



City of Union

Agenda

Council Work Session Meeting

Monday, February 27, 2023 @ 6:00 PM

Leonard Almquist Council Chambers, 342 S. Main St,
Union, OR 97883

	Page
1. CALL TO ORDER AND ROLL CALL:	
Mayor:	Hawkins
Councilors:	Farmer, Blackburn, Cox, Black, Middleton and Boyer-Davis
2. PRESENTATIONS:	
3. UPCOMING BUSINESS DISCUSSIONS:	
4. COMMITTEE DISCUSSIONS:	
4.1. Annexation Deadlines	2 - 6
Fire/Ems Annexation - Pdf	
4.2. Ordinance Committee	
4.3. Police Contract Group	7 - 8
Sheriff Estimate	
5. ORDINANCE/CHARTER REVIEW:	
6. OTHER:	
7. ADJOURNMENT:	



Memorandum

Subject: Annexation Deadlines
Meeting: Council Work Session - Feb 27 2023
Prepared For: Mayor and Members of Council
Staff Contact: Doug Wiggins,

BACKGROUND INFORMATION:

I was tasked in getting the information on the election process so timelines can be established for deadlines. I have provided the information found, but am getting some conflicting information from the Union County Clerks Office. I have reached out to the City Attorney for some clarification that I hope will be available by the meeting.

ATTACHED:

[FireEMS annexation laws](#)

Special Districts Generally

ORS 198.866

Annexation of city to district

- approval of annexation proposal
- election

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TEXT

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ANNOTATIONS 4

(1)

The governing body of a city may adopt a resolution or motion to propose annexation to a district for the purpose of receiving service from the district. Upon adoption of an annexation proposal, the governing body of the city shall certify to the district board a copy of the proposal.

(2)

The district board shall approve or disapprove the city's annexation proposal. If the district board approves the proposal, the district board shall adopt an order or resolution to call an election in the district unless otherwise provided in subsection (3) of this section.

(3)

The district board is not required to call an election if:

(a)

The population of the city is less than 20 percent of the population of the district; or

(b)

The entire boundary of the city is encompassed within the boundary of the district.

(4)

Notwithstanding subsection (3) of this section, if 10 percent of the electors or 100 electors of the district, whichever is less, sign and present to the county board a petition requesting an election, the board shall call an election in the district. The petition shall

be in conformity, to the greatest extent practicable, with [ORS 198.750 \(Content of petition proposing formation or change of organization\)](#), [198.760 \(Requirements for signers of petition\)](#), [198.765 \(Requirements for filing petition\)](#) and [198.770 \(Method of determining validity of landowner signatures\)](#).

- (5)** The order or resolution of the district board shall include the applicable matters specified in [ORS 198.745 \(Content of resolution calling election\)](#). In addition the order or resolution may contain a plan for zoning or subdistricting the district as enlarged by the annexation if the principal Act for the district provides for election or representation by zone or subdistrict.
- (6)** The district board shall certify a copy of the resolution or order to the governing body of the city.
- (7)** Upon receipt of the resolution or order of the district board, the governing body of the city shall call an election in the city on the date specified in the order or resolution of the district board.
- (8)** An election under this section shall be held on a date specified in [ORS 255.345 \(Special election dates\)](#) that is not sooner than the 90th day after the date of the district order or resolution calling the election. [1983 c.142 §2 (enacted in lieu of 198.865); 1993 c.417 §1; 2003 c.219 §1]

Special Districts Generally

ORS 198.745

Content of resolution calling election



TEXT



ANNOTATIONS **2**

A resolution or order calling an election on a proposed formation or change of organization shall:

- (1)** Provide for giving notice of the special election or elections upon the question.
- (2)** Designate each district or other territory within which the election or elections are to be held.
- (3)** Fix a date for the election, which date shall be the same for each election when an election is called upon the same question within more than one territory or district.
- (4)** State the substance of the question or questions to be submitted to the electors.
- (5)** Specify any terms and conditions provided for in the formation or change of organization.
- (6)** Contain such other matters as may be necessary to call, provide for and give notice of the election or elections and to provide for the conduct thereof and the canvass of the returns thereupon. [1971 c.727 §12]

Special District Elections

ORS 255.345

Special election dates



TEXT



ANNOTATIONS **1**

- (1)** Except as provided in subsection (2) of this section, a special election called by a district elections authority shall not be held on any date other than:
- (a)** The second Tuesday in March;
- (b)** The third Tuesday in May;
- (c)** The third Tuesday in September; or
- (d)** The first Tuesday after the first Monday in November.
- (2)** A special election may be held on a date other than that provided in subsection (1) of this section, if the district elections authority by resolution finds that an election sooner than the next available election date is required on a measure to finance repairs to property damaged by fire, vandalism or a natural disaster.
- (3)** As used in this section, "district elections authority" means the body or officer authorized or required to call an election for a public corporation formed under, and deriving its powers solely from, the statutes of this state, but does not include a city or county. [Formerly 259.260; 1981 c.639 §9; 1989 c.923 §17; 1991 c.71 §4; 1993 c.713 §53; 1995 c.607 §51; 1995 c.712 §116]

Contract Costs

Personnel

3% COLA Annually

Deputy Costs		2024-2025	2025-2026
.8FTE		1st Year	2nd Year
Salary		\$50,784.00	\$52,308.00
Benefits		\$22,853.00	\$23,538.00
Training		\$1,600.00	\$1,600.00
Total Deputy Costs		\$75,237.00	\$77,446.00

. 8 FTE

No vehicle cost if I keep paid for vehicle in union.

Vehicle Costs			
Fuel			
Dispatch			
Equipment/Training			
Total Equipment		\$0.00	\$0.00
Grand Total		\$75,237.00	\$77,446.00

4.5% COLA Annually

2526

Deputy Costs		2024-2025	2017/18
.8FTE		1st Year	2nd Year
Salary		\$52,128.00	\$54,474.00
Benefits		\$23,458.00	\$24,513.00
Total Deputy Costs		\$75,586.00	\$78,987.00

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Vehicle Costs			
Fuel			
Dispatch			
Equipment/Training			
Total Equipment		\$0.00	\$0.00
Grand Total		\$75,586.00	\$78,987.00

Contract Costs

Personnel

3% COLA Annually

Deputy Costs		2024-2025	2025-2026
1FTE		1st Year	2nd Year
Salary		\$64,224.00	\$66,151.00
Benefits		\$28,900.00	\$29,768.00
Training		\$1,600.00	\$1,600.00
Total Deputy Costs		\$94,724.00	\$97,519.00

1 FTE

Vehicle Costs		2024-2025	2025-2026
Lease			
Dispatch			
Equipment/Training			
Total Equipment		\$0.00	\$0.00
Grand Total		\$94,724.00	\$97,519.00

4.5% COLA Annually

Deputy Costs		2024-2025	2017/18
1FTE		1st Year	2nd Year
Salary		\$65,160.00	\$68,092.00
Benefits		\$29,322.00	\$30,641.00
Total Deputy Costs		\$94,482.00	\$98,733.00

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Vehicle Costs		2024-2025	2017/18
Lease			