

**UNION CITY COUNCIL MEETING MINUTES**  
**Monday, January 11, 2021 - 7:00 p.m.**  
**Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883**

This meeting was called to order at 7:00 p.m.

Roll Call: Councilor Leslie McMillan arrived at 7:06 p.m., Councilor Terra Richter, Councilor Timothy Cox, Mayor Leonard Flint, Councilor John Farmer, Councilor Susan Hawkins, Student Liaison Riley Later, and City Administrator Doug Wiggins.

The first item on tonight's agenda was public comment on the agenda. Willard Bertrand 1493 N. College Street, Union stated I was here when the Ranger Station was donated to the city, there is history in that set buildings. The water meters you are talking about making changes on the charges I am familiar with those; but I am here because of your minutes, your minutes didn't include an accurate rendition of what I presented at that meeting. In reference to the oath of office, I want to make sure you understand section 51 of the City Charter. He read section 51 for the record. I want to make sure you all understand that was violated in the past. As far as your upcoming resolutions you should not vote on city law without submitting that to the people. I gave you a copy of the relevant Charter. It seems you have enough time to change the Charter but not enough time to follow it.

The next item was the Mayor and Councilors taking the Oath of Office- CA Wiggins proceeds with the Oath of Office. Mayor and Councilors were sworn in.

Also, the Council Election of the Council President. Councilor Farmer nominated Councilor Hawkins. Councilor Richter second, the motion passed with 5 yes votes.

Then the Council discussed the Correspondence. Mayor Flint stated we received a letter from Willard Bertrand. The minutes of all Council meetings are a summary and are not verbatim, the true record of the minutes is recorded and videotaped. It was an oversight and an apology was issued. The matter is over. Buffalo Flats Update is submitted in Informational Items.

There isn't any old business.

Under new business was to Appoint Officers to Commissions for Planning and Historical Commission Appointments. Councilor Farmer motioned to approve appointments. Councilor Richter second, the motion passed unanimously.

The next item under new business was the Final Water Rate Study. Councilor Farmer motioned to accept the report and begin working on it in work sessions. Councilor Hawkins second, The motion passed unanimously.

Also, under new business was the membership for National Mainstreet America. Councilor Farmer motioned to approve membership for National Mainstreet America. Councilor Cox second. Under discussion Councilor McMillan stated I think you meant \$300 for two years

membership. In case we don't utilize it, we can get out of it. CA Wiggins answered there isn't a refund but we don't have to continue if we don't want to. The motion passed unanimously.

The next item was the Ranger Station Plumbing bids. Councilor Farmer motioned to accept Dagget Plumbing. Councilor Cox second. Councilor Hawkins asked this is something we already budgeted for. CA Wiggins answered correct, it will come out of the building fund. Student Liaison Later asked which bid is familiar with the Ranger Station. CA Wiggins answered Dagget. The motion passed unanimously.

Also, under new business was the CLG Grant request. Councilor Farmer motioned to approve CLG Grant request, if we get the grant for matching funds. Councilor Hawkins second. Council and staff discussed the cost of the possible grant, most of the work is done by volunteers. The motion passed unanimously.

The last item under new business was the Budget transfers. CA Wiggins read the resolution for the record. Councilor Farmer asked are we violating any law doing this. CA Wiggins answered not that I am aware of. Councilor Farmer motioned to approve budget transfers. Councilor Cox second, the motion passed unanimously.

Next, on tonight's agenda was the consent agenda. The consent agenda was adopted.

Under informational reports, Councilor Farmer said it is nice to have sheriff report.

On the Administrative Report, Mayor Flint said the city has been fighting the primary digester and it was redone again with upgraded materials. The city crew worked very hard to get it fixed. Thank you to the city crew and our administrator. Councilor Farmer stated thank you to all our employees for working so hard.

Finally, on upcoming meeting and suggestions: The Council Goal Setting Session is moved to January 23 2021 at 9 a.m. Goal Setting Session. Mayor Flint explained that this helps with the focus of the city and budget planning.

There wasn't any public comment from citizens. Councilor Richter asked about the two applications for Council. CA Wiggins answered at our next work session we will interview them.

This meeting adjourned at 7:43 p.m.

Approved: \_\_\_\_\_  
Mayor, Leonard Flint

Attest: \_\_\_\_\_  
City Administrator/Recorder, Doug Wiggins