



# MINUTES

## City Council Meeting

7:00 PM - Monday, November 8, 2021

Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

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### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL:

The City Council of the City of Union was called to order on November 8, 2021, at 7:00 p.m., in the Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883, with the following members present:

**PRESENT:** Leonard Flint, Susan Hawkins, Leslie McMillan, Tim Cox, and Heidi Denton

**EXCUSED:** John Farmer and Terra Richter

### 2. CORRESPONDENCE PERTINENT TO AGENDA BUSINESS ITEMS:

### 3. OLD BUSINESS:

#### a) Ordinance 564 - 2nd Reading

Miriam Hess 465 E. Dearborn St asked who is responsible for taking care of weeds in the right of way. Mayor Flint answered the property owner who is adjacent to the right of way. Miriam Hess asked is that written any where? CA Wiggins answered yes.

Miriam Hess said I am not sure when you first discussed this but I would like to know if there is a plan or process to get rid of the goat head weeds. Most of them seem to come from the stock show grounds. Council and staff answered it is up to the property owner to spray them, and Union County does come spray weeds.

Miriam Hess asked if there is a process to make sure it kills them. Councilor Hawkins answered you can call the city and let them know that the weeds didn't die or the property owner can keep spraying to make sure they are dead.

Ms. Hess asked what about the stock show grounds? Mayor Flint answered it gets down to the individual property owner to take care of it. The stock show owners are responsible for the weeds. We also have an ordinance officer that works on this. Council let Ms. Hess know she can go to the stock show ground meeting and asked to be heard on this issue.

Councilor Hawkins read the ordinance for the record.

Susan Hawkins made a motion to accept the final reading of Ordinance 564  
Tim Cox seconded the motion. Carried unanimously.

**4. NEW BUSINESS:**

- a) Fire Chief Resignation/Appointment

Mayor Flint introduced Casey George and Council consented to his appointment at the new fire chief for the City of Union.

- b) Vacancy on the Library Board

Mayor Flint appointed David Dalstrom to the library board with Council consent.

- c) Wastewater Influent screen options

CA Wiggins said we have Anderson and Perry representatives here tonight to talk about our options. We discussed this previously during the budget hearings and they are here tonight to make progress on this project.

Brett and Trayton Moore from Anderson and Perry said some of the problems that have been happening at the wastewater treatment plant is material is getting past the screen and further down the line. It is not working like it should be. A new screen should help protect the rest of the process. Also, too much small debris like sand and other things are creating problems in the plant because it gets through the screen. We would like to decrease the size of the screen to help prevent these issues. There are two main options that fit the budget and the use. The first is a drum screen. It works like a dryer drum and rotates slowly catching all the debris before the wastewater comes into the plant.

The other option is a corkscrew screen which has brushes that clean the screens and keep everything flowing. We recommend the drum screen because it is effective.

Council and staff discussed the different options. Council and Mr. Moore discussed the need for a new building to house the new screen no matter what because retro-fitting rarely works. Council and Mr. Moore discussed how easy this screen is to repair, safety during repair, and how to dispose of the refuse from the screen.

Council and staff discussed further why they prefer installing the drum screen for the wastewater.

Tim Cox made a motion to choose the drum screen in a new add on to the current wastewater facility and allow staff to go out to bid for a new drum screen and general contractor. Councilor Heidi Denton seconded the motion. Carried unanimously.

- d) SCA Grant 2021-2022

Susan Hawkins made a motion to accept the grant when paperwork arrives from ODOT for \$100,000. Councilor Heidi Denton seconded the motion. Carried unanimously.

e) FY 20-21 Fiscal Year Audit

Susan Hawkins made a motion to accept the FY 20-21 Audit as presented. Tim Cox seconded the motion. Carried unanimously.

Susan Hawkins made a motion motioned to have City Administrator Doug Wiggins to do a resolution for the new Fire/EMS payment and also to draft a ordinance for the TLT tax and move forward on that. Tim Cox seconded the motion. Carried unanimously.

**5. CONSENT AGENDA:**

**5.1. BUSINESS/SPECIAL MEETING MINUTES**

5.1.1. October 11, 2021 Business Meeting Minutes

**5.2. WORK SESSION MINUTES**

5.2.1. October 11, 2021 Work Session Minutes

**5.3. INFORMATION REPORTS**

5.3.1. Office Manager Monthly Report

5.3.2. Library Monthly Report

5.3.3. Ordinance Officer Monthly Report

5.3.4. Sheriff's Monthly Report

5.3.5. Animal Control

**RES-6-2021**

Tim Cox made a motion to accept the consent agenda as presented. Susan Hawkins seconded the motion. Carried unanimously.

**6. CITY COUNCIL WORKING COMMITTEE UPDATES:**

**7. CITY ADMINISTRATOR / PUBLIC WORKS REPORT:**

a) Administrator's Monthly Report

b) Public Works Monthly Report

c) Waste Water Monthly Report

Mayor Flint thanked our wastewater plant employees for their hard work.

**8. PUBLIC COMMENT**

Dick Middleton 10th Street if you volunteer to be on a board or whatever you should participate. I was gone for personal reasons for a month or more and I notice nothing

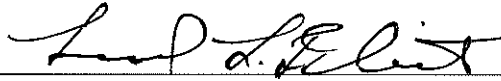
changed because of absentees on this Council. I think maybe they need to be replaced. If you can't do it, let someone else do it. I talked to your new ordinance officer it sounds like she is getting along and she is doing it the right way.

**9. UPCOMING MEETINGS AND SUGGESTIONS:**

Councilor Hawkins asked about progress on the Ranger Station. CA Wiggins answered we will be working on trim and flooring next, then we will work on the kitchen. The doors, locks, and insulation are all in now. My goal is to have it ready before stock show. Councilor Cox asked CA Wiggins to bring a resolution on adjustments for discussion.

**10. ADJOURNMENT:**

This meeting adjourned at 7:48 p.m.



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Mayor



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City Administrator