

**UNION CITY COUNCIL WORK SESSION MINUTES**  
**Monday, January 11, 2021 – 6:00 P.M.**  
**Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883**

This meeting was called to order at 6:00 p.m.

Roll Call: Councilor Leslie McMillan, Councilor Terra Richter, Councilor Timothy Cox, Mayor Leonard Flint, Councilor John Farmer, Councilor Susan Hawkins, Student Liaison Riley Later, and City Administrator Doug Wiggins.

Coy Wilde has a medical condition and will not be wearing a mask.

Mayor Flint added a report from the Union County Sheriff's Deputy. Deputy Johnson stated there is a lot of activities on there, I have been working with the ordinance officer and getting illegally parked cars taken care of. I go and help out with the school. I did have a theft and recovered property. There were lots of calls about fireworks over New Year's. I spend a fair amount of time on the back streets patrolling. We had a report of a guy going around knocking on doors late at night. They got him and took care of it. I have been working with the Union Ambulance as well. I would like a good first aid kit to have in my truck in case I need to help. ATV use in town was a big thing but because of the weather getting cold, that has slowed down. The Council thanked Deputy Johnson for his work and service.

The next item on tonight's agenda was the City Surplus Sale of Real Property Update. CA Wiggins said there is nothing new.

Also, on tonight's agenda was discussion on business agenda items. The first one was the Water Rate Study. CA Wiggins said this is the final report. Tonight, at the meeting we are looking for acceptance of the report, not that we are making changes right away. We are in violation of our rates right now. Sewer Rates too high and water rates too low, this report helps to get grants and shared income. Councilor Hawkins stated some meters that need to be looked at and changed because they are too large.

CA Wiggins said the main ones are at the school, they need compound meters at the school. We have one in use at the hotel. Councilor Farmer asked about the longevity of the compound meters. CA Wiggins answered the one at the hotel has been there for 10 years. They have a life of about 10-15 years. Commercial Rates are also in the study. Those are estimates. Council and Day Homes 266 E Beakman Street discussed the water rate study. Council explained that there is still a lot of work to be done before any changes are made.

The next item for discussion was the budget transfers. CA Wiggins said we schedule these changes every year in June. We were waiting because of COVID-19 and not knowing what would happen it appears the budget will handle it. Emergencies may change how the money gets transferred.

Another item for discussion was the CLG Grant. CA Wiggins stated there is a noncompetitive grant for historical preservation. It pays for training, planning, and getting historical sites listed.

We would match up to \$5,500. This also will help to pay for staff overtime to get the registration done.

Also, Council discussed the National Mainstreet Membership. CA Wiggins stated so the historic commission and main street group want to join. It opens up more grants and helping businesses on Main Street. Councilor Richter we are a part of Oregon Main Street this is National. Council asked why is there a 2-year membership. CA Wiggins answered we are eligible for 2, if we don't like it after year 1, we can cancel. Councilor Richter said we have two new historical site owners, it is definitely worth it.

The last item to discuss coming up on the business agenda was the Ranger Station Plumbing bids. Councilor Hawkins asked between the two, are they both supplying the same thing or are they different. CA Wiggins answered the difference is in the suppliers they use for ADA access. Those are expensive. Council asks staff about each bid. CA Wiggins stated if we have to put a gas line in there will be excavation.

Also, on the agenda was the Goal Setting Session. Council discussed moving the dates and setting a new date soon.

The last item for discussion was COVID-19 Discussion and Updates. CA Wiggins stated if we come down two levels, we are waiting to open up city hall when the level falls. Mayor Flint stated I have been doing research and trying to get more information on vaccinations. Our Governor is going to release a new plan for the whole state.

This meeting adjourned at 6:40 p.m.

Approved: \_\_\_\_\_  
Mayor, Leonard Flint  
Wiggins

Attest: \_\_\_\_\_  
City Administrator/Recorder, Doug