



# MINUTES

## City Council Meeting

7:00 PM - Monday, November 13, 2023

Leonard Almquist Council Chambers, 342 S. Main St, Union,  
OR 97883

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### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL:

The City Council of the City of Union was called to order on November 13, 2023, at 7:03 p.m., in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

**PRESENT:** Susan Hawkins, Tim Cox, Anita Boyer-Davis, Dick Middleton, John Black, and Jay Blackburn

**EXCUSED:** John Farmer

### 2. CORRESPONDENCE:

- a) EOU Board of Trustees Community Reception

This is information for the Council.

- b) 2023 Grande Ronde Model Watershed

Councilor Middleton said this is their annual meeting.

### 3. OLD BUSINESS:

- a) Update On Hiring Process

Mayor Hawkins said we will have another Special meeting and executive session on November 15, 2023 at 6:00 p.m.

- b) Fire/EMS Update

Mayor Hawkins said we are looking at costs for the departments and how the budget is doing. We discussed these topics with our fire chief at the work session. We are hoping to put the merger between rural and city back on the ballot in the spring. Council discussed the shortage in the budget for fire and EMS and making sure the public understands. Council explained the fire and EMS budget to the public and what is lacking. Council is looking at raising the monthly fire/EMS fee on the water bill.

### 4. NEW BUSINESS:

#### Replacement pump-

Mayor Hawkins said today the pump went out at the water and sewer station. This is an estimate for a repair \$15,876 or a full replacement \$17,129.

Council discussed the estimate and what budget line this would come out of. They asked staff about a new pump and what will be done in the meantime.

Councilor Davis motioned to approve the bid for a new replacement for \$17,129.

Councilor Middleton second. Motion passed unanimously.

#### a) Acting In Capacity

Mayor Hawkins said with the changes occurring within the city, Krista Griffiths has been acting in her duties above and beyond. We would like to give her \$600 bonus.

Councilor Anita Boyer-Davis made a motion to approve the bonus \$600 for acting in capacity for Krista Griffiths. Tim Cox seconded the motion. Carried unanimously.

#### b) Agreement for Dog Control Services

Interim City Administrator Vanderwall said it is because the actual ORS refers to dogs and not animals anymore.

Councilor John Black made a motion to approve the contract for animal services. Tim Cox seconded the motion. Carried unanimously.

#### c) E. Chestnut Street Improvements - Change Order #2

Council reviewed and discussed the change order.

Tim Cox made a motion to accept Change Order #2 and to pay out for \$11,151.23. Councilor Anita Boyer-Davis seconded the motion. Carried unanimously.

#### d) E. Chestnut Street Improvements - Payment #2 (Final)

#### e) Headworks Screen Improvements

#### f) Headworks Screen Improvements

#### g) Park Camera Estimates #37 & #38 - O'Reilly Enterprises, Inc.

ICA Vanderwall said this was being worked on previously. Council discussed the reason for this was because of vandalism at the park.

Councilor John Black made a motion to accept the bid from O'Reilly Enterprises, Inc. Councilor Anita Boyer-Davis seconded the motion. Carried unanimously.

### 5. **CONSENT AGENDA:**

#### 5.1. **BUSINESS/SPECIAL MEETING MINUTES**

5.1.1. October 2, 2023

5.1.2. October 9, 2023

**5.2. WORK SESSION MINUTES**

- 5.2.1. October 9, 2023
- 5.2.2. October 23, 2023

**5.3. INFORMATION REPORTS**

- 5.3.1. Office Manager Report
- 5.3.2. Library Monthly Report
- 5.3.3. Ordinance Officer Monthly Report
- 5.3.4. Fire/EMS Monthly Report
- 5.3.5. Sheriff's Monthly Report
- 5.3.6. Animal Officer Monthly Report

**RES-5-2023**

Councilor Anita Boyer-Davis made a motion to approve the consent agenda as presented. Tim Cox seconded the motion. Carried unanimously.

**6. CITY COUNCIL WORKING COMMITTEE UPDATES:**

**7. CITY ADMINISTRATOR / PUBLIC WORKS REPORT:**

- a) Admin Monthly Report

ICA Vanderwall and Mayor Hawkins discussed extending the help at the library from the city ordinance officer. ICA Vanderwall and Councilor Middleton discussed the speed hump on 10th Street.

- b) Public Works Monthly Report
- c) Wastewater Monthly Report

**8. PUBLIC COMMENT**

Elisa Lind W. Elm Street said I spoke to the Mayor regarding the vulgar sign they put up. Deputy Johnson, Mayor Hawkins, and Mrs. Lind discussed the new sign. Mayor Hawkins described the sign to everyone. This has been going on far longer than we have lived here. The city has failed to take care of the issues. This will fall back on the city for not taking care of the issues before now. The issues are stagnant and the system is slow.

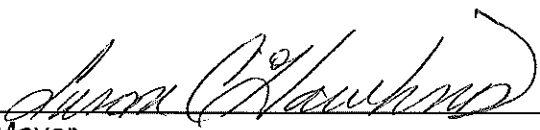
Deborah Kennon 1045 N. 5th Street said I would like to invite you to go check out the new street called Kennon Court. We will be having an appeal about it next month. If you want to slow traffic down on 10th street just add a bunch of pot holes. I am worried about little girls on a 4 wheeler and side by side. Deputy Johnson discussed what to do.

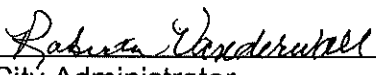
**9. UPCOMING MEETINGS AND SUGGESTIONS:**

- a) Special Meeting/Executive Session - November 15, 2023 @ 6 pm
- b) November 27, 2023 @ 6:00pm - Work Session
- c) December 11, 2023 @ 6:00pm - Work Session
- d) December 11, 2023 @ 7:00pm - Business Meeting
- e) December 18, 2023 -Special Meeting and Public Hearing

**10. ADJOURNMENT:**

This meeting adjourned at 7:59 p.m.

  
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Mayor

  
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City Administrator