for reasons that are independent of the system development charge methodology; and
 - (c) incorporated as part of the established methodology or identified and adopted in a separate City resolution or order.
- (8) A combination of a reimbursement fee and an improvement fee may be imposed, if the methodology demonstrates that the charge is not based upon providing the same system capacity.

Section 7. AUTHORIZED EXPENDITURES:

- (1) Reimbursement fees shall be applied only to capital improvements associated with the systems for which the fees are assessed, including expenditures relating to the repayment of indebtedness.
- (2) Improvement fees shall be spent only on capacity-increasing capital improvements, including expenditures relating to the repayment of debt for the improvements. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the capital improvements funded by improvement fees must be related to the need for increased capacity to provide service for future users.

(3) A capital improvement being funded wholly or in part from revenues derived from an improvement fee shall be included in the plan adopted by the City pursuant to Section 9 of this ordinance.

(4) Notwithstanding subsections (1) and (2) of this section, system development charge revenues may be expended on the direct costs of complying with the provisions of this ordinance, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures.

Section 8. EXPENDITURE RESTRICTIONS:

(1) System development charges shall not be expended for costs associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements.

(2) System development charges shall not be expended for costs of the operation or routine maintenance of capital improvements.

Section 9. IMPROVEMENT PLAN: Prior to the establishment of a system development charge by resolution, the Council shall adopt a plan that:

(1) Lists the capital improvements that may be funded with improvement fee revenues, including the estimated cost and time of construction of each improvement, and the estimated percentage of costs eligible to be funded with revenues from improvement fees for each improvement; and

(2) Describes the process for modifying the plan. The Council may modify the plan and list at any time. If a system development charge will be increased by a proposed modification of the list to include a capacity increasing capital improvement, as referenced in Section 7(2) of this ordinance, the City shall provide at least thirty (30) days notice of the proposed plan modification to persons who have requested written notice under Section 16(2) of this ordinance. A hearing on such proposed plan modifications will be held if the City receives a written request for such a hearing within seven (7) days of the date the proposed modification is scheduled for adoption. If no such request is received within this time period, a hearing is not required, but may be held in the Council's sole discretion.

Section 10. COLLECTION OF CHARGE:

(1) The system development charge is payable upon annexation or issuance of a building permit, a development permit, a development permit for development not requiring the issuance of a building permit, a permit or approval to connect to the water or sewer system, or a right-of-way access permit.

(2) If no building, development, or connection permit is required, the system development charge is payable at the time the usage of the capital improvement is

increased based on changes in the use of the property.

(3) The applicant for a connection permit shall be required to state in writing the intended use of the building in sufficient detail to enable the City to determine the appropriate category of use. If the use of a building changes or if the stated use is incorrect, the occupant shall report the change of use to the City within thirty (30) days and promptly pay any additional system development charges. If the occupant fails to report a correct statement of use or a change of use within thirty (30) days or fails to pay the additional system development charge within ten (10) days after invoice, the occupant shall pay a penalty of 10% (ten percent) of the balance due plus interest on the unpaid balance at the rate of 1.5% (one point five percent) per month.

(4) The City shall not issue such permit or allow such connection until the charge has been paid in full, provision for installment payments has been made pursuant to Section 12 of this Ordinance, or unless an exemption is granted pursuant to Section 13 of this ordinance.

Section 11. DELINQUENT CHARGES; HEARING:

(1) When, for any reason, a system development charge has not been paid, the City Administrator shall report to the Council the amount of the uncollected charge, the description of the real property to which the charge is attributable, the date upon which the charge was due, and the name of the owner.

(2) The Council shall schedule a public hearing on the matter and direct that notice of the hearing be given to each owner with a copy of the City Administrator's report concerning the unpaid charge. Notice of the hearing shall be given either personally or by certified mail, return receipt requested, or by both personal and mailed notice, and by posting notice on the parcel at least ten (10) days before the date set for the hearing.

(3) At the hearing, the Council may accept, reject, or modify the determination of the City Administrator as set forth in the report. If the Council finds that a system development charge is unpaid and uncollected, The City Recorder shall docket the unpaid and uncollected system development charge in the City lien docket. Upon completion of the docketing, the City shall have a lien against the described land for the full amount of the unpaid charge, together with interest at the legal rate of 10% (ten percent) and with the City's actual cost of serving notice of the hearing on the owners. The lien shall be enforceable in the manner provided in ORS Chapter 223.

Section 12. INSTALLMENT PAYMENTS:

(1) The owner of the parcel of land subject to a system development charge of over \$10,000 may apply for payment in installments, to include interest at the legal rate of ten percent (10%) on the unpaid balance, in accordance with ORS 223.208. Payment may be over a period of less than ten (10) years, if so elected by the property owner. Otherwise, system development charges are payable over a period of ten (10) years, in accordance with such terms as set by the City.

- (2) The City Administrator shall provide application forms for installment payments, which shall include a waiver of all rights to contest the validity of the lien, except for the correction of computational errors.
- (3) An applicant for installment payments shall have the burden of demonstrating the applicant's authority to assent to the imposition of a lien on the parcel and that the property interest of the applicant is adequate to secure payment of the lien.
- (4) The City Administrator shall report to the City Recorder the amount of the system development charge, the dates on which payments are due, the name of the owner, and the description of the parcel.
- (5) The City Recorder shall docket the lien in the lien docket. From that time the City shall have a lien upon the described parcel for the amount of the system development charge, together with interest on the unpaid balance at the rate established by the Council. The lien shall be enforceable in the manner provided in ORS Chapter 223.
- (6) Upon written request of the City Administrator, the City Recorder is authorized to cancel assessments of system development charges, without further Council action, where the new development approved by the building permit is not constructed and the building permit is cancelled.
- (7) For property that has been subject to a cancellation of assessed system development charges, any future installment payment contract shall be subject to the code provisions applicable to system development charges and installment payment contracts on file on the date the new contract is received by the City.

Section 13. EXEMPTIONS:

- (1) Structures and uses established and legally existing on or before the effective date of this ordinance are exempt from a system development charge, except sewer and water charges, to the extent of the structure or use then existing and to the extent of the parcel of land as it is constituted on that date. Structures and uses affected by this subsection shall pay the sewer or water charges pursuant to terms of this ordinance upon the receipt of a permit to connect to the sewer or water system.
- (2) Additions to single-family dwellings that do not constitute the addition of a dwelling unit, as defined by the State Uniform Building Code, are exempt from all portions of the system development charge.
- (3) An alteration, addition, replacement or change in use that does not increase the parcel's or structure's use of the public improvement facility are exempt from all portions of the system development charge.
- (4) Municipal projects are exempt from all system development charges.

Section 14. CREDITS:

(1) A system development charge shall be imposed when a change of use of a parcel or structure occurs, but credit shall be given for the computed system development charge to the extent that prior structures existed and services were established on or before the effective date of the ordinance. The credit so computed shall not exceed the calculated system development charge. No refund shall be made on account of such credit.

(2) A credit shall also be given for construction of a qualified public improvement, upon acceptance by the City of that public improvement. The credit shall be only for the improvement fee charged for the type of improvement being constructed, and may be granted only for the cost of that portion of such improvement that exceeds the City's minimum standard facility size or capacity needed to serve that particular development project or property. The applicant shall have the burden of demonstrating that a particular improvement qualifies for credit under this section.

(3) The City may deny a credit if it demonstrates that the application is not for a qualified public improvement, as defined in this ordinance, or by showing that the improvement for which credit is sought is not included in the plan adopted pursuant to Section 8 of this ordinance.

(4) When the construction of a qualified public improvement gives rise to a credit amount greater than the improvement fee that would otherwise be levied against the project receiving development approval, the excess credit may be applied against improvement fees that accrue in subsequent phases of the original development project. However, this subsection shall not prohibit the City from providing a greater credit, or from establishing a system providing for the transferability of credits, or from providing a credit for a capital improvement not identified in the plan adopted pursuant to Section 8, or from providing a share of the cost of such improvement by other means, if the City so chooses.

(5) Credit shall be used within ten (10) years from the date the credit is given.

Section 15. SEGREGATION AND USE OF REVENUE; ANNUAL

ACCOUNTING: All funds derived from a particular type of system development charge are to be segregated by accounting practices from all other funds of the City. The system development charge calculated and collected shall be used for no purpose other than those set forth in Section 7 of this ordinance. The City shall provide an annual accounting to be completed by January 1st of each year for system development charges showing the total amount of system development charge revenues collected for each system and the projects that were funded in the previous fiscal year. The City shall include in the annual accounting a list of the amounts spent on each project funded, in whole or in part, with system development charge revenues, and the amount of revenue collected by the City from system development charges and attributed to the cost of complying with the provisions of this ordinance, including the costs of developing system development charge methodologies and providing annual accountings.

Section 16. REVIEW PROCEDURES:

8 -- AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF PROVISIONS FOR GOVERNING THE DEVELOPMENT AND USE OF SYSTEM DEVELOPMENT CHARGES FOR WATER, WASTEWATER, STREETS, FLOOD CONTROL, AND PARKS.

(1) *EXPENDITURE REVIEW.*

- (a) Any citizen or other interested person may challenge an expenditure of system development charge revenues by filing a written complaint with the City describing with particularity the decision of the City and the expenditure which the person challenges. Such challenges must be filed within two (2) years of the expenditure of the system development charge revenues.
- (b) A hearing shall be held by the Council within sixty (60) days of the filing of the complaint. After providing notice to the challenger, the Council shall determine whether the expenditure was in accordance with this ordinance and the applicable Oregon Revised Statutes, and may affirm, modify or overrule the decision. If the Council determines that there has been an improper expenditure of system development charge revenues, the Council shall direct that a sum equal to the misspent amount be deposited within one (1) year to the credit of the account or fund from which it was spent.
- (c) The decision of the Council shall be judicially reviewed only as provided in ORS 34.010 to 34.100.

(2) *METHODOLOGY REVIEW.*

- (a) The City shall maintain a list of persons who have made written requests for notification prior to adoption or amendment of a methodology for any system development charge. Written notice shall be mailed to persons on the list at least ninety (90) days prior to the first hearing to establish or modify a system development charge, and the methodology supporting the system development charge shall be available at least sixty (60) days prior to the first hearing. The failure of a person on the list to receive a notice that was mailed does not invalidate the action of the City.
- (b) The City may periodically delete names from the list, but, at least thirty (30) days prior to removing a name from the list, must notify the person whose name is to be deleted that a new written request for notification is required if the person wishes to remain on the notification list.
- (c) Legal action intended to contest the methodology used for calculating a system development charge may not be filed after sixty (60) days following adoption or modification of the system development charge resolution by the City. Persons shall request judicial review of the methodology used for calculating a system development charge only as provided in ORS 34.010 to 34.100.

(3) *OTHER REVIEW.*

- (a) Challenges of any other decisions required or permitted to be made by the City under this ordinance or associated resolutions including, but not limited to, objections to the calculation of a system development charge or a decision to increase a system development charge by modifying the

improvement plan must be filed in writing with the City office within twenty (20) days of the date of the decision. The complaint must describe with particularity the City decision being challenged.

- (b) A hearing shall be held by the Council within sixty (60) days of the filing of the complaint. After providing notice to the complainant, the Council shall determine whether the decision challenged is in accordance with this ordinance and the applicable Oregon Revised Statutes, and may affirm, modify, or overrule the decision.
- (c) The Council must advise a person making written objection to a system development charge calculation of the review procedures provided by this section, and the right to petition for review pursuant to ORS 34.010 to ORS 34.100.
- (d) A decision to increase a system development charge by modifying the plan adopted pursuant to Section 8 of this ordinance may be judicially reviewed only as provided in ORS 34.010 to 34.100.

Section 17. SEVERABILITY: The sections and subsections of this ordinance are severable. The invalidity of any one section or subsection shall not affect the validity of the remaining sections or subsections.

Section 18. EFFECTIVE DATE: This ordinance shall be in effect thirty (30) days from and after its passage by the Council and approval by the Mayor.

PASSED AND ADOPTED this 10th day of April, 2006, by the following vote:

AYES: 6 NAYS: 0 ABSTENTIONS: 0

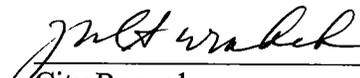
--and the Mayor having declared the ordinance enacted by a unanimous vote, became effective on 10 May 2006.

APPROVED by the Mayor this 10th day of April, 2006.



Mayor

ATTEST:



City Recorder

CITY OF UNION RESOLUTIONS

RESOLUTION NO. 2013-02

A RESOLUTION REPEALING RESOLUTION 2006-24 AND ADOPTING REVISED WATER AND SEWER SYSTEM DEVELOPMENT CHARGES AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on April 10, 2006 Union City Council adopted Ordinance 500 enabling the development and promulgation of System Development Charges (SDC's) for water, wastewater, streets, flood control and parks; and

WHEREAS, on September 11, 2006, the Union City Council adopted Resolution 2006-24 establishing system development charges to comply with Oregon State Statutes; and

WHEREAS, it has been over six years since the last calculation for the reimbursement and improvement components for System Development Charges and Union City Council has determined that a revision is now necessary; and

WHEREAS, pursuant to Ordinance 500 Section 6 (3) the Union City Council sets the System Development Charges for the City as set forth below.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF UNION:

Section 1. Resolution 2006-24 is here repealed and superseded by this resolution effective Sixty (60) days following its adoption by the Council and approved by the Mayor.

Section 2. System Development Charges for water and wastewater shall be based on the Methodology which is listed in Schedule A attached hereto as amended in Subsection (c) of this section. Schedule A provides the initial methodology for calculating Systems Development Charges required by Ordinance 500, which methodology is summarized as follows:

a.

System Development Calculation

Components	Total SDC Fee	Future Service Connections	Fee Per REU
Water Reimbursement Fee	\$343,370	159	\$2,160
Water Capital Improvement Fee	\$274,519	159	\$1727
Total Water SDC			\$3,887
Wastewater Reimbursement Fee	\$2,2234,489	177	\$12,624
Wastewater Capital Improvement Fee	TBD	177	TBD
Total Sewer SDC			\$12,624
Total Water and Sewer System Development Charges <u>\$16,511</u>			

b. The Wastewater Capital Improvement Fee will be determined during the 2012-2014 wastewater facilities plan update.

Section 3. Residential Equivalent Units (REUs) shall be determined as follows:

a. Except as provided in subsection (b) below, REU's shall be determined by water meter size:

- ¾" meter = 1 REU
- 1" meter = 2 REUs
- 1-1/2" meter = 4 REUs
- 2" meter = 8 REUs
- 3" meter = 16 REUs

b. Notwithstanding subsection (a), above, the number of Residential Equivalent Units for duplexes, triplexes, manufactured dwelling parks, and multi-family, where two or more dwelling units are served by a single meter, shall be the sum of the dwelling units served by the meter, irrespective of meter size.

c. The City Council determines that the charges set forth in Schedule A above, should be reduced. Hence, the fee per REU shall be:

Water Reimbursement Fee	\$676.00
Water Capital Improvement Fee	\$572.00
<u>Wastewater Reimbursement Fee</u>	<u>\$3,952.00</u>
Total	\$5,200.00

RESOLUTION 2013-02-- A RESOLUTION REPEALING RESOLUTION 2006-24 AND ADOPTING REVISED WATER AND SEWER SYSTEM DEVELOPMENT CHARGES AND DECLARING AN EFFECTIVE DATE.

Section 4. The above Water System Development Charge shall replace the water connection fee established by Resolution 95-14 (7/10/95), and the Wastewater Systems Development Charge shall replace the sewer connection fee established by Resolution 88-20 (9/12/88). The City shall continue to charge for time, equipment, and materials for establishing new water and sewer connections over and above the System Development Charges, pursuant to cost recovery schedules established by resolution of the Council.

Section 5. The above Systems Development charges shall be assessed and collected pursuant to the provisions of Ordinance 500, and shall be credited in the city's annual budget as follows:

- Water Reimbursement Fee to 260-100-3-30-4300 Water System Development Charge
- Water Capital Improvement Fee to 260-100-3-30-4325 Water New Growth
- Wastewater Reimbursement Fee to 260-100-3-30-4320 Sewer System Development Charge.

Monies so collected and credited shall be used only for the purposes allowed by Ordinance 500.

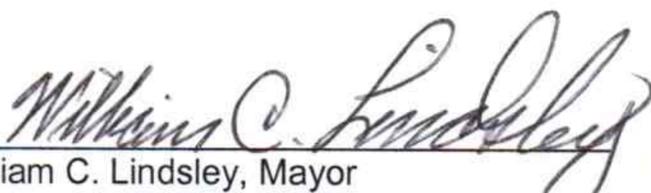
Section 6. The Systems Development Charges in Section 3, above, shall be adjusted annually each September, however, until the adjustment becomes final, the then current rates shall continue to apply. Said adjustment shall take into account any changes to plant and equipment in Schedule A, and reductions in bonded debt levies for the respective utility. The value of plant and equipment not so changed, and the estimated cost of planned improvements in Schedule A shall be indexed to mirror changes in the Construction Cost Index published by the Engineering News-Record.

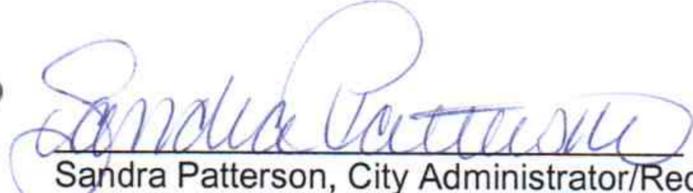
Section 7. This Resolution shall be effective Sixty (60) days following its adoption by the Council and approved by the Mayor.

ADOPTED by 6 members of the Common Council voting therefor, and approved by the Mayor of the City of Union, this 14th day of January 2012.

Approved:

Attest:


William C. Lindsley, Mayor


Sandra Patterson, City Administrator/Recorder

RESOLUTION 2013-02-- A RESOLUTION REPEALING RESOLUTION 2006-24 AND ADOPTING REVISED WATER AND SEWER SYSTEM DEVELOPMENT CHARGES AND DECLARING AN EFFECTIVE DATE.

**CITY OF UNION RESOLUTION
NO. 2018-10**

**A RESOLUTION REPEALING RESOLUTION 2013-02, SUSPENDING ALL FURTHER
SYSTEM DEVELOPMENT CHARGES AND DECLARING AN EFFECTIVE DATE**

WHEREAS, on April 10, 2006 the governing body for the City of Union adopted Ordinance 500; enabling the development and promulgation of System Development Charges (SDC's) for water, wastewater, flood control and parks; and,

WHEREAS, on September 11, 2006 the governing body for the City of Union adopted Resolution 2006-24 establishing SDC's for water and wastewater only; and,

WHEREAS, on January 14, 2013 the governing body for the City of Union adopted Resolution 2013-02 amending SDC charges for water and wastewater only; and,

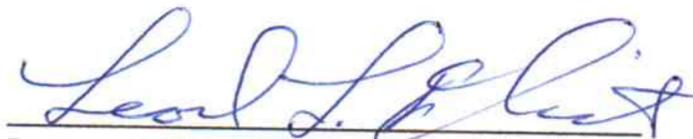
WHEREAS, pursuant to Ordinance 500, Section 6(3), the governing body for the City of Union may set the rates for SDC's by resolution.

THEREFORE, BE IT RESOLVED, by the governing body for the City of Union:

1. All fees associated with wastewater SDC's are hereby suspended.
2. All fees associated with water SDC's are hereby suspended.
3. This resolution shall take effect on July 1, 2018 following the adoption by the Mayor and Council for the City of Union.

ADOPTED by 5 members of the governing body for the City of Union, voted this 11th day of June 2018.

Approved:



Leonard Flint, Mayor

Attest:



Doug Wiggins, City Administrator/City Recorder

**Main Street Union
Nomination of Pursel Memorial
To
City of Union Local Landmark Register
September 24, 2025**

1. Property Address: South end of N. First Street within the Park in the City of Union, specifically the “turn-a-round” area.
2. As a portion of the City of Union’s Park this property is within the Union Main Street Historic District
3. Group Nominating: Main Street Union, PO Box 373, Union, OR 97883. 541-410-7844
4. 156.09 (C)(2)
 - a. Boundary: the complete circle drive area inclusive of outside curb and inside curb along with the approximately 35ft diameter monument area.
 - b. 156.09 (B):
 - i. Property is located within the City of Union
 - ii. Property construction began June 18, ---- with completion on July 15, ----
 - iii. Property possesses significant original appearance
 - iv. Property Has Historic significance:
 1. Historic Event: donation of approximately 4 acres by Samuel A. Purcel and Esther Elizabeth McComas Purcel to establish a City park in 1917. In ~~1954~~ the City of Union had planted by the Rosarians of Portland, Oregon’s first “Peace Rose”. The Peace Rose symbolizes hope, peace, and unity, particularly as a commemoration of the end of World War II and the desire for a harmonious future. Named “Peace” in 1945, the rose’s journey from its development during the war to its presentation to UN delegates at their first meeting imbued it with global significance as a reminder that beauty can endure and peace can prevail, even after great conflict.
 2. Associated with lives of person significant to our past: Samuel A. Purcel moved to Union in 1877 with his lumber business and ran a 800 acre farm with his wife Esther raising three girls; Viola, Clara, and Sadie. Samuel and Ester Pursel donated the majority of the land for Union’s City Park.

See Attached supporting documents

Union Will Buy Park.

Pursuant to the call of Chairman Tony D. Smith, a meeting of citizens and taxpayers was held at the city hall Thursday evening to hear the report of the committee charged with securing a proposition contemplating the purchase of a site for a public park. A proposition looking toward the purchase of 70x100 feet frontage from Brasher & Baird for \$800, and the acceptance of a donation by S. A. Pursel and Brasher & Baird—approximately four acres in all, was presented and accepted by the meeting and a resolution asking the council to pay for the Brasher & Baird tract out of the city funds was passed.—
Union Republican.

Work Will Start Soon on Memorial

UNION, June 18: (Special)—
Work on the Pursel memorial
fountain in the city park will be
placed where the band stand
now is and the stand will be moved
to a different place in the park.

A large portion of the park was
donated to the city by Mr. and Mrs.
S. A. Pursel, pioneers of Union,
and the city is erecting the foun-
tain upon proper recognition of
their many generous act. It is ex-
pected that the fountain will be
completed by July 15.

Year?

Completing Memorial

The fine memorial, which has been in process of erection, in the City Park at Union is rapidly nearing completion. The three large lights resting on the pillars, which form the background to the memorial and the three-forked bronze drinking fountain have been recently installed. The memorial is being built by the city as a recognition of their appreciation of the gift of the park made by the late Mr. and Mrs. S. A. Pursell.

ROSES OUT TO UNION

The City of Union has recorded two notable "firsts" this week, both of which are well worthy of recognition.

The first, and by far the most important, was the planting of the Peace Rose, by the Rosarians from Portland, in the Union City Park.

These roses have been planted in many parts of this country, and in many foreign countries, as a living symbol of peace.

But the planting last week-end of a "Peace Rose" in Union marks the first time that such a rose has been planted within the state of Oregon.

That community can be justifiably proud of this notable first, for it is a real honor which the famous Rosarians have bestowed upon them by this selection.

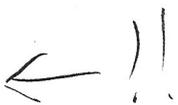
The second "first," has to do with the Livestock Show's float in the Rose Parade this week-end. We understand that this is the first time that any community East of the Cascades, except Pendleton, has entered a float in this event.

There can be little doubt of the advertising and publicity value of such an entry, but the lack of initiative, and the high cost, appear to have held back other, larger communities from taking the step.

Union's entry is going to cost them about \$500, which is a whale of a lot of money in any man's treasury. It is quite possible, however, that the recognition that they will receive from the very novel, flower decorated, six ox team, may well pay-off in future attendance at the Stock-show.

And the rest of Eastern Oregon will get a boost because of what this small group of people are doing.—FEW

Date



(History of Union and Wallowa Counties. 1902. p.314)

Samuel A. Pursel.--Union county's list of business men comprises a wideawake and energetic class that has wrought well for the advancement of the county and among the number are some that have manifested extraordinary ability in financiering and in manipulating the resources of the county. One of this distinguished number is the gentleman, of whom we have the pleasure now to write, and his enterprise and industry have been well known for a third of a century in the walks of business life in this country, while his capabilities have been shown to be second to none in the enterprises that he has inaugurated and consummated.

West Brownville, in the old Keystone state, is the place of his birth, which occurred in 1840. When ten years of age he was brought to Iowa, where his parents remained until the time of their death. When the call of patriotism sounded in his ear, he left the quiet walks of life and enlisted in Company K, of the Fourth Iowa, where he served with valor for about one year, then was honorably discharged and returned to the pursuits of industrial life. In 1872 he left the place of his youth and came to Union county, landing at Lagrande on the 1st of April. He at once saw an opening in the manufacture of lumber and was quick to take advantage of it, locating his first mill at a place designated by the laconic appellation of Stumptown, but now known as Perry. For five and one-half years he operated successfully here and then moved to Union and engaged in the lumber business at that point. He pushed the business with energy and wisdom and was exceedingly prosperous. He also added farming to the commercial efforts and now has a farm of eight hundred acres which produces handsome returns annually. Desiring more quiet, he has retired from the activities of his lumber business and confines himself to the farm, while he lives in the town of Union, having a beautiful residence. While in the business he was one of the most successful operators in the manufacture and sale of lumber in the county, being a pioneer in the industry and bringing to its manipulation both skill and enterprise.

In 1866 Mr. Pursel was married to Miss Esther, daughter of John and Jenette McComas, natives of Ohio. By his integrity and sound principles Mr. Pursel has earned the esteem and confidence of all, and it is but true to say that in a generous measure he enjoys the same, and is highly respected by his fellow citizens. Mr. and Mrs. Pursel have raised three girls, Viola Bowman, wife of Rev. R. H. Parker; Clara and Sadie Carpenter, daughters of Frank and Victoria Carpenter, deceased. Clara has taught in Union county, but is at the present time attending school at Monmouth. Sadie is attending the high school in Union.

Things to know

Symbolism

What does a peace rose symbolize?

AI Overview

The Peace rose symbolizes hope, peace, and unity, particularly as a commemoration of the end of World War II and the desire for a harmonious future. Named "Peace" in 1945, the rose's journey from its development during the war to its presentation to UN delegates at their first meeting imbued it with global significance as a reminder that beauty can endure and peace can prevail, even after great conflict.

The Rose's Historical Context

A Symbol Born of Conflict:

The rose was developed by French horticulturist Francis Meilland between 1935 and 1939, anticipating the outbreak of World War II.

Preservation Efforts:

Meilland sent cuttings of the rose to colleagues in different countries for safekeeping as Germany prepared to invade France.

A Timely Name:

In the United States, the rose was introduced as "Peace" on April 29, 1945, the same day Berlin fell to Allied forces, making its name profoundly symbolic of the global desire for peace.

A Message for the United Nations

A Global Gift:

In May 1945, delegates at the inaugural United Nations meeting were presented with a Peace rose and a note expressing hope that it would inspire thoughts of lasting world peace.

Official Designation:

The Peace rose was officially named the rose of the United Nations in 1976.

A Living Symbol

Beauty and Resilience:

The Peace rose stands as a symbol of beauty and harmony that can thrive even in times of adversity.

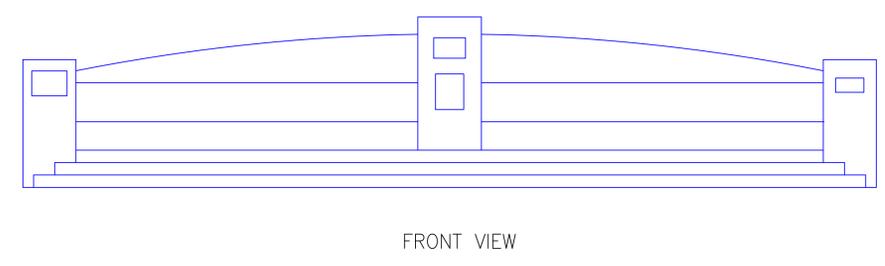
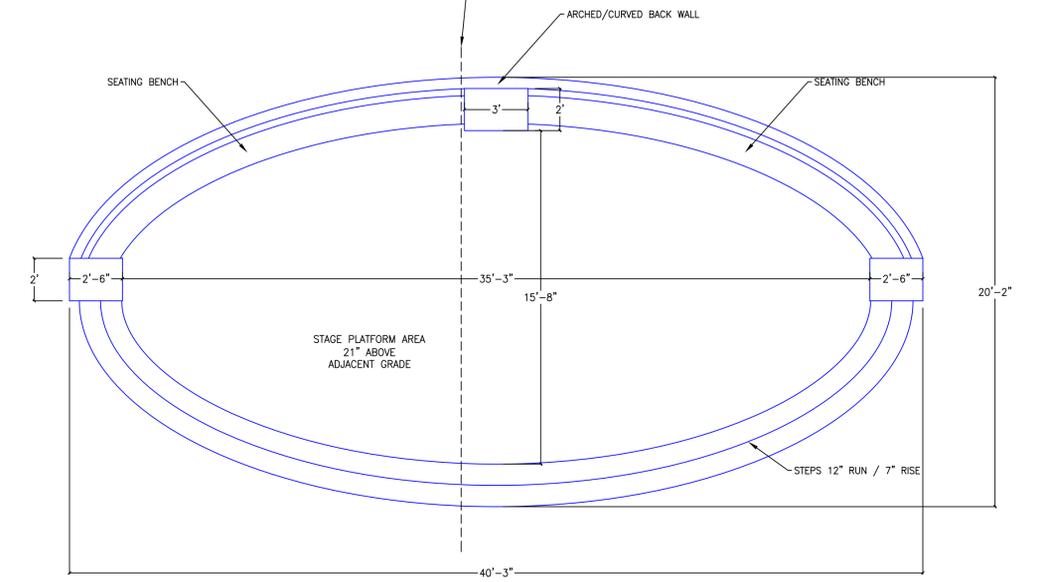
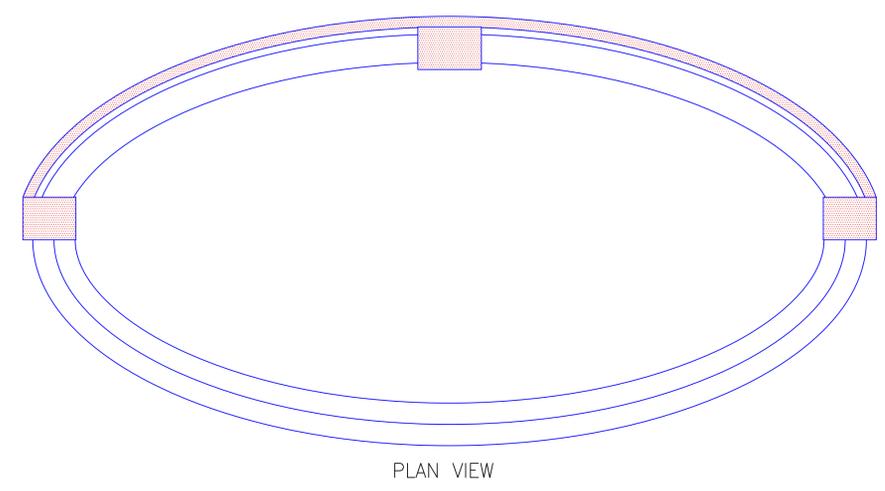
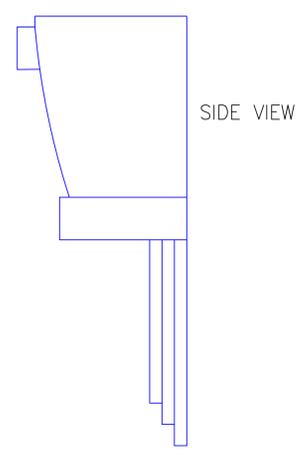
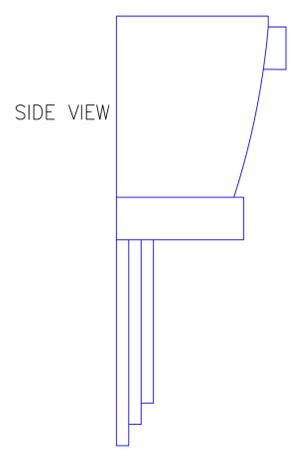
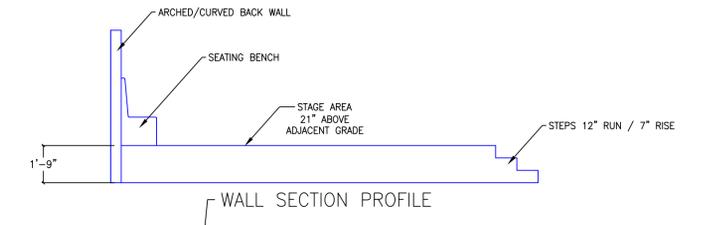
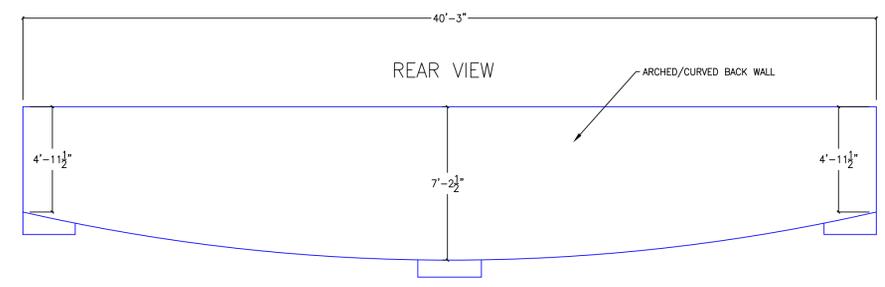


On the Original Oregon Trail Hwy

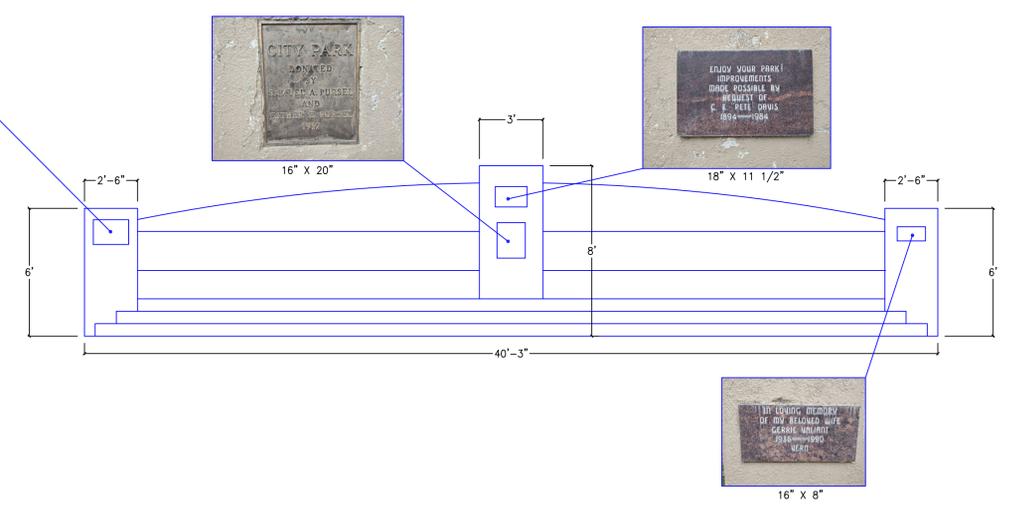
Minutes September 10, 2025
@Union County Museum

1. Call to order: in attendance, Meriah, Audrey, Tara, Walt, Nod, Jana
2. Approval of Meeting Minutes. Agenda stated approve to be for July, Should have been August. Correction motion made by Walt and 2nd by Meriah to correct month for Minutes and Treasurer report. Meriah Motion to approve July 9th minutes which were tabled for corrections Jana 2nd, Motion passed with unanimous approval. Walt Motioned to accept August 13 minutes with Audrey 2nd. Motion passed with unanimous approval.
3. Approval of treasurer report. Motion to correct day on agenda approve above, Nod motioned to approve with Jana providing 2nd. Motion passed unanimously.
4. Executive director report-none
5. President report-Tara
 - a. Done with FRBB
 - b. Discussion with Donna (Chamber president) about MSU taking over chamber. MSU 1 president with 2 treasurers (1 for MSU and 1 for Chamber). Donna would be treasurer for chamber for 1 more year. MSU to take over Christmas parade and grassroots. Combine meeting with chamber in November with MSU. MSU at 6pm with Chamber at 7 with vote by MSU to combine in December.
6. Old Business
 - a. Membership applications
 - b. Compete Volunteer hours-agenda stated July corrected to August.
 - c. FRBB-Final Report for FRBB, Tara working on it, should be available for October Mtg.
7. New Business
 - a. Park Update-Walt/Jana met with City admin. Celeste last week. Discussed Charlie's property line, not actually an issue since the park master plan does not include this disputed area in plan. Celeste suggested we proceed with planning to develop parking area and turn around area for possible county paving next year.
 - i. Historic Commission- Walt felt MSU might consider submitting the Pursel Memorial for registration on Union's Landmark Registry. The Memorial is to recognize the Pursel's donation of land for the City Park date of actual construction will have to be researched but is historically significant. Jana consulted with Ralph Edwards who submitted for a replacement design for the memorial as to whether it could be restored and he felt it could be and recommended Jan contact One Stop Masonry for a bid. A bid of \$42910 was provided. If MSU takes the lead and gifts back to the City a contractor and bid of choice could be awarded. Walt has prepared a Letter of Agreement between MSU and the City to take the lead on restoration of Memorial. Also a Nomination by MSU for place the Memorial on the City's Landmark Registry was prepared. There is a newspaper article indicating Union was the location for Oregon's first planting of the "Peace Rose" following WWII with Portland's Royal Rosarians traveling over to plant the rose.
 - ii. Nod motioned to accept/present Nomination letter for the Memorial, jana 2nd motion passed.
 - iii. Nod motioned to accept/present Letter of Agreement Between MSU and the City for restoration of Memorial, Jana 2nd motion passed.

- b. MSU Website-Meriah will finish write up for website
 - c. \$2500 City of Union Grant for Operating-Tara & Meriah in the works. Will present request to City at the Council Meeting in October.
 - d. Walt-Historic Commission- Using MSU to encourage properties to add to Landmark Registry
 - e. MSU Equipment Storage- Walt will allow the use of the garage at the drugstore
 - f. Block Party-September 27th 5pm till dark.
 - i. Ford Family Foundation is again donating \$300 for food this year. Jana has ordered the food from Union Market who had a list of what was ordered last year. Jana will ask Tiffany about face painting, Audrey to do something for Headstart, Lions may be able to have train there, Someone was to check with FFA and with Becky Platz on School Boosters.
 - ii. Trunk or Treat-Tara working on it. Jana to submit candy donations to BiMart & Grocery Outlet possibly Walmart. Papa Murphy's for pizza or if they can't possibly Pizza Hut or Dominoes, or Final Cut. Tara has checked with the school for use of kitchen. Oregon Trail Realty will do Hot Chocolate, VFW for chili, Jed? Or Ed Tibbs, Tara to follow up.
 - g. Merging Chamber and MSU-Tara mentioned the Christmas parade take over from chamber. Donna will help with advertising. Santa's Workshop is the theme this year. Parade on 12-6-2025, usually starting about 5pm.
8. Committee reports- (There is a blank committee report on the main street google drive, contact Tara or Meriah if you need access).
- a. Promotion- Submissions for city newsletter are due before the 25th of the month. Walt published MSU volunteer hours in last month's newsletter with and estimated 1000 volunteer hours by MSU this year, with an estimated \$20,000 to \$27000 value to the community.
 - b. Design/Facebook-discussed under 7b.
 - c. Economic Vitality-Jana/Walt
 - d. Organization-Walt
9. Misc. discussion-Could use a PA System at Block Party to announce events and promote the raffle MSU has had ongoing thru the summer.
10. Announcements and Calendar-Main Street Oregon Annual conference, Albany, Oregon October 7-9, 2025 with Wed. Pre-conference workshop, "MainSteet 101". Conference begins Thursday am, Jana plans to attend.
- a. Next meeting is at RattleTale on 10-8-2025 at 6pm.



NEW PLAQUE FOR 2025
ABOUT THE WONDERFUL
PEOPLE THAT MADE
THIS REPLACEMENT
PROJECT POSSIBLE





MINUTES

City Council Meeting

7:00 PM - Monday, September 8, 2025

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL:

Mayor: Hawkins
Councilors: Cox, Middleton, Seale, Black, George and Boyer-Davis

The City Council of the City of Union was called to order on September 8th, 2025, at 7:01 PM, in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

PRESENT: Susan Hawkins, Donald George, John Black, Trisha Seale, Anita Boyer-Davis, Kori Cox and Dick Middleton

ABSENT WITH CONSENT:

ABSENT WITHOUT CONSENT:

2. CORRESPONDENCE PERTINENT TO AGENDA BUSINESS ITEMS:

- a) Sheriff's Monthly Report

Deputy Patty Kelly introduced; monthly sheriff's activity reported (121.04 hours; 1 traffic citation; 10 warnings; 20 calls).

3. OLD BUSINESS:

Public comment is welcome on each subject addressed under the public comment rules stated below.

- a) Electricity Franchise

The Electricity Franchise agreement was read through in its entirety and then again by title. Councilor Middleton made a motion to approve the Electricity Franchise Agreement Ordinance 574 as presented with OTEC's redlined adjustments. Councilor Seale seconded the motion. The motion passed unanimously.

b) Historic Preservation Commission Apointment

Historic Preservation Commission applications were reviewed at the August City Council meeting and after asking council if there were any comments to which there were none, Mayor Hawkins appointed Stephen Wadner to the Historic Commission.

4. NEW BUSINESS:

Public comment is welcome on each subject addressed under the public comment rules stated below.

a) Union City Code 10.99 Penalties - ORD 498, 510 and 538
Ordinance Amendment

Ordinance 575 - amending City Code Chapter 98

The Ordinance was read through once in its entirety, and once by title. Willard Bertrand gave public comment with a request for exceptions for fields and farms due to the scale and maintenance realities and also expressed a concern that the city cannot shield itself from liability solely via ordinance language.

Councilor Boyer-Davis made a motion to approve Ordinance 575. Councilor Middleton seconded the motion. The motion passed unanimously.

Ordinance 576 - amending City Code Chapter 99

The Ordinance was read through once in its entirety, and once by title. Sally Spitzman gave public comment on 3 properties near her residence with heavy waste accumulation posing fire/sanitation hazards (locations noted near North College vicinity). Councilor Middleton had a question on impact to businesses (e.g., oil changes). Administrator Tate clarified DEQ compliance already required; ordinance focuses on unlawful accumulation, not compliant operations.

Councilor Boyer-Davis made a motion to approve Ordinance 576. Councilor Cox seconded the motion. The motion passed unanimously.

Ordinance 577 - amending City Code Chapter 10.99

The Ordinance was read through once in its entirety, and once by title. Councilor Boyer-Davis made a motion to approve Ordinance 576. Councilor Cox seconded the motion. The motion passed unanimously.

b) College Street Bridge

Resolution 2025-08 was pulled from the agenda at ODOT's request. It needs inclusion of legal property descriptions which will not be available until there is a design acceptance package. The expected design acceptance package timeline is December 2025/January 2026.

Right-Of-Way Services Agreement

Michelle Owen from ODOT was in attendance should council have any questions. Mrs. Owen reviewed the purpose of the agreement.

Lynda Frank gave public comment with a question on condemnation that is mentioned in the agreement and what that would look like.

Mrs. Owen clarified that ideally it would never get to that point. The ROW agreement is about making sure that the legal process is followed per law as public dollars, specifically federal dollars are to be used. The law has protections on both sides, for the property owners as well as the funding agency. The agreement has an exhibit with maps to clarify what property is being discussed and that it is no more than what is shown on the maps exhibit.

Willard Bertrand gave public comment requesting contractors be explicitly informed the access road is private until acquisition; asked for 2-day prior notice of site visits and basic schedule details.

Mrs. Owen expressed that ODOT is committed to improving communication, honoring right-of-entry terms, and notifying via city coordination; acknowledged uniqueness of access situation.

Councilor Boyer-Davis made a motion to approve the Right-Of-Way Services Agreement as presented. Councilor Seale seconded the motion. The motion passed unanimously.

The Project Change Request Form was review along with the Contract Amendment. The change increases the budget for the right-of-way acquisition phase from \$75,000 to \$95,000.

Councilor Boyer-Davis made a motion to approve the Right-Of-Way Services Agreement as presented. Councilor Cox seconded the motion. The motion passed unanimously.

- c) Code Enforcement Assistance
Contracted Services with the City of Elgin

This item was removed from the agenda

- d) City of Union Fee Schedule Review and Fee revisions

This item was removed from the agenda.

5. **CONSENT AGENDA:**

Councilor Middleton made a motion to accept the consent agenda as presented. Councilor Boyer-Davis seconded the motion. Motion carried unanimously.

5.1. **BUSINESS/SPECIAL MEETING MINUTES**

5.1.1. August 11th, 2025 City Council Meeting

5.1.2. August 25th, 2025 Council Special Meeting/Executive Session

5.2. **WORK SESSION MINUTES**

- 5.2.1. August 11th, 2025 Work Session
- 5.2.2. August 25th, 2025 Work Session

5.3. INFORMATION REPORTS

- 5.3.1. Animal Officer Monthly Report
- 5.3.2. Library Monthly Report
- 5.3.3. Office Manager Report

6. CITY COUNCIL WORKING COMMITTEE UPDATES:

Most committees had not had an opportunity to meet. Those with comments are noted below.

- a) Charter Committee
- b) Water Sewer Committee
- c) Zoning Committee
- d) Ordinance Committee
- e) Streets Committee
- f) Historic Preservation Commission
- g) Planning Commission
- h) Library Board
- i) Trails Workgroup
- j) Buffalo Flats Project
- k) Main Street Union

Prepping for Block Party which is the last big event in the park for the summer season.

- l) Fire/EMS Board

Things are running well and planning for the future is going well including good changes where needed.

7. CITY ADMINISTRATOR / PUBLIC WORKS REPORT:

- a) Public Works Monthly Report
- b) Wastewater Monthly Report
- c) City Administrator Monthly Report

8. PUBLIC COMMENT

Audience members may bring any concern before the Council at this time.

Public comment rules:

All public comment is subject to 3 minutes per individual and time may be cut short by the Mayor if the information addressing the Council becomes redundant. All persons addressing the Council must speak at the lectern and prior to speaking must state their name and address.

9. UPCOMING MEETINGS AND SUGGESTIONS:

- a) September 10th, 2025 Main Street Union Meeting @ 6PM at 156 S Main Street
- b) September 16th, 2025 - Union Rural Fire Protection District Board Meeting @ 7PM at 570 E Beakman Street
- c) September 17th, 2025 - Charter Committee @ 10AM
- d) September 17th, 2025 - Planning Work Session & Commission Meeting @ 6PM
- e) September 22nd, 2025 - Council Work Session @ 6PM
- f) September 24th, 2025 - Historic Preservation Commission @ 6PM
- g) September 27th, 2025 - Zoning Committee @ 9AM
- h) September 27th, 2025 - Streets Committee @ 10AM
- i) October 13th, 2025 - Council Work Session @ 6PM
- j) October 13th, 2025 - Council Business Meeting @ 7PM
- k) October 15th, 2025 - Charter Committee @ 10AM

10. ADJOURNMENT:

This meeting was adjourned at 9:23 PM

Mayor

City Administrator



MINUTES

Council Work Session Meeting

6:00 PM - Monday, September 8, 2025

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

1. CALL TO ORDER AND ROLL CALL:

Mayor:

Hawkins

Councilors:

Cox, Middleton, Seale, Black, George and Boyer-Davis

The City Council of the City of Union was called to order on September 8th, 2025, at 6:01 PM, in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

PRESENT: Susan Hawkins, Donald George, John Black, Trisha Seale, Anita Boyer-Davis, Kori Cox and Dick Middleton

ABSENT WITH CONSENT:

ABSENT WITHOUT CONSENT:

2. PRESENTATIONS:

3. UPCOMING BUSINESS DISCUSSIONS:

- a) Electricity Franchise
Ordinance 549
Ordinance 574

Celeste Tate City Administrator reviewed the redline version of the Oregon Trail Electric Cooperative Franchise Agreement that was received back from OTEC. There was an OTEC representative on Zoom as well for any questions. The Agreement is a 10-year non-exclusive agreement with automatic renewals unless non-renewal notice is given 6 months prior to the expiration date. The agreement grants OTEC rights to construct, operate and maintain electric facilities in city rights-of-way. Gross Revenues definition was clarified to exclude proceeds from bonds, mortgages, securities and stocks as well as wholesale sales to another utility when the ultimate consumer is not an OTEC customer. It also excludes joint pole-use revenues. The agreement may be

terminated for failure on OTEC's part to maintain primary, non-contributory insurance provided that the franchisee has an opportunity to cure. The goal is to provide 24-hour service with best efforts to maintain continuous service. There is no guarantee of uninterrupted service and OTEC is not liable for causes beyond their reasonable control. There is a 30 day notice on both parties prior to new/major right of way work that would affect OTEC facilities unless it is an emergency. The city has the ability to use OTEC's poles for city services upon signing a joint use agreement though CATV and broadband or similar services are excluded. Electronic mapping is provided upon request subject to franchisee critical infrastructure security policies and public records constraints. There are no warranties on mapping accuracy and the city must treat data as confidential to the extent allowed with protective order opportunity for public records requests. The City may require relocations in the interest of public convenience and necessity. Franchisee responsiveness within 60 days to relocation requests. Franchisee not obligated to pay relocation costs caused by private development or third-party projects. Costs to be borne by developer/third party; franchisee enforces collection and may wait to relocate until paid. Franchisee must restore excavations promptly; responsible for repair/settling issues up to two years. Books to be retained in Oregon; city may inspect with notice and audit within specified windows. If underpayment exceeds 7%, audit may expand to six years; interest at 5% on underpayments. There is a 60-day cure window; public hearing if protested; ensure continuity of power service plan if termination occurs. On termination without renewal efforts: Overhead facilities removed or decommissioned/abandoned in place per city approval; underground facilities decommissioned/abandoned in place within one year, consistent with law. OTEC clarified operationally they have idle lines rather than "abandoned lines"; definitions may need future policy discussion if city seeks idle-line removal.

b) Union City Code 10.99 Penalties - Ordinances 498, 510 and 538

There was a discussion on the objective of updating these ordinances is to create a consistent, centralized summary abatement and enforcement process in Section 10.99 applicable across substantive code chapters (e.g., noxious vegetation, solid waste, RV residential use). Also to remove jailing/warrants provisions from 10.99; rely on civil enforcement, liens, and DA/circuit court for criminal matters. The city attorney Paige Sully spoke about the different ordinances. Summary abatement becomes available citywide for health and safety code violations. It is a case-by-case decision on whether, how much, and whether to foreclose on liens; lien priority may be subordinate to mortgages/judgments. The city should target minimal necessary abatement to address health/safety; properties may still look poor post-abatement. Many properties are not owner-occupied; notice and foreclosure complexities expected; judicial foreclosure required. These updates enable towing/removal in right-of-way violations (e.g., trailers/RVs) after notice and process, addressing prior enforcement gaps.

Ordinance 575 — Chapter 98 (Noxious Vegetation) amendment removes chapter-specific abatement process; points to 10.99 for penalties and enforcement.

Ordinance 576 — Chapter 99 (Solid and Other Waste) amendment also removes chapter-specific abatement/hearing/judicial review processes; points to 10.99. It clarifies exemptions for licensed, zoning-compliant junkyards/recyclers with secure 6-ft sight-obscuring fencing, the temporary accumulation in standard receptacles for legal disposal without health hazards, and compost/silage/manure in normal agricultural operations, compliant with zoning/DEQ and not encroaching or causing public health hazards. It declares unlawful accumulation/storage a public nuisance; prohibits accumulation/display of waste on property.

Ordinance 577 — Section 10.99 (Penalties and Summary Abatement) amendment establishes minimum fines framework (percentages of maximum) with escalations for traffic accidents, school/work zones, intentional harm, repeat offenses. No imprisonment; each day of violation is a separate offense. Municipal court procedures: summons-based, admissions/denials/no-contest, waiver/forfeiture schedules, non-jury trials unless legally required.

The city attorney reviewed the summary abatement process with required notices (mail and posting), content specifics, 15-day abatement window, hearing request option, finality if no hearing requested. It includes a provision for entry on private property for inspection post-procedures along with a City council hearing and orders; consent agreements enforceable as contracts. Instances when abatement is necessary include consent violation, missed notice deadlines with no hearing, noncompliance with hearing orders, or final court orders not complied with. Emergency summary abatement is allowed for immediate threats with costs placed as a lien and includes administrative overhead of 15%.

c) Code Enforcement Assistance

Administrator Tate discussed her efforts on reaching out to other cities to see how and where they have been successful with code enforcement and whether there are things the City of Union can do in order to make things better here. She also mentioned discussions she has had with other cities in regards to whether they are interested in contracting with the city for code enforcement. There is a meeting coming up with the City of Lagrande in which Tate will discuss with them where they have been successful and what their interest might be on some contracted services.

d) City of Union Fee Schedule Review

This item was removed from the agenda due to lack of time.

4. COMMITTEE DISCUSSIONS:

5. ORDINANCE/CHARTER REVIEW:

6. OTHER:

7. ADJOURNMENT:

This meeting was adjourned at 6:55PM

Mayor

City Administrator



MINUTES

Council Work Session Meeting

6:00 PM - Monday, September 22, 2025

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

1. CALL TO ORDER AND ROLL CALL:

Mayor:

Hawkins

Councilors:

Cox, Middleton, Seale, Black, George and Boyer-Davis

The City Council of the City of Union was called to order on September 22nd 2025, at 6:00 PM, in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

PRESENT: Susan Hawkins, Donald George, John Black, Trisha Seale, Anita Boyer-Davis, Kori Cox and Dick Middleton

ABSENT WITH CONSENT:

ABSENT WITHOUT CONSENT:

2. PRESENTATIONS:

a) Code Enforcement Options with City Attorney

There was a discussion with the City Attorney, Paige Sully on what the options are for code enforcement within the city. The City Council recently updated City Code section 10.99 to streamline the penalties and enforcement available. However, there are practical enforcement limits, and the city must ensure due process and evaluate risk.

There are two tiers of cases; typical minor violations (tall grass, weeds, minor debris) which often resolve with notices and voluntary compliance and; complex properties with multiple health/safety violations requiring escalation beyond simple citations.

There are a couple of options available for enforcement; citations or notices of violation, and summary abatement.

The advantages with citations are they are suitable for low-level issues and encourage voluntary compliance. The disadvantages are the fines are hard to collect; the city cannot force payment; property occupants may not be owners which limits leverage; though the individual may pay the fine, it does not

guarantee the issue will be resolved and; court processes add costs and may not result in abatement, or resolution of the violation.

With summary abatement there is a clear process, formal notice must be made to the owners/occupants/interested parties with specific violations, cited code sections, rights to appeal/hearing, and deadlines (e.g., 15–20 days). If no compliance or appeal, city conducts abatement, then gives notice with costs and allows 60 days to pay or challenge before recording a lien. Though liens accrue interest, there are costs associated with this process which could include contractors, disposal, equipment, and attorney fees for the summary abatement. The liens that can be placed on a property associated with summary abatement charges have a priority list and limits. Liens are lower priority than mortgages, tax liens, or prior judgments and may be wiped out in foreclosures. Foreclosure to recover abatement costs is often impractical and costs can exceed property value. Ownership ambiguity is common (unknown owners, heirs, tenants, squatters), requiring title reports and time. There are operational risks; trespass concerns, safety issues, and potential breach of peace when occupants resist. It is important to coordinate with law enforcement. The attorney voiced a strong recommendation to obtain a circuit court search warrant before entering occupied properties for abatement. This enables lawful entry (cutting locks, opening gates) with deputy support; mitigates safety risks and legal exposure; law enforcement typically requires a warrant to assist.

It is important that council and the community have realistic expectations on outcomes. Code enforcement addresses legal compliance for health/safety, not aesthetics or behavior (noise, late-night traffic) which are law enforcement issues. Abatement is often temporary; properties may relapse (e.g., RVs return) without ability to secure sites. There is an impact on the budget as Code enforcement is not revenue-generating; costs are significant and must be selectively applied. Communication is important. Neighbors should be informed that outcomes will make properties lawful, not “nice,” and some issues are outside code enforcement tools. Public messaging should set realistic expectations with code enforcement addressing lawful conditions, not aesthetic upgrades or behavioral control.

It is also important to have a strategic approach. Be selective and prioritize the most serious and repeat health/safety violations to contain costs. Early intervention can prevent escalation; consider bypassing routine notices for severe cases and issue direct legal notices from the attorney. In addition, work should be done to improve ordinances. The nuisance codes should be consolidated and clarified into a single comprehensive nuisance ordinance covering noise, weeds, junk vehicles, rubbish barking dogs, etc. Enforcement and penalties should be standardized across nuisances via an updated master enforcement code. On the topic of vehicle-related enforcement, the current towing/abandoned vehicle codes are impractical and require a non-existent chief of police. Using the ORS (Oregon Revised Statutes) is limited to impeding traffic. A workable towing/vehicle ordinance should be drafted, authorizing designated officials and coherent procedures. The attorney is working on this with the potential to cost-share with another city client who also needs a similar ordinance.

3. UPCOMING BUSINESS DISCUSSIONS:

a) Fee Schedule Review

The fee schedule was briefly reviewed with some routinely used fees remaining unchanged for over ten years. Celeste Tate the City Administrator is gathering information on fee schedules from other municipalities in Oregon to begin reviewing fees and costs with city council for possible revision at a future meeting. City Council discussed the need to recover the costs the city incurs for the different services. There was a discussion on Travel Trailer Occupancy Permits that some other municipalities charge. Institution such a fee would not likely address illegal occupancy and the focus currently is on safety notification and enforcement consistency. There was a suggestion to consolidating the scattered fee ordinances into a single updated ordinance amending the prior numbered ordinances. Commonly used fees should be prioritized for near-term updates and evaluate partition fees and appeal fees next. There was also a discussion on System Development Charges that have been suspended since July 1st of 2018. There was a discussion on the need to revisit the System Development Charges, potentially reinstating them, modernizing the fee structure with consideration given to the League of Oregon Cities model SDC ordinance. The need to update the master plans was discussed (transportation, water, sewer, streets and parks) and ensure that projects funded by the SDC's are identified. All projects funded with these funds should be capital improvements and not routine maintenance and identified in the master plans. Transportation/Streets and Parks SDC charges should also be considered if supported by adopted master plans. The need to balance rates to cover actual infrastructure expansion costs was discussed, without unduly discouraging development. The population trend from 2018 to 2025 was discussed highlighting the limited growth despite the SDC suspension. Reinstatement of these charges should focus on sharing the cost of service expansion with new development.

b) Speed bump on West Fir

A request for a speed bump on West Fir was discussed. The area discussed is a three-block segment with one resident on a fourth block with potential for four future homes. Speed bumps are most effective on longer roadways. Mid-block placement in a short segment is suboptimal. Stop signs are ineffective without enforcement capacity and speed humps on short streets provide limited benefit. It was discussed that the recent increased traffic could be due to a nearby house fire and related activity. Targeted stop sign placement should be considered only if a specific intersection issue is identified. The costs associated with a stop sign versus a speed hump were discussed. The speed hump installed in 2023 was around \$1,000 for the speed hump itself. The need to evaluate other streets that have documented speeding issues was discussed along with integrating any installations with planned utility/street projects to leverage construction costs when practical. No immediate

installation was recommended but to monitor conditions and revisit if persistent and documented speeding emerges.

4. COMMITTEE DISCUSSIONS:

5. ORDINANCE/CHARTER REVIEW:

6. OTHER:

7. ADJOURNMENT:

This meeting was adjourned at 7:33 M

Mayor

City Administrator



Memorandum

Subject: Animal Officer Monthly Report
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Celeste Tate, Administrator

ATTACHED:

[Animal Officer Monthly Report and Hours September 2025](#)

Animal Enforcement Deputy Hours

2025

Hyllested	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
1							0.75						0.75
2						0.50							0.50
3				1.00		2.00							3.00
4			1.75	2.75		0.50							5.00
5		1.00	0.50										1.50
6													0.00
7													0.00
8				1.00									1.00
9													0.00
10													0.00
11						1.50							1.50
12													0.00
13						1.00							1.00
14	1.00	1.00			1.00								3.00
15				3.00									3.00
16	0.50			2.00									2.50
17									1.00				1.00
18		2.00	1.00										3.00
19													0.00
20		1.00	1.25										2.25
21	0.50		1.00										1.50
22				3.00									3.00
23	1.00				2.00		1.25						4.25
24													0.00
25							1.50						1.50
26		2.00											2.00
27		1.25											1.25
28	1.75		2.00					1.50					5.25
29								0.50					0.50
30	1.25												1.25
31	2.00												2.00
Total	8.00	5.00	7.50	12.75	3.00	5.50	3.50	2.00	1.00				48.25

Late hrs rovd; not billed
Actual: 8.25



Memorandum

Subject: Library Monthly Report
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Tiffany Derichsweiler, Library Lead

ATTACHED:

[Library Monthly Report September 2025](#)

September Monthly Report 2025

	Statistics	
	This Year	Last Year
Patron Count	764	802
Circulation Count:	1079	1185
Adult	490	545
Children	589	640
Audios	54	100
Videos	195	221
Music CD's	0	0
Materials Added	58	51
Reference Questions	88	4
Programs for Patrons	14	9
Participants	116	78
Computer Usage	1205098	1159276
New Patrons	8	4
ILL Requests	391	314
Notary	3	4

Events and Additions:

9/1 Holiday

Class visits completed by both 1st grades, Ms. Walden's class, & Head Start.

programs for 0-5
attendance
#programs for 6-11
attendance
#programs for 12-18
attendance
#programs for 19+
attendance
all age programs (general interest)
attendance
Meeting room usage
Self directed activities
SDA participants

General Interest Program Sessions* A general interest program session is any planned event that is appropriate for any age group or multiple age groups

Meeting Room Usage. Number of all other meetings or events held at library facilities that were not sponsored or co-sponsored by the library. Please include scheduled meetings which occur in any area of the library (your library need not have a room specifically for meetings). Please include study room use (even if used by single individuals), and other scenarios where library space is used for community meetings, which you are able to easily track (scheduled tutoring sessions, etc.).

self-directed activities Please report the number of self-directed activities your library created throughout the year. Self-directed activities are program-like activities the library produces that do not necessitate direct staff interaction with patrons in real time. Report activities aimed at any age group. Activities can be onsite at the library, or elsewhere in the community. These may include, but are not limited to: • Take-&-make kits • Passive programs • White board, magnetic poetry, and/or sticky-note prompts (for example, Question of the Week) • Guessing jars • Crafting corners • Games and puzzles • Scavenger hunts



Memorandum

Subject: Office Manager Report Sept 2025
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Heather Daggett, Wastewater

ATTACHED:

[Office Manager Report-September 25](#)

[AP's September 2025](#)

[Revenues September 2025](#)

[Expenses September 2025](#)

City of Union, Oregon



PO Box 529
342 S. Main Street
Union, OR 97883

Phone: 541-562-5197
Fax: 541-562-5196
www.cityofunion.com

Home to the Buffalo Peak Golf Course

MEMORANDUM

October 13, 2025

TO: Celeste Tate, City Administrator
FROM: Laura Dodds, Office Manager

SUBJECT: Office Manager Staff Report – for September 2025

The following financial report shows revenues/expenditures:

- ❖ Total revenue for the month of September: **\$161,439.65**
- ❖ Total expenditures for the month of September: **\$114,391.39**
- ❖ A total of **\$108,748.77** was billed out in utility bills for the month of September
- ❖ We delivered 49 delinquent notices on September 30th. Delinquent fees total **\$980.00**. Any delinquent account is unpaid the services will be shut off, and account will be paid in full to have services turned back on.
- ❖ Airbnb Revenue for September before deducting cleaning and management fees: **\$4581.31**
- ❖ Late fees assessed for the month of September **\$1792.50**
- ❖ Attached with this report you will find a budget summary of revenues and expenditures up to date by department, and Accounts Payable for the month.
- ❖ New Office manger training is in progress.

City of Union
Council Approval Report
(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Vendor									
554	09/16/25	All Air HVAC Service, 1703 N Albany Street, La Grande, OR, 97850	09/19/25	\$3,225.00	\$3,225.00	115-000-5403700	City Hall Improvements	\$35,000.00	(\$11,606.00)
54247	09/16/25	city hall air conditioning unit							
				\$3,225.00	OK TB				
4	09/16/25	Avista, 1411 E. Mission Ave, Spokane, WA, 99252-0001	09/19/25	\$6.58	\$6.58	100-110-5202501	Heat	\$1,300.00	\$1,286.72
092025	09/16/25	Heat 342 S Main City Hall	09/19/25	\$6.60	\$6.60	200-200-5202501	Heat	\$4,000.00	\$3,986.71
092025	09/16/25	Heat 342 S Main City Hall	09/19/25	\$6.60	\$6.60	300-300-5202501	Heat	\$4,000.00	\$3,872.26
092025	09/16/25	Heat 342 S Main City Hall	09/19/25	\$19.78	\$19.78	300-300-5202501	Heat	\$4,000.00	\$3,872.26
092025	09/16/25	Heat Treatment Plant	09/19/25	\$33.97	\$33.97	300-300-5202501	Heat	\$4,000.00	\$3,872.26
092025	09/16/25	Heat Treatment Plant	09/19/25	\$19.78	\$19.78	600-600-5202501	Heat	\$2,500.00	\$2,461.24
092025	09/16/25	Heat 182 N Main LIB	09/19/25	\$18.63	\$18.63	800-800-5202501	Heat	\$2,204.00	\$2,119.37
092025	09/16/25	heat 389 Hwy 203 Ranger station	09/19/25	\$12.69	\$12.69	800-800-5202501	Heat	\$2,204.00	\$2,119.37
150	09/16/25	Badger Meter, Box 88223, Milwaukee, WI, 53288-0223	09/19/25	\$79.52	\$79.52	200-200-5203800	IT/Computer/Software	\$18,000.00	\$14,661.27
80207668	09/16/25	meter read/mobile hosting unit/monthly							
				\$79.52	OK TB				
547	09/16/25	Baird, Lori, PO Box 676, Union, OR, 97883	10/15/25	\$1,695.51	\$1,695.51	800-800-5202190	Contract Services	\$23,879.00	\$18,471.37
inv08-2025	09/16/25	air BnB contract services Aug-25							
				\$1,695.51	OK TB				
41	09/16/25	Box R Water Analysis Lab, 567 N.W. 2nd Street, Prineville, OR, 97754	09/16/25	\$51.00	\$51.00	200-200-5202270	Water Testing	\$5,000.00	\$3,901.00
X063390	09/16/25	routine water testing							
				\$51.00	OK TB				
6	09/16/25	Charter Communications, PO Box 7173, Pasadena, CA, 91109-7173	10/10/25	\$149.99	\$149.99	600-600-5203800	IT/Computer/Software	\$6,076.00	\$5,205.67
September25	09/16/25	internet Library							
				\$149.99	OK TB				
444	09/16/25	Davis, Anita, 277 W Bryan, Union, OR, 97883	10/16/25	\$13.50	\$13.50	100-110-5202181	Supplies (Janitorial & Op	\$6,687.00	\$5,951.13
ReimAug25	09/16/25	wax for office floor							
				\$13.50	OK TB				
9	09/16/25	Eagle Office Supplies, 1701 Adams Ave, La Grande, OR, 97850	10/15/25	\$50.85	\$50.85	100-110-5202190	Contract Services	\$7,500.00	\$6,729.06
95983	09/16/25	copy contract	10/15/25	\$25.42	\$25.42	100-160-5202190	Contract Services	\$1,000.00	\$931.38
95983	09/16/25	copy contract	10/15/25	\$76.29	\$76.29	200-200-5202190	Contract Services	\$5,000.00	\$4,766.40
95983	09/16/25	copy contract	10/15/25	\$76.29	\$76.29	300-300-5202190	Contract Services	\$7,000.00	\$6,766.40
95983	09/16/25	copy contract	10/15/25	\$25.42	\$25.42	800-800-5202190	Contract Services	\$23,879.00	\$18,471.37
				\$254.27	OK TB				
522	09/19/25	Gardner, Dylan, 599 E Ash, Union, OR, 97883	09/19/25	\$102.50	\$102.50	200-200-5202430	Clothing	\$1,200.00	\$1,200.00
92025	09/19/25	clothing allowance							

City of Union
Council Approval Report
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
17	O'Reilly Enterprises, PO Box 248, Cove, OR, 97824	09/16/25	IT services/contract services	09/19/25	\$203.32	\$203.32	100-110-5203800	IT/Computer/Software	\$13,888.00	\$10,280.74
0920251T		09/16/25	IT services/contract services	09/19/25	\$200.00	\$200.00	100-110-5203800	IT/Computer/Software	\$13,888.00	\$10,280.74
739		09/16/25	Admin computer w/ server	09/19/25	\$25.00	\$25.00	100-140-5203800	IT/Computer/Software	\$375.00	\$99.76
0920251T		09/16/25	IT services/contract services	09/19/25	\$223.34	\$223.34	200-200-5203800	IT/Computer/Software	\$18,000.00	\$14,661.27
0920251T		09/16/25	IT services/contract services	09/19/25	\$223.34	\$223.34	300-300-5203800	IT/Computer/Software	\$14,756.00	\$12,476.17
0920251T		09/16/25	IT services/contract services	09/19/25	\$55.00	\$55.00	500-500-5203800	IT/Computer/Software	\$2,604.00	\$2,087.17
0920251T		09/16/25	IT services/contract services	09/19/25	\$55.00	\$55.00	600-600-5203800	IT/Computer/Software	\$6,076.00	\$5,205.67
0920251T		09/16/25	IT services/contract services	09/19/25	\$15.00	\$15.00	800-800-5203800	IT/Computer/Software	\$868.00	\$716.90
20	Oxarc, PO Box 2605, Spokane, WA, 99220-2605	09/19/25	public works operating supplies	09/19/25	\$12.93	\$12.93	200-200-5202181	Supplies (Janitorial & Op	\$40,000.00	\$36,128.38
324023380		09/16/25	public works operating supplies	09/19/25	\$8.55	\$8.55	200-200-5202181	Supplies (Janitorial & Op	\$40,000.00	\$36,128.38
32408300		09/16/25	SERVICES CHARGES WTR	09/19/25	\$14.34	\$14.34	200-200-5202181	Supplies (Janitorial & Op	\$40,000.00	\$36,128.38
62115033		09/16/25	cylinder fees	09/19/25	\$101.04	\$101.04	200-200-5202820	Maintenance (Building &	\$3,000.00	\$3,000.00
32394088		09/16/25	public works operating supplies	10/25/25	\$1,038.26	\$1,038.26	300-300-5202181	Supplies (Janitorial & Op	\$68,992.00	\$58,476.75
32397855		09/16/25	treatment plant operating supplies	09/19/25	\$8.56	\$8.56	300-300-5202181	Supplies (Janitorial & Op	\$68,992.00	\$58,476.75
32408300		09/16/25	services charges WWV	09/19/25	\$8.56	\$8.56	300-300-5202181	Supplies (Janitorial & Op	\$68,992.00	\$58,476.75
22	Quill Corporation, PO Box 37600, Philadelphia, PA, 19101-0600	09/19/25	annual membership	09/19/25	\$69.99	\$69.99	100-110-5202181	Supplies (Janitorial & Op	\$6,687.00	\$5,951.13
45585079		09/16/25	annual membership	09/19/25	\$69.99	\$69.99	100-110-5202181	Supplies (Janitorial & Op	\$6,687.00	\$5,951.13
366	SAIF Corp, 400 High Street SE, Salem, OR, 97312	09/19/25	workmans comp	09/19/25	\$90.56	\$90.56	100-110-5202710	Insurance/Property/Liabill	\$5,939.00	\$5,522.50
1001972076		09/16/25	workmans comp	09/19/25	\$189.87	\$189.87	200-200-5202710	Insurance/Property/Liabill	\$25,887.00	\$25,013.67
1001972076		09/16/25	workmans comp	09/19/25	\$189.87	\$189.87	300-300-5202710	Insurance/Property/Liabill	\$25,886.00	\$25,012.67
1001972076		09/16/25	workmans comp	09/19/25	\$58.43	\$58.43	500-500-5202710	Insurance/Property/Liabill	\$7,992.00	\$7,723.28
1001972076		09/16/25	workmans comp	09/19/25	\$20.45	\$20.45	600-600-5202710	Insurance/Property/Liabill	\$4,000.00	\$3,905.96
1001972076		09/16/25	workmans comp	09/19/25	\$35.06	\$35.06	800-800-5202710	Insurance/Property/Liabill	\$11,375.00	\$11,213.77
14	TAL Building Centers, 203 SE Park Plaza Dr. Suite 250, Vancouver, WA, 98684	09/19/25	Ranger station #3	09/19/25	\$144.85	\$144.85	115-000-5403203	Land/Buildings	\$260,000.00	\$197,321.72
5006-2852577		09/16/25	Ranger station #3	09/19/25	\$90.84	\$90.84	115-000-5403203	Land/Buildings	\$260,000.00	\$197,321.72
5006-2858758		09/16/25	ranger station #3	09/19/25	\$105.14	\$105.14	115-000-5403203	Land/Buildings	\$260,000.00	\$197,321.72
5006-2884332		09/16/25	ranger station #3	09/19/25	\$2,041.31	\$2,041.31	300-300-5202820	Maintenance (Building &	\$3,500.00	\$3,500.00
5006-2879733		09/16/25	WWTP influent Bldg metal	09/19/25	\$2,041.31	\$2,041.31	300-300-5202820	Maintenance (Building &	\$3,500.00	\$3,500.00
297	T-Mobile, PO Box 742596, Cincinnati, OH, 45274-2596	09/19/25	water/sewer mobile internet	09/19/25	\$35.16	\$35.16	200-200-5203800	IT/Computer/Software	\$18,000.00	\$14,661.27
September 2025		09/16/25	water/sewer mobile internet	09/19/25	\$13.35	\$13.35	300-300-5203800	IT/Computer/Software	\$14,756.00	\$12,476.17
September 2025		09/16/25	water/sewer mobile internet	09/19/25	\$13.35	\$13.35	300-300-5203800	IT/Computer/Software	\$14,756.00	\$12,476.17

OK TB

City of Union
Council Approval Report
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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50	445948	09/16/25	Tritech Software Systems, 12709 Collection Center Drive, Chicago, IL, 60693	09/16/25	\$395.85	\$395.85	200-200-5202640	Postage/Shipping	\$5,000.00	\$4,060.55	
			09/16/25	billing/postage Aug25							
			09/16/25	billing/postage Aug25		\$395.85	300-300-5202640	Postage/Shipping	\$5,076.00	\$4,136.55	
					\$791.70						

25	T018470	09/16/25	Umpqua Research Co - Table Rock Analytical Lab, PO Box 609, Myrtle Creek, OR, 97457	09/16/25	\$95.00	\$95.00	300-300-5204950	Sewer Testing	\$4,915.00	\$4,915.00
			09/16/25	required water testing cath creek						
			09/16/25	Quarterly Labs		\$212.60	300-300-5204950	Sewer Testing	\$4,915.00	\$4,915.00
					\$307.60					

85	Aug2025	09/16/25	Union Market, PO Box 886, Acct #2010, Union, OR, 97863	09/16/25	\$76.14	\$76.14	100-110-5202181	Supplies (Janitorial & Op	\$6,687.00	\$5,951.13
			09/16/25	cleaning supplies						
			09/16/25	library supplies		\$14.98	600-600-5202181	Supplies (Janitorial & Op	\$5,500.00	\$5,376.66
					\$91.12					

26	0752088190	09/16/25	US Cellular, Dept. 0205, Palatine, IL, 60055-0205	09/16/25	\$54.18	\$54.18	200-200-5202570	Telephone/Cell	\$2,500.00	\$2,224.69
			09/16/25	On Call Phone						
			09/16/25	On Call Phone		\$54.18	300-300-5202570	Telephone/Cell	\$4,400.00	\$3,646.74
					\$108.36					

1	Sept25	09/16/25	Wex Bank, PO Box 6293, Carol Stream, IL, 60197-6293	09/16/25	\$148.27	\$148.27	100-130-5202490	Fuel	\$1,000.00	\$827.50
			09/16/25	Parks fuel						
			09/16/25	public works fuel		\$497.22	200-200-5202490	Fuel	\$5,000.00	\$4,361.96
			09/16/25	credit		(\$0.98)	200-200-5202490	Fuel	\$5,000.00	\$4,361.96
			09/16/25	prompt pay credit		(\$0.97)	300-300-5202490	Fuel	\$2,640.00	\$2,436.19
			09/16/25	wastewater fuel		\$127.95	300-300-5202490	Fuel	\$2,640.00	\$2,436.19
					\$45.70					
					\$817.19					

3	21793166	09/16/25	Zayo Group LLC, PO Box 734521, Chicago, IL, 60673-4521	09/16/25	\$109.15	\$109.15	200-200-5202570	Telephone/Cell	\$2,500.00	\$2,224.69
			09/16/25	Water alarms						
			09/16/25	VWVTP alarms		\$109.16	300-300-5202570	Telephone/Cell	\$4,400.00	\$3,646.74
					\$218.31					

321	092025cityhall	09/16/25	ZiplyFiber, PO Box 740416, Cincinnati, OH, 45274-0416	09/16/25	\$54.06	\$54.06	100-110-5203800	IT/Computer/Software	\$13,888.00	\$10,280.74
			09/16/25	internet city hall						
			09/16/25	internet/cameras		\$80.00	100-130-5202181	Supplies (Janitorial & Op	\$4,000.00	\$3,466.90
			09/16/25	internet city hall		\$77.60	200-200-5203800	IT/Computer/Software	\$18,000.00	\$14,661.27
			09/16/25	internet city hall		\$77.60	300-300-5203800	IT/Computer/Software	\$14,756.00	\$12,476.17
			09/16/25	internet city hall		\$10.74	500-500-5203800	IT/Computer/Software	\$2,604.00	\$2,087.17
					\$300.00					

City of Union
Council Approval Report
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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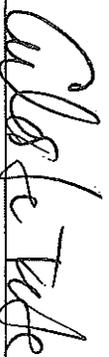
Total Bills To Pay: \$16,937.86

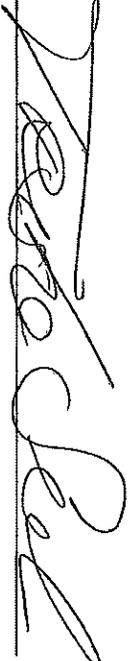
City of Union

Expenditures Register Approval

I, as a Union City Councilor, do hereby certify and declare that I reviewed the demands enumerated and referred to in the foregoing expense pay list. I acknowledge that the expenditures are, to the best of my knowledge, accurate and are just claims against the City, and that there are funds available for payment thereof in the City treasury.

Approved for distribution on this 17th day of September 2025.

City Administrator 

Council Member 

CASH SUMMARY COMPARED TO BUDGET (Revenues)

September 2025

Source	2025-2026 Budget	Current Receipts	YTD Receipts	Variance	% Budget Collected
GENERAL FUND					
Beginning Cash	\$ 1,132,371.00			\$ 1,132,371.00	0.0%
Property Taxes (estimate to recv)	\$ 190,318.00	\$ 562.97	\$ 1,080.70	\$ 189,237.30	0.6%
Delinquent Tax(prev levied)	\$ 3,750.00	\$ 865.53	\$ 1,069.82	\$ 2,680.18	28.5%
Interest	\$ 25,031.00	\$ 4,805.23	\$ 12,796.41	\$ 12,234.59	51.1%
Franchise Fees	\$ 115,000.00		\$ 26,264.37	\$ 88,735.63	22.8%
Oregon Liquor Revenue	\$ 34,376.00	\$ 2,907.71	\$ 9,157.36	\$ 25,218.64	26.6%
Cigarette Tax	\$ 1,276.00	\$ 215.76	\$ 316.10	\$ 959.90	24.8%
Oregon Shared Revenue	\$ 22,000.00		\$ 5,673.80	\$ 16,326.20	25.8%
Transient Lodging Tax	\$ 6,800.00		\$ 1,018.11	\$ 5,781.89	15.0%
Liquor License Fees	\$ 150.00		\$ -	\$ 150.00	0.0%
License/Permits	\$ 100.00		\$ -	\$ 100.00	0.0%
Land Use Fees	\$ 3,000.00	\$ 700.00	\$ 2,850.00	\$ 150.00	95.0%
Burn Permits	\$ 1,500.00	\$ 15.00	\$ 15.00	\$ 1,485.00	1.0%
Court Fines	\$ 750.00		\$ -	\$ 750.00	0.0%
City Surplus Sales	\$ 1,000.00		\$ -	\$ 1,000.00	0.0%
Misc Revenue	\$ 19,000.00	\$ 482.30	\$ 1,876.30	\$ 17,123.70	9.9%
Transfers From Other Funds	\$ 175,000.00		\$ -	\$ 175,000.00	0.0%
Total General Fund	\$ 1,731,422.00	\$ 10,554.50	\$62,117.97	\$ 1,669,304.03	3.6%
WATER FUND					
Cash on Hand	\$ 1,497,122.00			\$ 1,497,122.00	0.0%
Interest	\$ 36,535.00	\$ 3,886.58	\$ 10,779.17	\$ 25,755.83	29.5%
Water Bills tax estim to rec	\$ 635,000.00	\$ 53,115.51	\$ 53,994.49	\$ 581,005.51	8.5%
Set-up Fees	\$ 1,300.00	\$ 100.00	\$ 250.00	\$ 1,050.00	19.2%
Installation Fees	\$ 7,500.00		\$ 250.00	\$ 7,250.00	3.3%
			\$ -	\$ -	0.0%
Transfers In	\$ 275,000.00	\$ -	\$ -	\$ 275,000.00	0.0%
Misc Revenue	\$ 2,000.00	\$ 405.00	\$ 554.35	\$ 1,445.65	27.7%
Total Water Fund	\$ 2,454,457.00	\$ 57,507.09	\$ 65,828.01	\$ 2,388,628.99	2.7%
SEWER FUND					
Cash on Hand	\$ 469,638.00			\$ 469,638.00	0.0%
Interest	\$ 14,089.00	\$ 3,109.26	\$ 8,621.74	\$ 5,467.26	61.2%
Sewer Bills	\$ 674,735.00	\$ 57,837.12	\$ 115,714.19	\$ 559,020.81	17.1%
Set-up Fees	\$ 1,200.00	\$ 100.00	\$ 475.00	\$ 725.00	39.6%
Septic Fees	\$ 100.00	\$ -	\$ -	\$ 100.00	0.0%
Installation Fees	\$ 3,500.00	\$ -	\$ 500.00	\$ 3,000.00	14.3%
Billed Labs	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.0%
Transfers In	\$ 252,000.00	\$ -	\$ -	\$ 252,000.00	0.0%

Misc Revenue	\$ 1,500.00	\$ 315.00	\$ 762.50	\$ 737.50	50.8%
Total Sewer Fund	\$ 1,419,262.00	\$ 61,361.38	\$126,073.43	\$ 1,293,188.57	8.9%

SYSTEM DEVELOPMENT FUND (SDC)

Cash on Hand	\$ 86,207.00			\$ 86,207.00	0.0%
Interest	\$ 1,293.00	\$ 141.33	\$ 576.56	\$ 716.44	
Water Development Charge		\$ -	\$ -	\$ -	0.0%
Sewer Development Charge		\$ -	\$ -	\$ -	0.0%
Water New Growth		\$ -	\$ -	\$ -	0.0%
Total SDC	\$ 87,500.00	\$ 141.33	\$ 576.56	\$ 86,923.44	0.7%

STREET FUND

Cash on Hand	\$ 439,280.00			\$ 439,280.00	0.0%
State Gas Taxes	\$ 177,000.00	\$ 15,575.93	\$ 42,696.73	\$ 134,303.27	24.1%
Street Install Fees	\$ 500.00	\$ -	\$ -	\$ 500.00	0.0%
Interest	\$ 13,909.00	\$ 1,554.63	\$ 4,019.36	\$ 9,889.64	
SCA Grant	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	
Bridge STIP	\$ 585,040.00	\$ -	\$ -	\$ 585,040.00	0.0%
Transfers from Other Funds	\$ 115,000.00	\$ -	\$ -	\$ 115,000.00	0.0%
Total Street Fund	\$ 1,580,729.00	\$ 17,130.56	\$ 46,716.09	\$ 1,534,012.91	3.0%

LIBRARY FUND

Cash on Hand	\$ 145,071.00			\$ 145,071.00	0.0%
Taxes Levied	\$ 128,000.00	\$ 1,024.60	\$ 1,516.38	\$ 126,483.62	1.2%
Grant Funds	\$ 64,250.00	\$ 128.64	\$ 128.64	\$ 64,121.36	0.2%
Interest	\$ 4,352.00	\$ 353.33	\$ 1,441.39		
Misc Revenue	\$ 7,000.00		\$ 106.80	\$ 6,893.20	1.5%
Total Library Fund	\$ 348,673.00	\$ 1,506.57	\$ 3,193.21	\$ 345,479.79	0.9%

EMERGENCY SERVICES FUND

Cash on Hand	\$ 230,000.00			\$ 230,000.00	0.0%
Interest	\$ -		\$ -	\$ -	0.0%
EMS Surcharge Fees	\$ -	\$ (44.00)	\$ (44.00)	\$ 44.00	0.0%
Ambulance Svc Fees	\$ -	\$ 7,248.97	\$ 15,077.65	\$ (15,077.65)	0.0%
Burn Permits	\$ 1,500.00	\$ 15.00	\$ 15.00	\$ 1,485.00	1.0%
Transfers In			\$ -	\$ -	0.0%
Misc Income	\$ -		\$ -	\$ -	0.0%
Grant Funds	\$ -		\$ -	\$ -	0.0%
Total EMS Fund	\$ 231,500.00	\$ 7,219.97	\$ 15,048.65	\$ 216,451.35	6.5%

RANGER STATION FUND

Cash on Hand	\$ 43,622.00			\$ 43,622.00	0.0%
Interest	\$ 1,309.00	\$ 141.33	\$ 576.56	\$ 732.44	44.0%
Rent	\$ 85,000.00	\$ 5,735.61	\$ 16,582.15	\$ 68,417.85	19.5%
Transfers In		\$ -	\$ -	\$ -	0.0%
Grant Funds		\$ -	\$ -	\$ -	0.0%

Misc Revenue	\$ 100.00	\$ -	\$ -	\$ 100.00	0.0%
Total Ranger Station	\$ 130,031.00	\$ 5,876.94	\$ 17,158.71	\$ 112,872.29	13.2%

DOWNTOWN REVOLVING LOAN FUND (DRL)

Cash on Hand	\$ 37,999.00			\$ 37,999.00	0.0%
Interest	\$ 1,140.00	\$ 141.31	\$ 431.62	\$ 708.38	37.9%
Loan Fees		\$ -	\$ -	\$ -	0.0%
Transfers In		\$ -	\$ -	\$ -	0.0%
Loan Payments Rec'd	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0.0%
Total DRL	\$ 43,139.00	\$ 141.31	\$ 431.62	\$ 42,707.38	1.0%
GRAND TOTAL	\$ 8,026,713.00	\$ 161,439.65	\$ 337,144.25	\$ 7,689,568.75	4.2%

CASH SUMMARY COMPARED TO BUDGET (Expenses) September 2025

Department	2025-2026 Budget	Current Expenses	YTD Expenses	Variance	% Budget Expended
GENERAL FUND					
Administration	\$ 340,469.00	\$ 9,445.67	\$ 34,476.71	\$ 305,992.29	10.1%
Building Maintenance Rsv	\$ 524,690.00	\$ 6,790.83	\$ 112,850.11	\$ 411,839.89	21.5%
Vehicle/Equip Rsv	\$ 207,640.00	\$ -	\$ 3,199.00	\$ 204,441.00	1.5%
Public Safety	\$ 120,199.00	\$ 1,808.70	\$ 28,239.47	\$ 91,959.53	23.5%
Emergency Event	\$ 105,060.00	\$ -	\$ -	\$ 105,060.00	0.0%
Parks Department	\$ 34,545.00	\$ 2,502.41	\$ 8,289.57	\$ 26,255.43	24.0%
Park Rsv	\$ 28,298.00	\$ -	\$ 2,713.40	\$ 25,584.60	9.6%
Special Tree Fund	\$ 17,984.00	\$ -	\$ -	\$ 17,984.00	0.0%
Court	\$ 2,650.00	\$ 25.00	\$ 550.24	\$ 2,099.76	20.8%
Recycling	\$ 800.00	\$ -	\$ 98.60	\$ 701.40	12.3%
Planning	\$ 77,436.00	\$ 4,277.81	\$ 23,561.54	\$ 53,874.46	30.4%
Unappropriated Funds	\$ 225,651.00	\$ -	\$ -	\$ 225,651.00	0.0%
Total General Fund	\$ 1,685,422.00	\$24,850.42	\$213,978.64	\$ 1,471,443.36	12.7%
WATER FUND					
Water Department	\$ 1,394,743.00	\$ 28,758.86	\$ 102,442.33	\$ 1,292,300.67	7.3%
Water Rsv	\$ 1,059,714.00	\$ -	\$ -	\$ 1,059,714.00	0.0%
Total Water Fund	\$ 2,454,457.00	\$ 28,758.86	\$102,442.33	\$ 2,352,014.67	4.2%
SEWER FUND					
Sewer Department	\$ 837,183.00	\$ 24,881.82	\$ 100,514.14	\$ 736,668.86	12.0%
Sewer Rsv	\$ 188,300.00		\$ -	\$ 188,300.00	0.0%
Sewer Debt	\$ 393,779.00	\$ 14,685.97	\$ 44,057.91	\$ 349,721.09	11.2%
Total Sewer Fund	\$ 1,419,262.00	\$ 39,567.79	\$144,572.05	\$ 1,274,689.95	10.2%
SYSTEM DEVELOPMENT FUND (SDC)					
System Development	\$ 87,500.00		\$ -	\$ 87,500.00	0.0%
Total SDC	\$ 87,500.00	\$ -	\$0.00	\$ 87,500.00	0.0%
STREET FUND					
Street Department	\$ 349,190.00	\$ 7,206.98	\$ 37,262.86	\$ 311,927.14	10.7%
Street Rsv	\$ 1,138,890.00	\$ -	\$ -	\$ 1,138,890.00	0.0%
Bike/Ped Path	\$ 92,649.00	\$ -	\$ -	\$ 92,649.00	0.0%
Total Street Fund	\$ 1,580,729.00	\$ 7,206.98	\$37,262.86	\$ 1,543,466.14	2.4%
LIBRARY FUND					
Library Department	\$ 348,673.00	\$ 9,516.20	\$ 32,948.18	\$ 315,724.82	9.4%
Total Library Fund	\$ 348,673.00	\$ 9,516.20	\$32,948.18	\$ 315,724.82	9.4%

EMERGENCY SERVICES FUND

EMERGENCY SERVICES FUND					
Unappropriated Funds			\$ -		
Fire Department	\$ 50,750.00	\$ (44.00)	\$ 608.25	\$ 50,141.75	1.2%
Ambulance Department	\$ 50,750.00	\$ 51.00	\$ 1,156.40	\$ 49,593.60	2.3%
EMS Vehicle/Equip Rsv	\$ 130,000.00		\$ -	\$ 130,000.00	0.0%
Total EMS Fund	\$ 231,500.00	\$ 7.00	\$1,764.65	\$ 229,735.35	0.8%

RANGER STATION FUND

RANGER STATION FUND					
Ranger Station	\$ 130,031.00	\$ 4,484.14	\$ 19,313.51	\$ 110,717.49	14.9%
Total Ranger Station	\$ 130,031.00	\$ 4,484.14	\$19,313.51	\$ 110,717.49	14.9%

DOWNTOWN REVOLVING LOAN FUND (DRL)

DOWNTOWN REVOLVING LOAN FUND (DRL)					
DRL Fees/Loans	\$ 43,139.00	\$ -	\$ -	\$ 43,139.00	0.0%
Total DRL	\$ 43,139.00	\$ -	\$0.00	\$ 43,139.00	0.0%

GRAND TOTAL	\$ 7,980,713.00	\$114,391.39	\$552,282.22	\$ 7,428,430.78	6.9%
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AN ACT ENACTING A CHARTER FOR THE CITY OF UNION, UNION COUNTY,
OREGON; AND REPEALING ALL FORMER CHARTERS OF THE CITY.

Endowed by our Creator, with a firm reliance on the protection of divine Providence, we are united under God to form a community whose citizens unceasingly seek our unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness.

We, therefore, the Voters of Union, Oregon, , appealing to the Supreme Judge of the world for the rectitude of our intentions, do, in the Name, and by Authority of the good People of this City, solemnly publish and declare our City Charter.

Be it enacted by the city of Union, Union County, Oregon:



Memorandum

Subject: Public Works Monthly Report
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Paul Phillips, Public Works Lead

ATTACHED:

[Public Works Monthly Report September 2025](#)

September public works council report 2025

WATER: Public Works received training on GIS from AP for mapping water meters. All meters have now been mapped.

AP is working on creating a Fire Hydrant map for the GIS program, this will give us the ability to record hydrant maintenance digitally. Hydrant flushing should occur in the month of October.

All fire extinguishers will be tested on 10/8.

SEWER: The breeze way has been completed at the WWTP with sheeting and insulation on the inside.

We have been mapping out sewer taps using the new GIS tools to upgrade our mapping systems.

All Public Works employees have been learning and training with different tasks at WWTP since the position has been opened.

The compressor on blower #5 at WWTP has gone out, new one has been ordered and will be installed when it arrives.

STREETS: Pothole patching occurred on roads that were being fog sealed. All fog sealing for 2025 has been completed with no issues.

RANGER STATION: All the rough ins and inspections have been completed on the new BnB. Spray foam insulation is scheduled for 10/9. Sheet rock is scheduled for 10/14.

Public Works 10/8/2025



Memorandum

Subject: September 2025 Report
Meeting: City Council - Oct 13 2025
Prepared For: Mayor and Members of Council
Staff Contact: Heather Daggett, Wastewater

ATTACHED:
[Wastewater Report Sept 2025](#)

Wastewater Report September 2025

Drying Beds & Sludge removal – Currently 3 of 4 drying beds are occupied with treatment plant product. Drying Beds 1, 2 & 4 has Digester sludge from the secondary digester, #3 has Catherine Creek hides.

- Deodorize drying beds as needed

Maintenance Treatment facility

Monthly Maintenance @ Treatment Facility

- Washdowns
- Laboratory Equipment
- Chemical Chlorine pump maintenance
- Blower Services and Maintenance (Oil changes)
- RBC Maintenance
- SBC: Grease

Effluent - Effluent discharge to Buffalo Peaks Golf Course with a daily average of 120,000 – 150,000 gallons daily.

Laboratory –

October 1st sample requirements have started for DEQ Permit Oct - June requirements. When we are able to discharge to Catherine Creek per our permit guidelines is looking like November.

Daily, Weekly, Monthly, and Quarterly laboratory testing to meet DEQ requirements, and facility process checks. Internally processing or outsourcing sample requirements for discharge to Buffalo Peak Golf Course

Other

- Insulate & sheet breezeway between shop and influent building.
- Outfall Inspection has been completed and submitted (DEQ requirement)
- Pull Influent Screen out of the channel and remove rags, check spray nozzles and clean
- DEQ required mixing zone study to be completed by Anderson Perry per DEQ recommendation that our Engineer complete the study. UPDATE Anderson Perry has started.
- Working on creating a manual with SOP's and written instructions for operations at the wastewater treatment facility. (continued)
- Drying Bed turning and maintaining
- Cleaning and trash pick up at the Recycle location (lots of larger items being left & bags of garbage)
- Recycled water permit renewal continued with Anderson Perry & DEQ continued (soil sampling now)

Golf Course Pond –

- Daily checks, recording usage, flows etc. and monitoring Pond Levels



CITY ADMINISTRATOR REPORT – September 2025

Administration:

I would like to welcome Heather Daggett as the new Office Manager, replacing Laura Dodds who is retiring at the end of October after 14 years. Heather is not new to the city. She has worked for the city for 6 years as the WasteWater Treatment Plant Operator. She also has a wealth of knowledge in Office procedures and operations having worked in a similar office setting for several years in the past. We are excited to have her hit the ground running and in the months ahead, we will turn our attention to filling the position at the WasteWater Treatment Plant. In the meantime, the rest of the public works crew are performing the daily work and Heather will continue to oversee its operations as the current holder of the city's level II Water Treatment certifications. In addition, we are currently in the beginning stages of the hiring process to fill Robin George's position. She will be retiring at the end of December and while we cannot begin to fill her shoes having been with the city for over two decades, we will hopefully have the benefit of having someone hired and on staff before her retirement in order to pass down some of the institutional knowledge she has gained over those many years. The state's 2025 legislative session ended on June 27th and with it, some improvements were made in several areas with the 640 different bills that were passed. The session had a record number of bills introduced, 3,466 to be exact. Comparatively speaking, the state of Washington had less than 1,000 and California had less than 1,500 introduced. Included in the bills that passed were a permanent fix to the recreational immunity issue that surfaced in the last several years, the repeal of the wildfire risk maps, a prohibition on the use of AI in State Government if that service is provided by a covered vendor, a fix to the recent issue raised by the Oregon Ethics Commission on councils approving budgets that also included stipends for themselves, and a \$.65 tax per container of synthetic tobacco products which will be used to fund wildfire resilience programs. Absent from the bills that passed included; SB 1153 which had been touted as the biggest threat to municipal water rights in more than a decade, and a clarification on time-place-manner for public camping. Though a transportation package was passed during a special session at the end of September, it is only a stop gap to provide some stability through 2027. The legislature will need to discuss a long-term approach to funding transportation during its 2027 legislative session. The transportation package that did pass included an increase to the gas tax of \$.06, a road-user charge to electric and hybrid vehicles, and an increase to the current .1% payroll tax to .2%. A more complete assessment of the 2025 legislative session by the League of Oregon Cities is included in your packet

Planning Commission:

The Planning Commission will hold a full evening's work session on October 15th. The work session will review; the standards for Placement of a Manufactured home; information surrounding a potential future Tiny Home and/or Accessory Dwelling Unit standard for the city; the current city code surrounding the residential zone, in particular minimum lot size requirements; the process surrounding variances; and the process surrounding amendments to the zoning ordinance. It will also review the current city code regarding partitions and subdivisions. It will be a full evening of learning to be sure! During the month of September, the Planning Commission held both a work session and commission meeting and approved a minor partition application to split a full block into two separate parcels; a conditional use permit related to operating a business in a residential zone; and a

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Home to the Buffalo Peak Golf Course

variance related to minimum square footage of lots with more than one dwelling unit along with the minimum square footage on a manufactured home.

Historic Preservation Commission:

The Commission held a meeting on September 24th. The commission again discussed potential changes to the General Commercial Zone that would give property owners the ability to rent out a 2nd floor apartment or space to someone who is not the owner or manager of the business. More work on proposed changes at future meetings. The commission also reviewed procedures surrounding notification to property owners of listing property on the Local Landmark Register as well as a nomination of the same by Main Street Union for the Pursel Memorial in the city park. The Pursel Memorial nomination to the Local Landmark Register will be reviewed at the October council meeting and with council's approval as the landowner, will go back to the Historic Commission for consideration. The commission's next meeting will be October 22nd and the agenda is still being formulated. The council recently appointed Stephen Wadner to the commission and the city welcomes him and appreciates his commitment to furthering the commission's mission of protecting the historical assets within the city.



SUMMARY OF BILLS

2025 Legislative Session



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PROGRESS MADE ON LEGISLATIVE PRIORITIES IN 2025

INTRODUCTION

The 2025 legislative session ended at 11:36 p.m. on June 27, three days before the statutory deadline of June 30 for a total of 158 days. For the LOC, the session commenced with City Day at the Capitol on January 28, with more than 320 LOC members representing 120 cities participating. Cities needed this early momentum, particularly with the very aggressive set of nine city priorities for the 2025 and 2026 sessions.

Among the LOC's priorities were efforts to stabilize state-funded infrastructure investments; a comprehensive transportation package; a permanent fix for recreational immunity; and flexibility for spending transient lodging tax revenue. In addition, the LOC lobby team focused energy on behavioral health enhancements, gap funding for shelters, energy affordability, operator-in-training funding, and clarifying the time, place, and manner for public camping.

The 2025 legislative session produced the largest number of legislative concepts introduced—more than 3,400 bills. For scale, the state of Washington, with a similar legislative timeframe, had fewer than 1,000, and California, the world's fourth-largest economy, survived on fewer than 1,500 bills. Oregon clearly needs to establish some internal controls and focus on what is important to its communities. It is clear from the LOC's perspective that attention on legislative priorities from both chambers would lead to improved outcomes.

Team LOC is Making Progress!

It is evident that LOC member-led grassroots advocacy continues to make its mark with the Legislature, helping balance the range of voices and providing excellent work as a united partner of the LOC lobby team. The LOC policy committees and membership set very high bars for the start of a two-year legislative cycle. While cities did not have success with every legislative priority, we continued to make our voices heard and make progress on several elements of our legislative priorities.

Legislative work can be frustrating because not every concept will get the necessary votes on the first try. For many efforts, advocates need to keep showing up, build momentum, and be patient with the process while looking for opportunities.

For example:

- A permanent fix for recreational immunity moved through the session, but the legislative history of recreational immunity has taken place over the last 10 years.
- Cities achieved success with state-funded local infrastructure in 2024, securing nearly \$100 million. But in 2025, while establishing the programmatic policy for evaluating future infrastructure funding, the legislature confined funding to \$10 million.

- Funding a comprehensive transportation package proved elusive, despite two years of work and substantial support from local governments. At the time of this printing the legislature has been delayed with advancing a funding bill that would stabilize Oregon Department of Transportation (ODOT) operation and maintenance functions, provide an increase in Oregon’s State Highway Fund distributions to local governments and provide additional revenue to transit programs across Oregon.

The LOC lobby team helped stop several poorly constructed property tax measures that would have contributed to an already unfair and outdated property tax system in need of serious reform. We also stopped a pre-session legislative concept that would have preempted the local government franchise fee structure.

What’s Next?

In the interim, there is considerable work to do as we prepare for the 2026 short session and ensure commitments are met. The LOC lobby team will be bringing back some legislation in the short session of 2026 while also focusing energy on legislative priorities. The LOC will start recruiting policy committees in fall 2025, with work to start in spring 2026 to frame legislative priorities for the 2027 long session. State agencies are evaluating how housing infrastructure and shelter funding will be distributed, and there will be significant conversations about the transportation package in 2027.

The 2025 session's most important take-home message is: “We made progress, but we are not done.” The LOC’s grassroots advocacy **WORKS!** Determined engagement and advocacy from cities, combined with the efforts of your LOC lobbyists, creates leverage and is a recipe for success. During the interim, cities must reinforce their legislative partners, build on local government education, and let their state legislators know how much they appreciate their support.

HOW TO USE THIS SUMMARY

This summary offers an overview of the LOC's work during the 2025 session. There are many other legislative concepts that your lobby team worked on throughout the session but are not included in this summary. If there are bills not listed here that you have questions about, or if you want a more detailed review of any legislation described in this summary, please contact the LOC, and we will connect you with the appropriate lobbyist.

Lobbying Positions

During any legislative session, the LOC takes a range of positions on proposed legislative concepts. To provide a visual reference, we are using 4 different images.



An LOC-supported bill includes a legislative concept that aligns with LOC's municipal policy and fits within the LOC's legislative priorities. Sometimes, these bills may undergo substantial amendments to gain the LOC's support.



The LOC's opposition to legislation depends on whether it would violate municipal policies or conflict with the LOC's legislative priorities.



There are certain nuances about proposed legislation where the LOC works to amend bills to lessen impacts on cities. When these amendments reach a point where we no longer oppose a bill, but not enough to support it, the LOC will adopt a neutral stance.



LOC will sometimes not take a position on a bill based on how cities are impacted, or we actively support amendments to the point that the legislation no longer poses a concern, but does not raise sufficient value to offer support or remain opposed.

2025-2026 PRIORITY LEGISLATION

Legislative Success and Progress Made

Community Infrastructure and Housing Development Funding

[HB 3031](#): Establishes Housing Infrastructure Fund. HB 3031 creates a housing infrastructure financing program (\$10 million) within the Oregon Business Development Department (OBDD).

[HB 5024](#): Business Oregon Budget (Infrastructure). HB 5024 reestablishes the expenditure authority (\$77 million) in the 2025-27 biennium for unspent funds from the 2023-25 biennium related to 44 individual housing infrastructure projects.

[HB 5006](#): Omnibus Funding Bill (Special Public Works Fund). HB 5006 provides \$20 million for the Special Public Works Fund, which provides low-cost financing to eligible municipalities for planning, design, and construction of utilities.

[HB 5011](#) and [SB 5505](#): OHCS Budget and Bonding Bill. HB 5011 includes funding for a variety of housing and development related programs, and with SB 5505 includes more than \$650 million in bond funding for housing development, encompassing homeownership and rental housing, as well as \$50 million in lottery bond funding for the preservation of existing affordable housing.

Recreational Immunity

[SB 179](#): Recreational Immunity. SB 179 makes permanent the 2024 temporary changes to immunity for landowners who allow public use of land without charge for recreational purposes.

Behavioral Health

[HB 2005](#): Civil Commitment Reform. HB 2005 changes and clarifies the criteria for civil commitment, modifies processes for declarations of mental health treatment, and expands civil commitment of extremely dangerous persons.

Shelter Funding and Homelessness Response

[HB 3644](#): Statewide Shelter Funding Framework. HB 3644 creates a statewide shelter funding framework and directs Oregon Housing and Community Services (OHCS) to establish a statewide shelter program. For the 2025-2027 biennium, there is \$204 million in associated funding, found in [HB 5011](#), to support existing state-funded shelter beds and shelter beds newly eligible for state funding.

Address Energy Affordability and Challenges from Rising Utility Costs

[HB 3179](#): FAIR Energy Act. HB 3179 limits how often utilities can ask for bill increases to every three years and eliminates winter rate hikes.

[HB 3546](#): The Power Act. HB 3546 holds large energy users accountable for paying for their own energy needs. By creating a new customer category for data centers, regulators can protect our energy bills.

Legislative Advocacy Extended to a Future Session

Comprehensive Transportation Package

[HB 2025](#): Transportation Package. HB 2025 would have established a series of revenue increases to provide \$15 billion in generational infrastructure investment across Oregon's entire transportation system over 10 years. A special session has yet to be completed. The House advanced a spending bill, [HB 3991A](#), but due to health-related issues for a democratic Senator, the Senate has yet to advance the spending bill.

Lodging Tax Flexibility

[HB 3556](#)/[HB 3962](#): TLT Flexibility. Both legislative concepts would have provided for increased flexibility for the use of revenue generated by the transient lodging tax (TLT). HB 3962 became the vehicle but did not advance to the Senate.

Operator-In-Training

[HB 3634](#): Operator-in-Training. HB 3634 would have established the Water Workforce Program (\$3.5 million) in the Higher Education Coordinating Commission (HECC) to make grants to local workforce development boards for training drinking water and wastewater operators.

Clarifying Time-Place-Manner for Public Camping

[SB 593](#): Clarifying Time-Place-Manner for Public Camping. SB 593 would have modified ORS 195.530, enacted by HB 3115 (2021), that established a statewide standard for city and county laws regulating the use of public property with respect to persons experiencing homelessness.

LEGISLATION CITIES NEED TO KNOW

[SB 83](#): Repeal of Wildfire Risk Maps

Effective Date: July 24, 2025

Cities and counties will have the authority to establish defensible space standards and use home hardening standards, as reflected in [R327](#) standards, in the Oregon Residential Specialty Code ([ORSC](#)).

[SB 808](#): Veterans Preference for Reserve and National Guard

Effective Date: January 1, 2026

Cities must give veterans preference to members and veterans of the National Guard and military reservists.

[SB 906](#): Explanation of Deductions

Effective Date: January 1, 2026

Cities must provide a written explanation of payroll deductions. The Bureau of Labor and Industries has provided an [Itemized Pay Statement Notice Template](#) for cities to use.

[SB 974](#): Land Use Shot Clock

Effective Date: September 26, 2025

Implementation Date: July 2026

Creates a 120-day engineering review shot clock, changes certain housing-related land use decision timelines, and prohibits an aesthetic design review in certain circumstances.

[HB 2258](#): Creates the OR Homes Program

Effective Date: July 17, 2025

HB 2258 creates new statewide pre-approved building and land use plans for single units, duplexes, triplexes, quadplexes, townhomes, cottage clusters, and apartments with 12 units or less developed by the Building Code Division.

[HB 2138](#): Middle Housing Omnibus

Effective Date: See [OLIS](#) for specific dates

HB 2138 is Governor Tina Kotek's middle housing bill for the 2025 session, designed to build on the work on HB 2001 (2021) and HB 1537 (2024).

[HB 2065](#): Community Microgrids

Effective Date: September 26, 2025

Requires individuals to have the option when applying to a public utility for authority to interconnect a community microgrid or microgrid with the public utility's transmission or distribution system.

[HB 2803](#): Increases certain fees

Effective Date: July 24, 2025

The Oregon Water Resources Department (OWRD) increases fees for various water right transactions and dam safety.

[HB 3187A](#): Age Discrimination

Effective Date: January 1, 2026

Cities must adjust job announcements to ensure that applicants are not required to disclose information that reveals their age.

[HB 3342](#): Modifies the application process

Effective Date: September 26, 2025

Oregon Water Resources Department's (OWRD) application processes now allow electronic communication and payments, and revise deadlines.

[HB 3936](#): Prohibited Use of AI

Effective Date: January 1, 2026

Prohibits any hardware, software, or service that uses artificial intelligence from being installed or downloaded onto or used or accessed by state information technology assets if that hardware, software, or service is provided by a "covered vendor."

BROADBAND, CYBERSECURITY & ARTIFICIAL INTELLIGENCE

PASSED BILLS



HB 3148: Affordable Broadband and Device Support

Effective Date: June 24, 2025

HB 3148 makes changes to the Oregon Public Utility Commission's (PUC) low-income telecommunications assistance plan, the Oregon Lifeline Plan. The bill directs the plan to provide low-income customers with a one-time personal computing device benefit of up to \$100.



HB 3936: Prohibited Use of AI in State Government Provided by Covered Vendors

Effective Date: January 1, 2026

HB 3936 prohibits any hardware, software or service that uses artificial intelligence from being installed or downloaded onto or used or accessed by state information technology assets if that hardware, software or service is provided by a "covered vendor." The bill expands the definition of a "covered product" to be prohibited from installation, download, use or access by state information technology assets.

FAILED BILLS



HB 3228A: Cybersecurity Support for Local Governments and Study

HB 3228 would have required the Oregon Cybersecurity Advisory Council (OCAC) to study the use of cybersecurity insurance for public bodies and directed the OCAC to conduct assessments to address why public bodies in this state are unable to meet cybersecurity insurance coverage requirements. Additionally, the bill would have established the Oregon Cybersecurity Resilience Fund.



HB 3592: Senator Aaron Woods Commission on Artificial Intelligence

HB 3592 would have established the Senator Aaron Woods Commission on Artificial Intelligence in the Oregon Department of Justice (ODOJ) to serve as a central resource to monitor the use of artificial intelligence technologies and systems in the state and identify and report on long-term policy implications.

HOUSING, LAND USE & COMMUNITY DEVELOPMENT

PASSED BILLS



SB 974: Engineering Shot Clock and Prohibitions on Aesthetic Design Review

Effective Date: September 27, 2025

Implementation Date: July 1, 2026

SB 974 establishes a 120-day shot clock for reviewing final engineering plans for infrastructure for housing developments and creates a new process akin to a limited land use decision to make zone changes for planned unit developments easier. Additionally, SB 974 prohibits some forms of design review in developments of 20 units or more of single family or middle housing that are more aesthetic. The bill is not designed to prohibit aspects of design review that are necessary for compliance with other state and federal laws, public health and safety, and others. More information is available in the [legislative intent letter](#) and the [FAQ](#).



SB 1129: Urban Reserves Rule Update

Effective Date: May 27, 2025

SB 1129 requires the DLCDC to update its rules pertaining to urban reserves with the goal of making the creation of urban reserves more feasible for cities to develop and ensuring that the areas included in the urban reserves are developable and easily served by urban services. Rulemaking will occur before January 1, 2026.



HB 2138: Governor's Middle Housing Bill

Effective Date: See OLIS for specific dates

HB 2138 is Governor Tina Kotek's middle housing bill for the 2025 session, designed to build on the work on HB 2001 (2021) and HB 1537 (2024). This measure is comprised of a variety of changes to state statute, detailed below. Included is \$1.5 million in technical assistance for cities to update codes to be made available through the Department of Land Conservation and Development (DLCDC). The majority of the provisions become operative January 1, 2027, with the DLCDC being required to adopt rules by January 1, 2028. More information can be found on the Oregon Legislative Information System (OLIS). In addition, HB 2138 does the following:

- Combines the subdivision and land division processes for middle housing and eliminates notice and appeals requirements for new middle housing land divisions;
- Updates middle housing definitions to allow for attached or detached units;
- Prohibits traffic impact analysis for middle housing developments of fewer than 12 units. There is no preemption on frontage and site improvements, fee-in-lieu variances, and system development charges (SDC);

- Creates a statewide required density bonus on a middle housing development if one unit is built to accessibility standards or one unit is offered for sale to households with less than 120% of the area median income (AMI);
- Reduces parking requirements for single-room occupancies;
- Makes retroactive the prohibition on private restrictions, including restrictions in governing documents of planned communities, that would limit middle housing, accessory dwelling units or housing density;
- Additional DLCD rulemaking authority regarding:
 - o Prohibiting siting and design standards that have the effect of preventing manufactured middle housing siting;
 - o Establishing siting and design standards for accessory dwelling units (ADU) and single room occupancy (SRO) that facilitate new housing unit production;
 - o Amending existing siting and design standards for middle housing from lessons learned to facilitate additional new housing unit production;
 - o Facilitating additional flexibility in front setbacks, parking, and other development requirements.



HB 2258: Governor’s OR Homes Bill

Effective Date: July 17, 2025

HB 2258 creates new statewide pre-approved building and land use plans for single units, duplexes, triplexes, quadplexes, townhomes, cottage clusters, and apartment complexes of 12 units or less developed by the Oregon Building Code Division. The bill creates land use and design standards to be applied to the building plans as developed by the DLCD via rulemaking which must be adopted by January 1, 2027. These plans may only be used on certain types of lots that meet the requirements of the program, and more information on the exact lot requirements can be found in the text of the bill. Cities will be required to conduct code updates to implement this Bill, and it may require some changes to procedure at the permitting counter to accommodate these new statewide building plans.



HB 2316: Home Start Lands

Effective Date: September 26, 2025

HB 2316 allows the state to designate certain state-owned or locally nominated lands within an urban growth boundary (UGB) as “home start” lands for affordable housing development. Additionally, it establishes the Home Start Lands Fund to implement the program and provide loans and grants to develop affordable housing or public services for residents. HB 2316 also exempts home start lands from property tax assessments for a period of up to five years under certain conditions, and because these were previously publicly owned lands, this will provide local governments with new revenue after the five-year period. On a broader level, there are not large quantities of state-owned land that are eligible of this program outside of Salem, so the major impact to cities will be the ability to designate their own “home start lands” for development.



[HB 2658: Frontage Improvement and Conditional Use Permit Changes](#)

Effective Date: January 31, 2031

HB 2658 prohibits cities and counties from requiring or conditioning, for a building permit for an interior renovation, that the permit holder install a frontage improvement if: the alteration does not increase the building's square footage or footprint; the cost of the alteration does not exceed a specified amount; and existing or proposed uses for the building do not change the occupancy classification group, as determined by Oregon Department of Business and Consumer Services, that is applied to the building. Additionally, the bill requires cities and counties, in collaboration with the Oregon Department of Transportation, to determine if a design, engineering, or construction plan exists for any frontage improvements that the municipality or the department requires along a state highway as a condition of obtaining a construction permit or final action on a permit or zone change.



[HB 3136: Planning Commission Makeup](#)

Effective Date: January 1, 2026

HB 3136 makes changes to state law regarding who is eligible to serve on planning commissions of more than five members. Currently, no more than two members of a planning commission may be associated with buying, selling, or developing real estate. Other professions are permitted only two members, but the definition of a profession is much narrower. HB 3136 narrows the definitions of "profession" for those involved in real estate, to allow, for example, two developers and a real estate agent to serve on a planning commission. This measure does not pre-empt city charters if there are provisions of the charter that govern who may serve on a planning commission, nor does it change a city council's oversight role in approving planning commission members.



[HB 3644: Statewide Shelter Funding Framework](#)

Effective Date: June 27, 2025

HB 3644 creates a statewide shelter funding framework, directs Oregon Housing and Community Services (OHCS) to establish a statewide shelter program to select regional coordinators to administer shelter funding, and expands the types of shelters that are eligible for state funding. This bill requires OHCS to adopt rules on or before January 1, 2026, and to select regional coordinators on or before May 1, 2026. HB 3644 was based on the 2024 work of the Sustainable Shelter Work Group (SSWG). More information on the SSWG's work is available in their [final report](#).

In addition to HB 3644, [HB 5011](#) includes \$204 million for the 2025-2027 biennium to support existing state funded shelter beds and shelter beds newly eligible for state funding. That bill also assumes a current service level of \$104 million per biennium for all following biennia until the program sunsets on January 2, 2034.

FAILED BILLS



SB 6: 45 Day Building Permit Shot Clock

SB 6 would have created a 45-day “shot clock” for building permits of single-family or middle housing in subdivisions of six or more, and created penalties for cities and counties failing to meet the clock. This measure passed out of the Senate Committee on Housing and Development unanimously; however, it was not heard in the Joint Committee on Ways and Means and did not move forward. The cost to cities and counties would have been substantial in terms of the increased legal risk, resulting in increased insurance costs and possible penalties. Cities and counties would have been required to assume by this measure. This measure is expected to return in 2026.



SB 593: Clarifying Time-Place-Manner for Public Camping

SB 593 attempted to modify the statute enacted by HB 3115 (2021) that established a statewide standard for city and county laws regulating the use of public property with respect to persons experiencing homelessness, as the basis for a cause of action for injunctive and declaratory relief to challenge such laws and as an affirmative defense in the prosecution of violations of such laws.



HB 2950: Land Use Goal 1 Updates

HB 2950 would have updated Goal 1 for Oregon’s land use planning system, which governs citizen involvement in the state’s land use process. The goal was to increase the citizen involvement and make changes to align the system with more modern technology. The measure passed out of committee unanimously, however it failed to advance to the Joint Committee on Ways and Means. Portions of this concept are expected to return in future legislative sessions.

FINANCE, TAXATION & ECONOMIC DEVELOPMENT

PASSED BILLS



SB 99/HB 2075: Brownfield Property Tax Exemption

Effective Date: September 26, 2025

SB 99 and HB 2075 extend the brownfields property tax extension for six years. Both bills were identical, and SB 99 was the vehicle that passed this session. This exemption helps maintain a vital redevelopment tool for communities. While this extension preserves the status quo, it required focused advocacy and engagement, particularly from LOC and Oregon Economic Development Association (OEDA) members, to ensure its passage.



SB 967: Local Improvement District (LID) in Unincorporated Areas

Effective Date: January 1, 2026

SB 967 clarifies, as it relates to local improvements proposed for an unincorporated area within a city's urban growth boundary, that a city and county may enter into an intergovernmental agreement for the purpose of allocating jurisdiction among themselves for the local improvement.



SB 1062: Authority to Raise Water Fees

Effective Date: January 1, 2026

SB 1062 allows the cities of Reedsport, Bandon, and North Bend to set water and wastewater fees by a majority vote of their city councils. Per their city charters, these cities had been barred from raising their fees without voter approval.



HB 2089: Surplus Foreclosure

Effective Date: September 26, 2025

HB 2089 helps bring the state of Oregon and Oregon counties into alignment with a recent U.S. Supreme Court decision by creating a process through the Unclaimed Property program of the Oregon State Treasury to allow former owners to claim the surplus proceeds of real property that has been foreclosed, deeded to a county, and sold to pay delinquent property taxes. Oregon counties are tasked with the responsibility of managing the property tax foreclosure process on behalf of local governments, including cities. Previously under Oregon law, counties retained the proceeds of foreclosure sales, even if the proceeds exceed the taxes, interest, and penalties that were owed, and in most cases distributed dollars to local taxing districts, including: cities, special districts, and school districts. The 2023 *Tyler v. Hennepin* decision held that such processes violate the "takings clause" of the Fifth Amendment to the U.S. Constitution.

HB 2088 and HB 2096 were similar bills introduced that died during the legislative session.



HB 2095: Semiconductor Research & Development Tax Credit Fixes

Effective Date: September 26, 2025

HB 2095 eliminates obsolete references to "Internal Revenue Code" contained in statute related to Oregon's income tax credit for semiconductor research and development. The bill aligns statutory language of affordable housing lender tax credit and aligns deadlines for making credit-qualifying donations for distribution to individual development accounts with the underlying sunsets of the respective tax credits. The research and development (R&D) tax credit for semiconductors is intended to build on Oregon's strengths by recognizing and furthering the contributions of this industry to the state's economy. The R&D tax credit offers eligible companies roughly 15% in credits for qualified research expenses or basic research payments in Oregon, up to \$4 million per taxpayer, per year. The credit is available through tax year 2029 with a cap on the total credit available each year. The R&D tax credit is partially

refundable for companies with 3,000 employees or fewer, and non-refundable amounts may be carried forward until 2029. Business Oregon and the Oregon Department of Revenue jointly administer the R&D tax credit for semiconductors.



HB 2321: M5 and M50 Study

Effective Date: September 26, 2025

HB 2321 requires the state's Legislative Revenue Officer to produce a report on the current state property tax system and options to modernize it. The report must include an overview of the current system, the effects Measure 5 and Measure 50 have had on the system, stakeholder concerns about the system, and input from organizations like the LOC and the Association of Oregon Counties. House Revenue Chair Nancy Nathanson has indicated that she plans to create an interim work group in addition to the study. The LOC strongly supported this bill.



HB 2411: Industrial Site Loan Fund

Effective Date: January 1, 2026

HB 2411 creates an industry-agnostic Industrial Site Readiness Loan Fund. The bill also received a **\$10 million allocation** through [HB 5006](#). This achievement was the result of broad collaboration between the Oregon Economic Development Association, Oregon Business Council, Oregon Business & Industry, the LOC, the Association of Oregon Counties, Business Oregon, and others. This fund is important because in the past, the Legislature funded programs by industry, like semiconductors, and there is still a need for all types of industrial sites across Oregon.



HB 3506: Senior Property Tax Deferral Account Transfer to Healthy Homes

Effective Date: January 1, 2026

HB 3506 transfers \$3.15 million from the Senior Property Tax Deferral Revolving Account (SPTDRA) to the Healthy Homes Repair Fund, for the purpose of supporting seniors and individuals with disabilities. The Oregon Department of Revenue will use \$0.15 million to contract with a public benefit corporation or consultant to establish an outreach program for the Homestead Property Tax Deferral program, which is available for qualifying homeowners who are 62 years of age or older, or qualify for Social Security disability benefits. Funds are used by SPTDRA to pay the property taxes on behalf of participating homeowners. Simple 6% interest accrues annually on the deferred property taxes. Although repayments can be made at any time, all deferred taxes, interest, and fees are due upon disqualification—when the owner moves, sells the homestead, or dies. Currently, the deferral account has a balance of \$74 million.



HB 3589: Senior Property Tax Deferral Account Transfer to Senior Housing Initiative

Effective Date: January 1, 2026

HB 3589 transfers \$24 million from the Senior Property Tax Deferral Revolving Account to Oregon Housing and Community Services for the development, rehabilitation, or preservation of housing and related technical assistance under the senior housing development initiative. The bill also requires the DOR to estimate, by December 31 of each year, the amount required to be maintained in the SPTDRA to fund the obligations for the following year.



HB 3874: Minimum Size of Wind Energy Before Requiring EFSC Certificate

Effective Date: January 1, 2026

HB 3874 increases, from 50 megawatts to 100 megawatts, the minimum size of a wind energy facility before that facility is required to obtain a site certificate from the Energy Facility Siting Council (EFSC).

FAILED BILLS



SB 358/SB 434: State TLT dedication to Oregon Beach Fund

SB 358 and SB 434 would have dedicated 1% of the state transient lodging tax to the State Parks and Recreation Department to spend money from the fund for expenses of managing state recreation areas along the ocean shore.



SB 453: Local Lodging Tax Study

SB 453 would have required the Legislative Revenue Office (LRO) to study the 70/30% division between the permissible uses of new and increased local transient lodging tax (TLT) revenues.



SB 457: Local Lodging Tax Study for Public Safety

SB 457 would have required the LRO to study the inclusion of public safety programs as tourism promotion for purposes of TLT expenditures.



SB 712: Maximum Assessed Value (MAV) Increase

SB 712 would have changed the statutory formula determining a property's maximum assessed value (MAV). The bill would have increased the MAV to 103% of the prior year or 103% of assessed value of the prior year, whichever is greater. This is one of two statutory fixes that can be made to the property tax system.



SB 1094: Veterans Property Tax Credits

SB 1094 would have modernized how Oregon delivers property tax relief to veterans, active-duty service members, and their families. This bill would have replaced the current system of assessed value exemptions – which trigger complications such as recalculating a property's

Maximum Assessed Value (reMAV) with a straightforward property tax credit that does not require a reMAV. The LRO believed SB 1094 would be revenue neutral and free up capacity for assessor and tax collector offices. This bill passed the Senate unanimously and will likely be back next session.



SB 1095: Vacant Home Fee

SB 1095 would have authorized cities and counties to impose a fee on non-commercial residences that are vacant for more than 180 days per calendar year. Funds would have been required to be used for the development and construction of housing units affordable to households with an annual income between 80% and 130% of the annual area median income in the city. The LOC opposed this bill because it would have preempted cities on the use of these funds in the future.



SJR 1: Senior Property Tax Freeze

SJR 1 would have referred to the voters a proposed amendment to the Oregon Constitution creating an opt-in property-tax relief program for seniors age 65 or older to freeze their property taxes.



HB 2171: Exempting Campsites from State TLT

HB 2171 would have allowed TLT collectors to withhold the tax for certain camping sites, provided that the tax money is used directly for the operation or promotion of their camping sites. Eligible camping sites would have included those with 50 or fewer sites with both direct electrical hookups and individual sewer hookups that are located on county fairgrounds and have been certified by the Oregon Tourism Commission as facilities that cater to tourists.



HB 2322: State Semiconductor Fund Availability

HB 2322 would have allocated \$15 million to support semiconductor-related initiatives. While the bill's impact on existing semiconductor grant access was somewhat ambiguous, its passage would have signaled a continued legislative interest in Oregon's role within the national semiconductor ecosystem.



HB 2333/HB 2334/HB 2335: M5 and M50 Impact Task Force

House Bills 2321, 2333, 2334, 2335 were a slate of bills aimed at studying the Measure 5 and Measure 50 impacts on local governments, budgeting, programming, assessors and measurable outcomes, public higher education, and small and large jurisdictions' access to alternative revenue sources. HB 2321 was the main vehicle for the session and was amended and passed.



HB 2417 & HB 2418: Innovation Entrepreneurship Grants

While HB 2417 and HB 2418 ultimately failed to advance, these companion bills resulted in a combined \$3.2 million appropriation to Oregon Inc. for the establishment and support of "Centers of Innovative Excellence" in HB 5006, the Christmas Tree bill. These centers aim to foster regional and sector-based innovation through research, commercialization support, and industry collaboration. These measures are part of a broader commitment to strengthening

Oregon's innovation infrastructure and talent pipeline, underscoring the importance of aligning economic development policy with emerging industry needs.



HB 2977: State TLT increase to support ODFW

HB 2977 would have increased the state TLT from 1.5% to 2.75%. One percent of the increase would have gone to the Recovering Oregon's Wildlife Fund Subaccount, and 0.25% of the increase would have been distributed to the Oregon State Police, the Oregon Department of Agriculture, the Oregon Department of Fish and Wildlife (ODFW), and the Oregon Department of Justice for wildlife stewardship, wolf management compensation, and combating poaching and invasive species.



HB 3049: Oregon Investment Advantage Expansion

HB 3049 proposed simplifying the Oregon Investment Advantage tax-subtraction, expanding its applicability throughout the state without revenue implications. HB 3049 would have likely increased participation in this program, while slightly reducing its usage by larger "C" corporations. More opportunities, particularly in rural areas, are the types of tools LOC members look to support and leverage in creating a stronger tax base, long-term sustainable jobs, and economic viability that benefits all Oregonians. The Oregon Investment Advantage is a 10-year taxable income exemption for a certified business in eligible locations. It can often be combined with property tax abatement programs. Companies setting up operations in an eligible county can be certified as many as 10 consecutive times to annually deduct or subtract taxable income related to those operations, potentially eliminating any state business income tax liability for that period.



HB 3062: Siting Industrial Use

HB 3062 would have required local governments to map sensitive uses in their comprehensive plans for the permitting of industrial developments. The bill would have required a public health impact analysis to be completed before a permit could be issued and then required the local government to adopt "conditions of approval" aimed at protecting the sensitive uses from any impacts found in the public health impact analysis.



HB 3197: Beer, Wine, Cider Retail Sales Tax

HB 3197 with the -2 amendment would have created a state retail sales tax on beer, cider and wine. However, it would have given 85% of the revenue to the Oregon Health Authority for youth addiction programs and 15% to counties. This would have been a break from traditional beer and wine revenues, which allocate a share to cities.



HB 3249: Senior Property Tax Exemption

HB 3249 would have created a property tax exemption for all seniors over the age of 65. The LRO estimates about 23%, or \$1.2 billion per year, of residential property taxes imposed in Oregon are for senior owner-occupied residences. LOC opposed this bill.



HB 3325: High Tourist Areas Ratios and Local TLT Flexibility

HB 3325 would have allowed counties with high average annual ratios of tourists to residents to expend 70% of net TLT revenue for essential services that benefit residents and tourists.



HB 3499: Urban Renewal Areas and Amendment Voting Requirement

HB 3499 would have required all urban renewal areas (URA) and URA amendments to be adopted by the voters. There are 138 URAs in Oregon, and many cities have multiple URAs in their jurisdiction. Urban renewal or tax increment financing is an attractive revenue option to cities because of its unique ability to generate revenue without increasing or adding new taxes and its ability to facilitate place-based economic development and redevelopment projects, especially at scale. For most cities, URAs can be created by ordinance with the consent of three out of four of the largest taxing districts. However, some voters have already amended city charters to require a vote of the people for adopting URAs or amendments.



HB 3518: County Assessment and Taxation Funding Modernization

HB 3518 would have increased the revenue streams that funnel into the County Assessment Funding Function Assistance (CAFFA) program by: (1) increasing a county recording fee for certain documents related to real estate transactions from \$10 to \$19 and indexing the fee to inflation; (2) swapping interest collected on delinquent property taxes with a 0.3 percent retention of all property taxes due to local taxing districts, except for bond levies, and (3) an appropriation \$10 million of the General Fund to the DOR to help fund county assessment and taxation (A&T) in the 2025-27 biennium. HB 3518 was a top priority for the AOC. AOC believed taxing districts will see a return on investment if CAFFA is better funded and LOC will help share data between cities and county assessors during the interim to see if the return on investment is there and cities can support any future proposals around CAFFA reform.



HB 3556: Local TLT Flexibility for Tourism Impacted Services

HB 3556 would have added a “tourism impacted services” definition to the restricted 70% of new or increased local lodging taxes after 2003. “Tourism impacted services” included public safety and community infrastructure. The LOC supported this bill, but it did not advance beyond the first chamber deadline.



HB 3755: Escalating Senior Property Tax Exemption

HB 3755 would have created a property tax exemption for those over 65 years of age and granting an escalating property tax exemption on qualifying homesteads, that increases by 5% each year that an applicant ages from 65 to 84.



HB 3962: Local TLT Flexibility – 40/60 Split

HB 3962 would have provided more local lodging tax flexibility for local governments by changing the 70%/30% split for new and increased taxes after 2003 to 40%/60% with 60% going to discretionary uses. The bill would have also provided cities with higher pre-2003 percentages for tourism an option to move to the 40%/60% split. HB 3962 at first resembled HB 3556, but after negotiations and informational hearings led by House Revenue Chair Nancy

Nathanson, the bill changed the percentages instead of definitions. This was due to recognition that the Oregon Restaurant and Lodging Association (ORLA) wanted some certainty for their destination management organizations who conduct tourism promotion. HB 3962 narrowly passed the House and was set to pass the Senate but was held up in committee in the final days of session.

ENERGY & ENVIRONMENT

PASSED BILLS



SB 688: Performance-Based Regulations (PBR)

Effective Date: January 1, 2026

SB 688 authorizes the Oregon Public Utility Commission (PUC) to adopt a framework for carrying out performance-based regulations of electric companies. The bill allocates \$974,013 in “other funds” to the PUC to support the public investigation, development, and implementation of the performance-based ratemaking framework.



SB 827: Expands Rebates for Energy Storage

Effective Date: January 1, 2026

SB 827 expands direction to the Oregon Department of Energy (ODOE) to provide rebates for the purchase, construction, or installation of energy storage systems that will be paired at the time of installation with previously purchased and installed solar electric systems. The bill also authorizes the ODOE to include provisions for consumer protection in rulemaking efforts regarding the rebate program.



HB 2065: Community Microgrids

Effective Date: September 26, 2025

HB 2065 requires individuals to have the option, when applying to a public utility for authority to interconnect a community microgrid or microgrid with the public utility's transmission or distribution system, to either agree to have the public utility or a third-party contract consultant conduct a required study or engineering evaluation of the interconnection.



HB 2066: Community Microgrids

Effective Date: September 26, 2025

HB 2066 requires the PUC to investigate to establish a regulatory framework for allowing the ownership, deployment, and use of microgrids and community microgrids within the service territories of electric companies.



HB 2332: Requirements for Air Curtain Incinerators

Effective Date: September 26, 2025

HB 2332 prohibits the Oregon Department of Environmental Quality from requiring an air curtain incinerator to have a Title V operating permit if the air curtain incinerator burns only wood waste,

clean lumber, or yard waste, and is not otherwise required to obtain a Title V operating permit under the Clean Air Act or any regulation of the federal Environmental Protection Agency.



HB 3179: FAIR Energy Act

Effective Date: June 23, 2025

HB 3179 limits how often utilities can ask for bill increases to every three years and eliminates winter rate hikes. Regulators also have more flexibility to consider economic impacts on customers.



HB 3336: Grid Enhancing Technologies (GETs)

Effective Date: September 26, 2025

HB 3336 requires electric companies, when filing a resource or grid investment plan with the PUC, to conduct an analysis of multiple strategies, including those that use grid-enhancing technologies. The bill also requires electric companies to file a strategic plan for using grid-enhancing technologies. The LOC supported the base bill but became neutral after amendments were made by electric utilities.



HB 3546: The Power Act

Effective Date: June 5, 2025

HB 3546 holds large energy users accountable for paying for their own energy needs. By creating a new customer category for data centers, regulators can protect consumers' energy bills. The bill will also require for-profit utilities to identify the costs that large energy users are adding to the system—and make them pay their share. HB 3546 was modeled after similar tools utilized by consumer-owned utilities (COU). Those efforts have not impacted data centers moving to cities in COU territory.



HB 3681: Modifies EFSC Contested Case Process

Effective Date: January 1, 2026

HB 3681 modifies the Energy Facility Siting Council contested case process for site certificate applications and changes the review criteria for a certificate of public convenience and necessity for overhead transmission lines.



HB 3792: Expanding Energy Assistance

Effective Date: January 1, 2026

HB 3792 doubles the funding for Portland General Electric (PGE) and Pacific Power customers through the Oregon Energy Assistance Program (OEAP). PGE and Pacific Power households will pay less than \$1.50 each month to the OEAP. These emergency funds help income-qualified families avoid disconnecting when they are behind on their energy bills.

FAILED BILLS



[SB 88](#): Transparency in Rates Act

SB 88 would have prohibited electric and gas utilities from charging ratepayers for costs related to advertising, political activities, litigation, fines, and certain other expenses. It would have also directed the PUC to cap cost recovery related to contested case proceedings.



[SB 92](#): Expanding Community Solar

SB 92 would have expanded the community solar program to allow projects to have a nameplate capacity of 20 megawatts, whereas the current program only allows for three. Currently, those three megawatts are exempt from property taxes as was negotiated. An amendment would have removed the exemption for projects exceeding three megawatts, allowing them to be located anywhere in the state for use by communities statewide.



[SB 215](#): Repeals Nuclear Energy Siting Prohibition

SB 215 would have referred to the voters a requirement for a licensed repository for the disposal of high-level radioactive waste before a site certificate for a nuclear-fueled thermal power plant could be issued and a requirement that a proposed site certificate for a nuclear-fueled thermal power plant be submitted to the electors.



[SB 216](#): Repeals Nuclear Energy Siting Prohibition

SB 216 would have repealed the requirements for a licensed repository for the disposal of high-level radioactive waste before a site certificate for a nuclear-fueled thermal power plant would be issued and required that a proposed site certificate be submitted to the voters for their approval or rejection.



[SB 828](#): Grid Resilience Matching Fund

SB 828 would have established the Grid Resilience Matching Fund and appropriated money in the fund to the ODOE to provide state matching funds to leverage federal grant funding for grid resilience projects and related administrative costs.



[SB 1143](#): Utility-scale Thermal Energy Pilot

SB 1143 would have directed the PUC to establish a pilot program that allows each natural gas company to develop a utility-scale thermal energy network pilot project to provide heating and cooling services to customers.



[HB 2038](#): Nuclear Energy Study

HB 2038 would have required the ODOE, in consultation with the PUC and the Pacific Northwest Electric Power and Conservation Planning Council, to study aspects of nuclear energy and submit a report.



[HB 2410](#): SMR Demonstration Project Umatilla County Ballot Referral

HB 2410 would have allowed the EFSC to issue a site certificate for a small modular reactor energy facility demonstration project located in Umatilla County if the EFSC finds that certain

criteria were met. The act would have referred provisions of the measure to the people of Umatilla County for a vote during the next regular general election held throughout Oregon.



HB 2985: Modifying PUC Administrative Proceedings

HB 2985 would have modified provisions relating to the administrative proceedings of the PUC. It also would have repealed: Oregon Revised Statute (ORS) 756.450 (declaratory rulings); ORS 756.512 (notice of complaint to defendant; responsive pleadings; and setting cause for hearing); ORS 756.521 (public hearings; record required; and furnishing transcripts); and ORS 756.543 (issuance of subpoenas and failure to comply).



HB 3170: Resilience Hubs and Networks

HB 3170 would have revised definitions and requirements for a grant program that supports resilience hubs and networks and appropriated money from the state's general fund for program grants.



HB 3868: Small Scale Renewable Energy Study

HB 3868 requires the ODOE to study avoided costs paid to qualifying facilities under the federal Public Utility Regulatory Policies Act compared with the costs incurred by investor-owned utilities to acquire or maintain renewable energy generation facilities.

GENERAL GOVERNMENT

PASSED BILLS



SB 179: Recreational Immunity

Effective Date: January 1, 2026

SB 179 makes permanent temporary changes to immunity for landowners who allow public use of land for recreational purposes. A past adverse court ruling placed in jeopardy recreational immunity protections that had been enjoyed by public and private landowners who allow free recreation on their property. A temporary adjustment to the statute designating walking, running and cycling recreational activities had been passed during the 2024 short session.



SB 243: Guns in Public Buildings

Effective Date: September 26, 2025

SB 243 allows local governments to prohibit firearms, including those controlled by concealed carry permit holders, in public buildings used by governing bodies for "official meetings." A city wishing to utilize this statute must enact an official policy and place signs at building entrances. A governing body includes boards, commissions, and committees created by a city council. However, "official meeting" is not defined in the bill or elsewhere in statute. SB 243 also prohibits the sale, possession, or transfer of devices that increase the firing rate of a firearm. The LOC viewed this bill as a local control issue and was supportive.



SB 610: Continued Measure 110 Reform

Effective Date: January 1, 2026

SB 610 removed the decision-making authority of the Measure 110 Oversight and Accountability Council (OAC) and made their role advisory to the Oregon Health Authority. The bill also added seats to the OAC but failed to include public safety or city representatives. The OAC was responsible for distributing Behavioral Health Resource Network Grants but did so in way that was inefficient and problematic. While the legislation was an improvement over the current system, the LOC could not support legislation that failed to give cities a voice in the distribution of resources.



SB 731: Incentive Pay for American Sign Language Fluency

Effective Date: January 1, 2026

SB 731 requires employers to offer employees who are proficient in American Sign Language the same incentive pay, or other differential, which is offered to other multilingual fluent employees.



SB 808: Veterans' Preference for Reserve and National Guard

Effective Date: September 27, 2025

The measure adds current and former members of the Oregon National Guard to existing hiring preferences for veterans of the Armed Forces of the United States applying to, or seeking promotion in civil service positions.



SB 906: Explanation of Deductions

Effective Date: January 1, 2026

SB 906 requires employers to provide newly hired employees with a written statement of all pay deductions. Employers will be required to review this information annually and the Oregon Bureau of Labor and Industries is directed by the bill to provide a model policy for employers to follow.



SB 916: Unemployment Subsidies for Striking Workers

Effective Date: January 1, 2026

SB 916 provides that an individual who is participating in a lawful strike to receive 10 weeks of unemployment benefits. The bill also adds an additional waiting week, beyond the one standard waiting week, before an applicant may begin to receive benefits. The passage of SB 916 makes Oregon the first state in the country to allow public employees to receive unemployment benefits while on strike.



SB 983: Voting on Stipends

Effective Date: June 26, 2025

SB 983 allows elected officials to vote on budgets that contain stipends or compensation for the official or their relative without the risk of committing an ethics violation. Local governments are required to approve their budgets, but the Oregon Government Ethics Commission (OGEC) had opined that doing so could be a violation if those budgets contain a benefit the official might receive. This legislation corrects that contradiction.



SB 986: Wage Overpayment

Effective Date: January 1, 2026

SB 986 allows an employer to collect the over payment of wages if it is detected within 364 days of the erroneous payment. The employer must provide a written notice to the employee 10 days prior to beginning to collect overpayments. The bill only applies to salary and wages and not to overpayments related to benefits. The LOC sought amendments to this legislation to limit it to salary only and give employees one year to discover discrepancies.



HB 2005: Civil Commitment Reform

Effective Date: July 24, 2025

HB 2005 changes and clarifies the criteria for civil commitment, makes modifications to the civil commitment process, and modifies processes for declarations of mental health treatment. The bill expands civil commitment criteria for extremely dangerous persons to include acts or behaviors that create an actual or extreme risk of grave or potentially lethal physical injury to another person. Civil commitment reform was a priority for the LOC in 2025, and LOC staff participated in the conversations on that portion of the bill. However, HB 2005 also included provisions that created unreasonable timelines to determine whether a defendant was able to aid and assist in their own defense, which the LOC could not support.



HB 2460: Local Court Clarifications

Effective Date: September 26, 2025

HB 2460 reorganizes, streamlines, and clarifies existing statutory provisions that govern appeals from justice and municipal courts. The bill was the result of a lengthy workgroup with municipal judges and city prosecutor representation.



HB 2688: Prevailing Wage for Offsite Manufacturing

Effective Date: September 26, 2025

For prevailing wage rates (PWR), HB 2688 expands the definition of public works to include the fabrication, assembly, preconstruction or construction that is bespoke, performed offsite, performed specifically for and in accordance with the specifications of a public works project, or that becomes part of public works project, and is performed on specific systems or components.

The bill defines the systems or components subject to PWR as: mechanical systems; plumbing systems or components; electrical systems or components of electrical systems; boiler systems or components of boiler systems; ornamental and structural iron work; masonry and plaster systems or components; roofing, flashing and architectural panel systems or components other than glazing systems and components; or mechanical insulation.



HB 2944: Fines for Repeated Violations of Certain PECBA Statutes

Effective Date: September 26, 2025

HB 2944 requires the Oregon Employment Relations Board (ERB) to impose specified civil penalties on a public employer for any repeat or subsequent violations of certain requirements of the Public Employees Collective Bargaining Act (PECBA). The bill requires a public employer to make the authorized deductions and to remit payment to the labor organization within a time period that aligns with a payroll processing schedule established by the employer, not to exceed 30 calendar days following the date of the deduction. The LOC successfully advocated for amendments to avoid subjecting a city to a civil action for minor administrative matters and to protect employers facing extenuating circumstances. The LOC opposed the bill but did not engage in active opposition after the adoption of proposed amendments.



HB 3187: Age Discrimination

Effective Date: January 1, 2026

HB 3187 makes it an unlawful employment practice for an employer, prospective employer, or employment agency, prior to completing initial interview, or making a conditional offer, of employment, to request or require disclosure of an applicant's age or date of birth, or when the applicant attended or graduated from any educational institution. The bill permits the information to be requested if it is necessary to affirm that the applicants meet bona fide occupational qualifications, or to comply with any provision of federal, state or local law, rule or regulations. The LOC opposed and worked to amend this bill into an implementable version.



HB 3825: Under an Ounce of Marijuana Fines

Effective Date: September 26, 2025

HB 3825 eliminates any remaining outstanding fines for citations for possession of less than an ounce of marijuana. The state statute and local ordinances creating violations of small amounts of marijuana were repealed in 2014 by Oregon voters with the passage of Ballot Measure 91. Any outstanding fines are now more than a decade old and likely uncollectable for practical and legal reasons.

FAILED BILLS



SB 283: Public Safety Drone Usage

SB 283 would have expanded law enforcement officers' ability to possess and disclose information that was acquired through the operation of an unmanned aircraft system in connection with specific lawful police activities, with certain exceptions. The bill was an expansion of the authority of public safety agencies to use drones to protect the public without endangering civil liberties.



SB 800: Tax Compliance for Condition of Licensing

SB 800 would have expanded provisions requiring tax compliance as a condition of receiving a license to conduct a business, trade, or profession, or for entering into a contract with a state agency or political subdivision. Licensees and contractors would have been required to provide a tax compliance certificate from DOR, unless a certain compliance rate is demonstrated by holders of the type of license.



SB 847: Retiree Health Insurance Subsidies

SB 847 would have required an employer participating in the Public Employee Retirement System (PERS) to pay an increased subsidy for retirees utilizing the health insurance plans available through PERS. The LOC opposed this legislation as an additional cost for cities at a time when PERS costs are on the rise.



HB 2084: Tax Compliance, Certificate of Compliance

HB 2084 with the -5 amendment would have required state agencies to have contractors demonstrate compliance with Oregon personal and corporate income tax laws before entering into a contract and during implementation of the contract. The bill would have allowed the Oregon Department of Revenue (DOR) to share contractors' compliance status and provides provisions that the DOR may use to determine compliance status. HB 2084 also would have allowed agencies to cancel contracts if the DOR determined a contractor didn't demonstrate or maintain tax compliance. The bill also would have repealed ORS 279B.045, which requires contractor self-certification of tax compliance. Finally, HB 2084 would have applied to procurements that are advertised on or after January 1, 2026, or entered into on or after that date, if the procurement had not been advertised. This would have been optional for local governments.



HB 2533: Public Sector Attorney Client Privilege

The measure would have extended the time to 50 years in which lawyer-client communications and records prohibited from disclosure or made confidential by law will not be subject to inspection. The bill was necessary due to an adverse court ruling that potentially exposed several types of confidential records to be released after 25 years.

TRANSPORTATION

PASSED BILLS



HB 2931: Interstate Bridge Replacement Project

Effective Date: January 1, 2026

HB 2931 specifies that toll revenue collected will meet bonding and credit requirements. Repeals provisions related to reducing tolls once bond obligations are paid off and related to consideration of traffic demand management.

FAILED BILLS



SB 357: Recover Costs from Public Bodies

SB 357 would have authorized ports to charge public bodies for the cost of removing sediment from port waters. This legislation would have allowed ports to recover sediment removal costs from cities and counties without determining the source of sediment delivery.



SB 711: Photo Radar Highway Work Zones

SB 711 would have allowed the Oregon Department of Transportation (ODOT) to use photo-speed radar in highway work zones to reduce safety risk to construction crews.



SB 1024: Intergovernmental Agreement (IGA) With Local Governments

SB 1024 would have established authority for ODOT to enter into intergovernmental agreements with any city or county government for the removal of personal property that had been left on property owned by local governments.



HB 2025: Transportation Package

HB 2025 would have established a series of revenue increases to provide generational infrastructure investment across Oregon's entire transportation system. Investments in major projects would have included completion of key anchor projects, including I-5 Rose Quarter, I-205 widening, Hwy 22-Center Street Bridge, and Newberg-Dundee. The bill also would have invested: \$150 million for the Great Streets program and \$50 million for Safe Routes to School. Under this bill, cities and counties' share of new state highway revenue would have nearly doubled the FY 2024 distribution by 2031. HB 2025 would have established additional transparency and accountability standards for ODOT's extensive project program.



HB 2153: Infrastructure Investment in Airports

HB 2153 would have increased the available funding for infrastructure investments in airports across the state with an increase in the aviation fuel tax from .03 cents to .06 cents. Municipal airports across Oregon would have benefited from the additional revenue to make upgrades to their respective airports.



HB 3402: Transportation Compromise

Multiple amendments to this bill were offered during the committee hearing process, including a final [-3 amendment](#) during the final days of the session. This was the Legislature's final effort to provide a revenue stream for transportation investment. Unfortunately, the amendment called for a \$.03 cent gas tax increase for ODOT operations and maintenance and no share with local governments through the 50-30-20 funding formula.



HB 3626: Micro-mobility Devices

HB 3626 would have defined "powered micro-mobility devices" and clarified helmet requirements for bicycles, e-bicycles, e-scooters, and similar devices. The added definitions would have further clarified existing statutes and allowed for more consistent regulation at the local level.

WATER & WASTEWATER

PASSED BILLS



HB 2169: Water Reuse

Effective Date: July 1, 2025

HB 2169 expands opportunities for water reuse in the state in a manner that protects public health and the environment. The bill directs the Oregon Department of Environmental Quality (DEQ) to establish and lead an interagency water reuse team in collaboration with the Oregon Water Resources Department (OWRD), the Oregon Health Authority, the Oregon Department of Agriculture, and the Oregon Department of Fish and Wildlife. The bill requires the DEQ to submit a report to the Legislature, no later than December 15 of each odd-numbered year, that describes the progress toward achieving water reuse development goals.



HB 2803: Relating to Fees Concerning Water

Effective Date: July 24, 2025

HB 2803 increases various fees administered by the OWRD for water right transactions and dam safety. For example, this would include submitting a water management and conservation plan and examining water right permit applications. The OWRD initially proposed a 135% fee increase, which the LOC opposed. HB 2803 raises most water right transaction fees by 50% and raises dam safety fees.



HB 2947: PFAS Biosolids Study

Effective Date: July 17, 2025

HB 2947 directs Oregon State University to conduct a statewide study on perfluoroalkyl and polyfluoroalkyl substances (PFAS) in biosolids applied to non-food agricultural fields. The study will assess the PFAS concentrations in biosolids, soils, and crops, and evaluate retention and leaching in soil, and compare the results with existing research.



HB 3031: Establishes Housing Infrastructure Fund

Effective Date: July 1, 2025

HB 3031 creates a \$10 million housing infrastructure financing program within the Oregon Business Development Department (OBDD). Projects financed through the fund are primarily for support of specified housing developments, and can include site development, and improvements to transportation, water, wastewater, or stormwater infrastructure, including improvements to system capacity. The bill directs the OBDD to report to the Joint Committee on Ways and Means during the February 2026 legislative session on program implementation and project recommendations.



HB 3342: Water Resources Department Authority

Effective Date: September 26, 2025

HB 3342 authorizes the WRC to withdraw water from appropriation by rule instead of order and changes timelines for protests and final orders. The bill also modifies the OWRD's management of Oregon's water rights system by updating application processes, allowing electronic communication and payments, and revising deadlines.



HB 3505: Prohibits Fire Sprinkler System Development Charges

Effective Date: January 1, 2026

HB 3505 prohibits local governments from imposing or increasing a system development charge for the installation of a National Fire Protection Association 13D residential fire sprinkler system, or for the difference between the increased capacity of a water meter required by the fire sprinkler system and the capacity of the water meter that would be required for the dwelling without the fire sprinkler system installed.



HB 3544: Contested Case Proceedings for Water Rights

Effective Date: September 26, 2025

HB 3544 directs the Oregon Water Resources Commission (WRC) to adopt rules for handling all contested case processes on new water right and water right transfer applications. The rules must include: a 180-day hearing timeline; provisions for remote participation and the use of administrative law judges for settlement; and consistent timelines for determining party status. HB 3544 revises the requirements for protest submissions, establishes deadlines and criteria for party status requests, limits appeals, and clarifies when contested case hearings must occur.



HB 5024: Business Oregon Budget (Infrastructure)

Effective Date: July 1, 2025

HB 5024 establishes the expenditure authority (\$77 million) in the 2025-27 biennium for unspent funds from the 2023-25 biennium related to 44 individual housing infrastructure projects. It is the intent of the Legislature that the total program expenditures across biennia do not exceed the original appropriation amounts for each item. These expenditures reflect the estimated needs for carry-forward as of May 2025.



HB 5006: Omnibus Funding Bill (Special Public Works Fund)

Effective Date: June 27, 2025

HB 5006 allocates \$20 million for the state’s Special Public Works Fund, which provides low-cost financing to eligible municipalities for planning, design, and construction of utilities.

FAILED BILLS



SB 1153: Water Right Transfers

SB 1153 was the biggest threat to municipal water rights in more than a decade. The bill would have created new standards for water right transfers, resulting in expensive and time-consuming litigation for Oregon’s communities on any water right transfer for drinking water rights. Related bills on this issue were HB 3501 and SB 427.



HB 3116: Place-Based Planning

HB 3116 would have appropriated \$2 million from the state’s general fund to the Oregon Water Resources Department (OWRD) for its Place-Based Water Planning Fund, which would have been used for grants to support the advancement of specific state-recognized place-based integrated water resources plans.



HB 3121: Technical Assistance

HB 3121 would have appropriated \$2.5 million from the state’s general fund to the Oregon Department of Administrative Services (DAS) to contract with the Oregon Association of Water Utilities (OAWU) to provide technical assistance, develop a water utility training center, and hire three staff to support small and very small community water systems in Oregon.



HB 3634: Operator-in-Training

HB 3634 would have established the Water Workforce Program (\$3.5 million) in the Higher Education Coordinating Commission to make grants available to local workforce development boards for training drinking water and wastewater operators.

WILDFIRE

PASSED BILLS



SB 75: Accessory Dwelling Unit (ADU) Compliance

Effective Date: January 1, 2026

SB 75 removes requirements related to wildfire hazards for the development of accessory dwelling units on lands zoned for rural residential uses, or a replacement dwelling on lands zoned for resource uses. As a result of this legislation, cities and counties can no longer require compliance with regulations related to wildfire hazards.



SB 83: Repeal of Wildfire Risk Maps

Effective Date: July 24, 2025

SB 83 repeals statewide wildfire risk maps and the associated regulatory standards. Cities and counties will have the authority to establish defensible space standards and use home hardening standards, as reflected in R327 standards, in the Oregon Residential Specialty Code (ORSC).



HB 3940: Wildfire Funding

Effective Date: September 26, 2025

HB 3940 establishes a \$0.65 tax per container of synthetic tobacco products and dedicates the revenue to wildfire resilience programs. In addition, 20% of the interest generated from the state's rainy-day fund will be permanently dedicated to wildfire resilience programs. The estimated combined revenue is \$60 million per biennium.



HB 5006: Omnibus Funding Bill

Effective Date: June 30, 2025

HB 5006 approved \$150 million from the state's general fund for response to natural disaster prevention, preparedness, response, and recovery. The intent of this funding bill is to provide the Oregon Department of Forestry (ODF) and the Oregon State Fire Marshal (OSFM) with the necessary funding for wildfire response and readiness during the 2025-2027 biennium. Discussions aimed at identifying a more permanent funding source for wildfire response are expected to continue.