

UNION CITY COUNCIL MEETING MINUTES
Monday, April 13, 2020 - 7:00 p.m.
Leonard Almquist Council Chambers, 342 S. Main St, Union, OR 97883

This meeting was called to order at 7:00 p.m.

Roll Call: Councilor Leslie McMillan, Councilor Brian McDowell, Councilor Jay Blackburn arrived at 7:01 p.m., Mayor Leonard Flint, Councilor Susan Hawkins, Councilor John Farmer, Student Liaison Emilee Freeman, and City Administrator Doug Wiggins.

Under public comment on agenda items, Mayor Flint explained that due to the format of streaming live they would be taking comments online and encouraged citizens to contact CA Wiggins by phone or email. He also added 6d to the agenda concerning the Ford Family Foundation Grant.

There wasn't any correspondence.

The first item on tonight's agenda was a public hearing for Deborah Kennon (SV 20-01), Street Vacate with Minor Partition and Cul-de-sac creation.

The public hearing opened at 7:03 p.m.

Under the staff report CA Wiggins stated Ms. Kennon is applying for a street vacate and minor partition. She went before planning in March. Notices were mailed out and she did get her signature page to me. She has met application criteria. She would like to vacate Fir St. All the way back to 4th St. She would dedicate a cul-de-sac in there. Council and staff discuss where the cul-de-sac will be. You can see in our comprehensive plan that we do have to take a look at public access. We will be needing an easement for sewer and water. The planning commission agreed with the plans set forth by the applicant, they yield the street vacate and minor partition decision to the Council.

The next item was an applicant statement. Ms. Kennon 1045 N 5th Street and Council discussed the placement of the cul-de-sac and roads. Council asked CA Wiggins if the streets in question were going to be vacated. CA Wiggins answered yes, they would be.

The next item was testimony from those in favor. Dick Middleton 575 10th Street stated I am in favor. I am curious about the easement. Will there be any connections in there? What about the water master plan? Doesn't it call for sewer and water to be looped. CA Wiggins answered that is why we are going to loop to 5th Street and connect to Third Street Her sewer will have to come in on 5th Street anyway. We will have an easement for the water and sewer.

Mr. Middleton stated I wish there was some way to open up more ground.

There was not any testimony against the street vacate and minor partition.

Next, the Council and Mayor asked questions about the proposed changes. Councilor Farmer asked if a decision would be made tonight. CA Wiggins answered yes, if you approve this, we would draft an ordinance and then go through that process to pass the ordinance. Council clarifies the vacate process. Councilor McDowell asked if this would change the transportation

plan. CA Wiggins clarified what that plan states. The planning commission felt this should be decided by Council. They had no negative input. The applicant will have time to go to the engineers for a final draft. Councilor Blackburn asked about other properties, CA Wiggins answered there are no other properties.

The public hearing closed at 7:28 p.m.

After Council deliberations Councilor Hawkins motioned to approve, with easement and deeding over. Councilor McMillan second, the motion passed unanimously.

The next item on tonight's agenda was old business, Farmers Market. This item was tabled by Councilor Hawkins and Councilor Farmer. Councilor Hawkins asked to keep it tabled because of COVID-19.

Under new business was a request for a new signor on check book to replace Matt Later. Councilor Farmer volunteered. Councilor Hawkins motioned to add Councilor Farmer as signor. Councilor McDowell second. Councilor Farmer abstained from the vote; motion passed with four yes votes.

Next, was a Resolution 20-11 for Fair Housing. Councilor Hawkins read resolution for the record. Councilor Farmer motioned to approve. Councilor Hawkins second, the motion passed unanimously.

Also, under new business was the vacant Council seat and Council Application. CA Wiggins stated position #4 expires January 2023. Mayor Flint asked if she has time to commit to being a Councilor. Terra Richter answered, yes. Councilor Hawkins asked why do you want to be a Councilor. Terra Richter answered this town is special to me, any way I can benefit this town and help I want to be a part of that. Councilor Farmer asked if there is a conflict because she is serving on other things in town. CA Wiggins answered no, as long as she is not making a profit off of it. You do have to fill out ethics report, you have to state assets you have with the City of Union. Terra Richter answered I am part owner of many things. CA Wiggins stated then you would declare that, the filing is due April 15th. Councilor Hawkins motioned to appoint Richter as a Councilor #4. Councilor McMillan second, the motion passed unanimously.

The last item under new business was the Ford Family Foundation Grant. CA Wiggins stated we had a grant come in last minute. This is a grant for a technical assistance and getting started on the community hall. They gave them \$5,000. We did receive the grant they received their nonprofit status; they will report to us and we will report to the ford foundation. Council consented.

The next item on tonight's agenda were the consent minutes for March 9, 2020, Regular Council Meeting, March 9, 2020, Work Session, March 23, 2020, Work Session, March 23, 2020, Special Meeting, and Voucher for March. Councilor McDowell stated a misspelled name on one set of minutes. Council consented to the minutes and vouchers.

There were no comments on the informational items.

Next, were the City Council Working Committee Updates. Under short term was Police/Fire/EMS and City Charter (Susan/Brian). We have a new ambulance, we are waiting on a response from Rural Fire, and the Charter will be reviewed one more time.

The next item was the ATV, Weed, and Absent Business Owner Ordinances (Doug/Paige). CA Wiggins stated the ATV ordinance is about ready for final draft and weeds will be our next stop, then businesses. Our attorney is very busy.

On Economic Development (Leslie/Brian), Councilor McMillan stated things have slowed down a little bit and volunteer day has been postponed.

Then on the Ranger Station (John, Doug), CA Wiggins stated we got everything approved by SHPO. I had an asbestos review and we do have it. We have to get it cleared, and get permits.

Finally, on the Walking Path (Jay/John), Councilor Farmer stated we have not made any headway. CA Wiggins stated I began working on a trail grant that is due in June.

There was not any further comment or discussion on agenda items.

This meeting adjourned at 8:04 p.m.

Approved: _____
Mayor, Leonard Flint

Attest: _____
City Administrator/Recorder, Doug Wiggins