

**UNION CITY COUNCIL WORK SESSION MINUTES**  
**Monday September 14, 2020 – 6:00 P.M.**  
**Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883**

This meeting was called to order at 6:00 p.m.

Roll Call: Councilor Leslie McMillan, Councilor Brian McDowell, Councilor Jay Blackburn, Mayor Leonard Flint, Councilor Susan Hawkins, Councilor John Farmer excused, Councilor Terra Richter arrived at 6:01 p.m., and City Administrator Doug Wiggins.

Mayor Flint stated if we have time, we will look at the Memorandum of Understanding from the Friends of the Historic Community Hall.

The first item on tonight's agenda was an update on the Water/Sewer Rate Study. CA Wiggins stated we will have a work session on September 21, 2020 at 6:00 p.m. We will raise on water and decrease on sewer in the residential side. The overall bill will go up a dollar. He will show you how to increase with projects and inflation. This has been a 3-year project. This is for questions to get answered and attendance is very important.

The next item was an update on UCSO Police Services Contract. CA Wiggins stated this has been attorney reviewed and reviewed by the sheriff. Exhibit A, this is what we are getting. Councilor Hawkins asked is the wording correct on number 7? CA Wiggins answered it means the sheriff's office will investigate their own officers; this will continue until written notice is given. If they don't provide us with 120 hours per month, we can terminate in 10 days. Councilor Blackburn stated concern about not being able to track the services with one officer. Councilor Hawkins suggested adding a dedicated position, rather than officer. Mayor and Council discuss the contract and making sure we have a dedicated officer and hours will be tracked appropriately.

Next, on the Weed Ordinance update, CA Wiggins stated we haven't made any progress yet, other things are occupying our attorney at this time.

Also, on the agenda was an update on the City Surplus Sale of Real Property. CA Wiggins stated our city attorney is working on a contract for the sale of property to the school district. We have been having discussions on the other property that is located by the fire department. We can partition it, or to sell as is. Partitioning is the cleanest, but I need a variance as well. There will be utility easements, not much of my time would be tied up. It would cost roughly \$3,000 to get the partition and variance. We would add that to price of the parcels.

Coy Wilde has a medical condition and will not be wearing a mask. He stated anyone can still come buy that property.

Mayor Flint stated we have to open it up to public bidding, we can put a minimum bid on it.

Coy Wilde stated it was like that when they bought it, it could bring up people looking like they pulled strings.

Mayor Flint stated planning had nothing to do with these discussions.

Coy Wilde stated sell it all or not at all. Bill Miller is back in the Sheriff's race.

Next, was an update on COVID-19. CA Wiggins stated I am still working on reimbursements. We were able to buy a special machine that is like a power washer for cleaning the public bathrooms. They have been reimbursing most everything. We have until the end of the year to turn these reimbursements. We have been audited by the secretary of state, we had minor glitch and fixed it.

The last item on tonight's agenda was a Memorandum of Understanding between the City and Friends of the Historic Community Hall. Councilor Richter stated we are getting ready to do a project and need this to proceed. If the Friends of the Historic Community Hall get their building, we will help promote their activities as a community center. We support them and their endeavor to reach out to the community. This memorandum just shows that as a City we support their efforts, we have had to collect other letters like this to help make this happen.

This meeting adjourned at 6:48 p.m.

Approved: \_\_\_\_\_  
Mayor, Leonard Flint

Attest: \_\_\_\_\_  
City Administrator/Recorder, Doug Wiggins