

**UNION CITY COUNCIL MEETING MINUTES**  
**Monday, December 14, 2020 - 7:00 p.m.**  
**Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883**

This meeting was called to order at 7:07 p.m.

Roll Call: Councilor Leslie McMillan excused, Councilor Brian McDowell excused, Councilor Jay Blackburn, Mayor Leonard Flint, Councilor Susan Hawkins, Councilor John Farmer, Councilor Terra Richter, Student Liaison Riley Later excused, and City Administrator Doug Wiggins.

There wasn't any public comment on agenda items, correspondence, or old business.

Under new business was Resolution 20-03. Councilor Blackburn read Resolution 20-23 for the record. Councilor Farmer motioned to approve the resolution. Councilor Hawkins second, the motion passed.

The next item was Resolution 20-24. Councilor Blackburn read the Resolution 20-24 for the record. Councilor Farmer motioned to approve the resolution with correction. Councilor Richter second, the motion passed.

Also, another Resolution 20-25 for the Employee Handbook update. Councilor Blackburn read the resolution for the record. Councilor Farmer motioned to approve the resolution. Councilor Hawkins second, the motion passed.

The next item under new business was the CDBG Grant, engineering service on the water telemetry update and backup power. CA Wiggins stated it will be \$155,000 for this. We don't have to go out to bid because they are our engineer of record. This will allow me to sign a contract with Anderson and Perry. Councilor Hawkins motioned to approve the CDBG Grant process with Anderson and Perry. Councilor Blackburn second, the motion passed.

The last item under new business was the Union volunteers fire department. CA Wiggins stated they are \$6,000 short for bunker gear, they are asking to spend no more than \$6,500 to purchase the rest of the gear. This is not matching money; this comes from the budget line with the city. Councilor Blackburn motioned to approve the request for money for bunker gear to not exceed \$6,500. Councilor Hawkins second, the motion passed.

On the consent agenda the minutes were consented to. There wasn't any comments or questions on the informational items.

Next, were City Council Working Committee Updates. On Rural Fire, Councilor Hawkins stated that Tim Sheehy called and talked to me, Rural is meeting tomorrow night. They are looking at the creation of a single department, create a new board to look at costs of creating a new fire district. This will not put the city into compression with taxes. They are interested in both fire and ambulance.

Councilor Richter asked where would their building go? Council answered that would be decided on later. It takes what we have now and defines it more clearly. Councilor Blackburn and Councilor Hawkins discussed the division and the issues it has caused for the volunteers. There is a lot more work to be done to achieve the goal of a new fire district.

There wasn't any public comment.

Council and staff announced that they will be interviewing for the Councilor position in January. Councilor Hawkins stated I am going to miss Jay Blackburn; I appreciated your humor and attention to detail.

Mayor Flint said I will echo that; I admire his work ethic. On a different note I want to openly invite people to these meetings, we post when we have our meetings, we have had to add at the last minute to the agenda. We have never attempted to exclude anyone from these meetings.

This meeting adjourned at 7:55 p.m.

Approved: \_\_\_\_\_  
Mayor, Leonard Flint

Attest: \_\_\_\_\_  
City Administrator/Recorder, Doug Wiggins