

UNION CITY COUNCIL MEETING MINUTES
Monday, August 10, 2020 - 7:00 p.m.
Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

This meeting was called to order at 7:05 p.m.

Roll Call: Councilor Leslie McMillan excused, Councilor Brian McDowell, Councilor Jay Blackburn, Mayor Leonard Flint, Councilor Susan Hawkins, Councilor Terra Richter, and City Administrator Doug Wiggins.

Deputy Recorder Shauna Norenberg has a medical condition and cannot wear a mask.

Mayor Flint added an item to new business; item c, Resolution 20-18.

Under public comment Alec Spenser stated I am from Klamath Falls and I want to thank you for welcoming me here, I am nominee for the house of representatives and I just wanted to introduce myself.

Next, on Correspondence, Mayor Flint stated we received one letter and it requested to in be read in open meeting, it was not signed and had no return address, we are always open to talk. However, I will not read into record any letters that are unsigned.

The next item on tonight's agenda was old business, Police Contract with UCSO. CA Wiggins stated there will be no action to take until negotiations are done. Councilor Blackburn clarifies, the contract is under review by attorney and the costs are what they are. Councilor Blackburn asked what is the grant amount?

CA Wiggins answered it is \$125,000 over 3 years, but this is a 4-year program that provides a new officer to the city. We will need \$200,000 in 4 years, but we will pay. \$50,295 per year for the city. Councilor Hawkins stated I see a very general contract and we want a specific contract. CA Wiggins stated we want a local deputy, we want his time, revolving hours. Council and staff discuss the contract further.

The next item under old business was the Property behind city Hall. CA Wiggins stated I need to give Superintendent Carter Wells an answer on this property. I need direction to draw up a contract. I personally believe this is a good thing for the city I would like to see us do a good deed. Councilor Richter motioned to donate the property to the school contingent on the CTE program, and with the relocating of the building by October 1, 2022. Councilor Hawkins second. Motion passed with 5 yes votes.

The next topic was new business. Under new business was the Meeting and Agenda software. Mayor Flint stated CA Wiggins has brought us a long way to having digital tools to use.

CA Wiggins stated I checked out numerous companies and I think this one fits our needs the best. It takes 6 months to implement, very user friendly. It will save time and money on records requests and it records everything. All you need is internet access and it will allow you to access it all. It costs \$3,500 annual fee, and \$2,000 video manager for a total cost of \$5,500 per year, everything will be digital and it will track emails. Council and staff discuss the pros and cons of the program. Council asked what happens to the information if they don't want the program

anymore. CA Wiggins answered they would provide it back in PDF format for us if we didn't like the program.

Councilor Richter motioned to purchase both programs. Councilor Hawkins second. Motion passed.

The next item was WMCP, to accept or deny. Councilor Hawkins motioned to accept plan. Councilor Blackburn second. The motion passed.

The last item under new business was Resolution 2020-18 Resolution closing account at Umpqua Bank, and opening one with Old West Credit Union. Councilor Farmer motioned to accept resolution. Councilor Richter second. The motion passed.

Next under the Consent Agenda were the minutes for July 13, 2020, Regular Council Meeting, July 13, 2020, Work Session, July 27, 2020, Work Session, July 27, 2020, Special Meeting, and the Vouchers for July. Also, included were the Informational Items as listed below:

- Office Manager Report
- EMS/Fire Report
- Code Enforcement/Union Animal Report
- Library Report
- Planning/Buffalo Flats Update

Council asked about the Buffalo Flats Project. CA Wiggins answered I received a call earlier stating there were no changes, they are at the 15% complete mark. They will be doing more surveying. There is consent.

Next, on the City Council Working Committee Updates, the Police/Fire/EMS and City Charter and ATV, Weed, and Absent Business Owner Ordinances were already covered. There is a written report for Economic Development. On the Ranger Station, CA Wiggins stated we got everything gutted, and will be moving towards plumbing and electricity installation. CA Wiggins also stated they are waiting on grants for the Walking Path.

There weren't any comments on the City Administrator/Public Works Report.

Under Public Comment, Dick Middleton 10th Street stated I want to correct something on July 13, 2020 minutes, the request for my written complaint about the charter was on July 27th meeting.

Miriam Hess stated I submitted a map about the microwave tower on Mt. Fanny to the tower at the Stock show grounds. I am reacting to those things and I am looking for help on this, this is heavy stuff for me to work with. Those pathways through the city, they cause biological difficulties, I am concerned about the citizens. I have been reacting to them for about 35 years, I feel them, I have talked to the communications companies. I do have a doctor and documentation. I wanted to ask for help going through my data.

On Upcoming Meetings and Suggestions, there weren't any further comments and the schedule is listed below:

Work Session – August 24, 2020 6:00pm

Work Session – September 14, 2020 at 6:00pm
Regular Council Meeting – September 14, 2020 at 7:00pm

This meeting adjourned at 7:57 p.m.

Approved: _____
Mayor, Leonard Flint

Attest: _____
City Administrator/Recorder, Doug Wiggins