

**UNION CITY COUNCIL SPECIAL MEETING MINUTES**  
**Monday, April 27, 2020 – 7:00 P.M.**  
**Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883**

This meeting was called to order at 7:02 p.m.

Roll Call: Councilor Leslie McMillan, Councilor Brian McDowell, Councilor Jay Blackburn, Mayor Leonard Flint, Councilor Susan Hawkins, Councilor John Farmer absent, Councilor Terra Richter, Student Liaison Emilee Freeman, and City Administrator Doug Wiggins.

The first item on tonight's agenda is to swear in new City Councilor, Terra Richter. CA Wiggins asked Councilor Richter to repeat after him. The new Councilor has been sworn in.

Mayor Flint stated I want to add two items, the reallocation of funds from the systems development charges fund and the purchase of new computers.

The next item was new business, the first item was ATV Ordinance 560, 1<sup>st</sup> Reading. Councilor Hawkins read ordinance.

Next, under new business was the appointing of two Budget Committee Members. Mayor Flint stated I appoint Dawn Bruce and John Schwendemann to the budget committee.

The next item under new business was Resolution 20-12 end of year budget adjustments. CA Wiggins read Resolution 20-12. Councilor McDowell asked about the proposed changes. CA Wiggins explained that we hired a new sewer plant worker because our lead is getting ready to retire. Councilor Hawkins motioned to approve the Resolution. Councilor McDowell second. Motion passed unanimously.

Under the next item, the reallocation of funds from the systems development charges funds, \$60,000 to be used because of the COVID-19 pandemic. Councilor Hawkins stated the reason for the purchase of the new computers is to adhere to social distancing and keep city business going. The \$40,000 would go to small businesses in Union to help them get through being impacted by the COVID-19 pandemic.

Councilor McDowell motioned to authorize the transfer of \$60,000 from the SDC fund for \$40,000 small business loans and \$20,000 for new notebooks or laptops. Councilor Hawkins second. Council discussed the small business loans and why they are needed. They also discussed the possibility of allowing more than one request for a loan. Motion passed unanimously.

This meeting adjourned at 7:37 p.m.

Approved: \_\_\_\_\_  
Mayor, Leonard Flint

Attest: \_\_\_\_\_  
City Administrator/Recorder, Doug Wiggins

