

City of Union, Oregon



PO Box 529
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Union, OR 97883

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Home to the Buffalo Peak Golf Course

ATTENTION

The City of Union has allocated \$25,000 in project grant funding.

Grant amounts will not exceed \$10,000 to any one entity and the City of Union reserves the right to refuse any or all applications should the applicant/s not meet the objectives of the Council.

Project money must be completed by June 1, 2024, or the entity must refund the grant back to the City.

ELIGIBILITY

To be eligible for the grant, one of the following conditions shall apply:

1. The organization must be registered as a non-profit with both the State and Federal Government under a qualified status.
2. The entity has a special district status with the State of Oregon with an elected board.
3. The entity is part of another elected board/council/commission.
4. Entity must be headquartered within the City limits of Union, OR

APPLICATION DATES

Applications for the grant will be due February 1, 2023, with awards to be paid out by March 1, 2023.

REPORTING REQUIREMENTS

Upon award of a grant from the City of Union, the applicant must submit a report every even month noting the progress of their project.

GRANT CRITERIA

Application

Copy of your non-profit certificate/s

- For elected boards, copy of charter/bylaws
- For governmental boards, commissions or councils, a letter from your respective board approving such application signed by its chair, mayor or executive official.

Copy of most current budget

GRANT APPLICATION

Project Title: _____ Date of Application: _____

Entity Requesting Funds: _____

Physical Address: _____

Mailing Address (if different): _____

Year Founded: _____ Website (if applicable): _____

Circle one: Special District Non-Profit

Board of Directors:

Board Member	Term (if applicable)	Title

Applicant name: _____ Title: _____

Contact #: _____ Email: _____

Funding Requested: _____

Matching (if any): _____ Match Source: _____

Total project cost: _____

GRANT APPLICATION

Please attach the following:

Letter to the City of Union Mayor and Council clearly addressing the following:

Project description

Estimated timeline to complete project

How the award benefits your organization, community, and the City of Union

Copy of your non-profit certificate/s

- For elected boards, copy of charter/bylaws
- For governmental boards, commissions or councils, a letter from your respective board approving such application signed by its chair, mayor or executive official.

Copy of your most current budget

By signing below, you agree that all the information provided is true and correct to the best of your knowledge. You acknowledge that application of itself is not an award, and the City of Union Council reserves the right to refuse funding your entity. You acknowledge there is a limited amount of funding and the possibility that not all applicants will be funded or may only be partially funded.

Signature/Title

Date

Return completed application and supporting documentation either by mail or by dropping off at City Hall by February 1, 2023, in a sealed manila envelope:

City of Union
Grant Application
PO Box 529
Union, OR 97883