



MINUTES

Council Work Session Meeting

6:00 PM - Monday, November 13, 2023

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

1. CALL TO ORDER AND ROLL CALL:

The City Council of the City of Union was called to order on November 13, 2023, at 6:00 p.m., in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

PRESENT: Susan Hawkins, Tim Cox, Councilor Anita Boyer-Davis, Councilor Dick Middleton, Councilor John Black, and Councilor Jay Blackburn

EXCUSED: John Farmer

2. PRESENTATIONS:

a) Sheriff's Report

Deputy Johnson explained why one arrest doesn't have a report. I just talked to the Interim Administrator about animal control and some confusion. I do respond to animal control calls if I am the only one on duty. Mayor Hawkins and Deputy Johnson discussed that the question came from the renewal of the animal control contract. Deputy Johnson said he would try to get clarification on that.

He also said he helps with lift assists and ambulance calls. There was also a prowler who was stealing from vehicles. We have a task force with OSP out here in Union, we did get information out of some people on fentanyl. Councilor Blackburn and Deputy Johnson discussed if things are getting better or worse lately. Deputy Johnson said I don't feel it is getting better right now.

3. UPCOMING BUSINESS DISCUSSIONS:

a) Update on Hiring Process

Mayor Hawkins said after listening to the executive session I felt I needed to come back and explain our hiring process with the hiring company. She explained the process step by step.

She then discussed how motions should be made and voted on. We will have another executive session on Wednesday November 15, 2023, at 6:00 p.m.

She explained that the open session is only for the motion and discussion on that motion.

b) Fire/EMS Update

Casey George said the Wildhorse grant was for a new radio in the ambulance. The other grant was for hose for the firetruck and a handheld radio for the fire department and we did get both of those grants. We would like to bump the training program budget line. The ISO rating will be better if our training is up to date. Council and Mr. George discussed the costs of training for different training within the fire and EMS departments.

Casey George said we are hoping that we won't have to send the monitor off for two years, and we just got it back. Council and Casey discussed the ambulances and the stock show and how that works. They discussed the medical supplies as well. Casey said we need a new gas detection tool because ours is very old and doesn't really work. We also need a tool to scan walls for fire. We will also need new Scot bottles. I would like to slowly replenish our stock with these. He explained that for the pack that holds the bottles he can get without buying brand new. The brand-new packs are \$8,000 each.

Casey said we are always looking for grants and applying for them. He explained that a large grant has been applied for new radios for many cities. He said we couldn't wait because it could be up to two years waiting for the new radios.

Council and Casey discussed the process of putting the merger between rural fire and city fire and EMS back on the ballot for May. Council discussed the order of events to get this matter back on the ballot. Council discussed issuing the public notice tomorrow to get this started.

c) Acting In Capacity Memorandum

Mayor Hawkins said we will discuss this in our next meeting. Krista has been doing above and beyond work here at the city. I would like to give her \$600 total for her extra work.

d) Agreement for Dog Control Services

Interim City Administrator Vanderwall explained the reason for the change in terms.

e) E. Chestnut Street Improvements - Change Order #2

Council and staff discussed what this.

f) E. Chestnut Street Improvements - Payment #2 (Final)

Council and staff discussed what this.

- g) Headworks Screen Improvements - Completion Certificate

This is to inform the Council.

- h) Headworks Screen Improvements - Substantial Completion

This is to inform the Council.

- i) Park Camera Estimates #37 & #38 - O'Reilly Enterprises, Inc.

Mayor Hawkins said we will look at these estimates.

4. COMMITTEE DISCUSSIONS:

5. ORDINANCE/CHARTER REVIEW:

- a) Review of Livability Code

Mayor Hawkins said this is from another city. It has worked really well for the other city. I want you to look at this. Council discussed this and how it could help with current problems. Council discussed this ordinance and what it talks about. They discussed how this could be controversial.


6. OTHER:

7. ADJOURNMENT:

This meeting adjourned at 6:59 p.m.



Mayor



City Administrator