



MINUTES

Council Work Session Meeting

6:00 PM - Monday, November 22, 2021

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

1. CALL TO ORDER AND ROLL CALL:

The City Council of the City of Union was called to order on November 22, 2021, at 6:00 p.m., in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

PRESENT: Mayor Leonard Flint, John Farmer, Susan Hawkins, Leslie McMillan, Terra Richter, Tim Cox, and Councilor Heidi Denton

EXCUSED:

2. PRESENTATIONS:

None.

3. UPCOMING BUSINESS DISCUSSIONS:

a) Fire/Ems Volunteer Stipend Update

CA Wiggins said after our last meeting, I put a resolution together which I feel encompasses what everyone was liking. I also put a formula in there. It should be easy to figure out. This works on a point system and will work better. I think it would be good start this on January 1, 2022.

Council asked how to change the amount of money per month. CA Wiggins answered It would just take a resolution to adjust the amount of money per month if the budget gets adjusted at the next hearings.

Casey George said MVA needs to be added on the fire side at 2 points. Council and staff reviewed and agreed.

b) Roofing Bid - City Hall

Mayor Flint said this came up and is the reason we have a special meeting tonight. CA Wiggins said right now we have a Dura Last roof it was put in 21 years ago. We have exceeded the life of our roof, I got to listen to our roof leak during the last rain storm. We called Dura Last and they came out and patched it. The new roof will have a 20-year life. This is the best price out there. A tar and asphalt roof would be cheaper but quite a bit more maintenance. They will replace plywood that is bad and will install insulation, this will bring it up to code.

Council and staff discuss the bid and its contingencies. They also discussed if it needs to be replaced and other details surrounding the repairs made and why it needs to be completely replaced.

Dick Middleton 10th Street asked about new plywood. Staff and Council answered that it has to be completely replaced. This is an old building, there could be other damage, can we look at it. CA Wiggins answered Mr. Middleton's questions and said a full inspection would be done.

c) Audit Resolution

CA Wiggins said we discussed this and we would like to make the limit \$100. Now this will all be tracked in a spread sheet and anything over \$100 will have to be signed off by me. The spread sheet will also contain the data about the different mistakes. It takes care of the finding on the audit as well. The Council will see the spread sheet as well and that adds another control on it.

4. COMMITTEE DISCUSSIONS:

None.

5. ORDINANCE/CHARTER REVIEW:

a) Transient Lodging Tax (TLT) Update

CA Wiggins said the LOC and their attorney is going to help us draft our ordinance on this.

Council and staff discuss the tax information from the state. They also discussed using the state to collect the tax.

CA Wiggins said we are hoping to have it done by April, the first draft should be ready for review by January 2022.

6. OTHER:

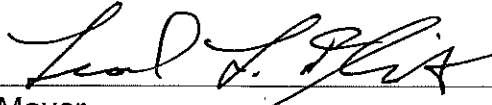
Anita Boyer-Davis said there is not a good source for information for what is going on in town. I think it would be good to have another reader board.

Pam said there will be a new reader board at the VFW soon.


Council and citizens agree people need to have access to information.

7. ADJOURNMENT:

This meeting adjourned at 6:45 p.m.



Mayor



City Administrator